



Dnyanvardhini Sanstha's

Sonubhau Baswant College of Arts & Commerce, Shahapur

Naginbhai Vasa Marg, Savroli Road, Shahapur, Dist. Thane (Maharashtra) 421 601

Phone No. 02527-272102

Mechanism for Redressal of Ragging Cases

In view of the directions of the Hon'ble Supreme Court and UGC Regulations thereof, **Sonubhau Baswant College of Arts and Commerce, Shahapur** has taken the following preventive measures to eliminate the scourge of ragging among our students and to provide them healthy atmosphere, both physical and psychological. The institution provides mechanism to the students for redressal of their ragging cases with regard to their complaints on academic and non-academic matters.

The institution takes the preventative measures for anti-ragging as following.

(1) Constitution of Anti-ragging Committee in the College:

In order to ensure strict compliance and monitoring of Anti Ragging measures as laid down in UGC Regulation, college has nominated the following representatives in Anti-ragging Committee.

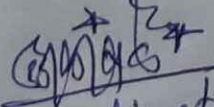
Sr. No.	Name of the Teacher	Designation
1.	Dr. V. H. Fulzele	Principal
2.	Prof. Dr. D.D.Kamble	Co-ordinator
3.	Dr. S. G. Sagar	Member
4.	Prof. S. S. Budhwant	Member

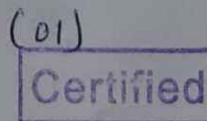
(2) Affidavit by Student:

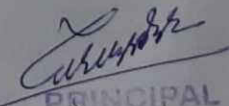
In order to ensure the strict compliance and monitoring of anti-ragging measures, the students are made aware about the prohibition of ragging and the punishment of ragging. Prescribed, both under penal as well as under the UGC Regulations, college obtains the affidavit from students while seeking admission to the college at every academic year.

(3) Affidavit by Parents:-

In order to achieve the objective and as laid down in the UGC Regulations for curbing the menace of ragging, college has obtained affidavit from


Co-ordinator,
Dr. D.D. Kamble




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parents/guarding of students also, duly signed by the concerned parents/guardians of the applicant to the effect that he/she has read and understood the provisions of these regulations with same effect as laid down in the affidavit by students.

(4) Declaration of intent in the college prospectus:-

In view of drawing the attention of the prospective students for admission with regard to any Law concerning ragging and-its consequences college has declared its intent in the prospectus of every academic year. While students registering their admission, they are informed that ragging is totally prohibited in the college / institution, and /or abetting ragging, is liable to be punished -in accordance with these regulations as well as under the provisions of any penal Law for the time being in force.

(5) Meetings by Principal with various functionaries/ agencies:-

For curbing the menace of ragging, the principal of the college has discussed the prohibition of ragging in different meetings of various functionaries/agencies', such as representatives of students, parents/ guardians, faculty to discuss the measures to be taken to prevent ragging in the college/ institution and steps, to be taken to identify those including or abetting ragging and punish them.

(6) Affidavit and other information in hard copy form:-

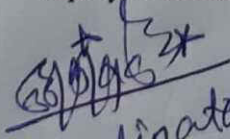
College has obtained the affidavit of students and parents and other information of students and maintained a proper record of the same and is kept in a hard copy, to be accessed easily when required either by the commission or any of the councilor by the college/institution or by the affiliating university or by any other person or organization authorized to do so.

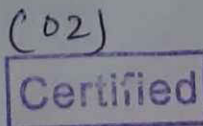
(7) Database for anti-ragging web-portal:

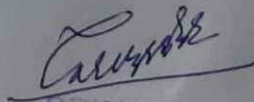
College has uploaded all the information as to anti-ragging committee, Anti-ragging and other related information on the college web-site. But fortunately no case of ragging has found in our college / Institution so far.

(8) Display of names of the members of 'Anti-Ragging Committee':-

The names and contact numbers of Members of the Anti Ragging Committee is displayed at the entry passage which is conspicuous to all students.


Co-ordinator
Dr. D.D. Kumbhar




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(9) Video – show of Anti Ragging Documentary from UGC Website for all the students

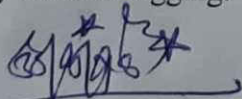
As per the UGC instructions the video on the UGC website is shown to all the students and wide publicity given by each teacher in the class using ICT. Anti-Ragging Committee and the faculty member of the college create awareness amongst the students about anti-ragging law. The Notice Board is displayed with notices in the beginning of the Semester every year as per UGC guidelines. No ragging complaint has been noted amongst the students.

Available Mechanism for Ragging Cases in the college:

The Institution has a transparent mechanism for timely redressal of students' ragging cases. The students can submit their ragging cases either directly to the Principal by dropping their ragging cases in the complaint and suggestion boxes placed in all academic blocks of the institution. The students' Anti Ragging Committee then brings the ragging cases to the Principal's office where these cases are addressed by a committee which includes the Principal, Co-ordinator and the members of Anti Ragging Committee.

Following are the steps to be taken in case anyone is found to commit, participate in abets or instigate ragging within or outside the college campus.

- 1) The student shall be suspended, expelled or rusticated from the institution and shall also be liable to a fine which may extend to Rs. 10,000.00.
- 2) The punishment may also include cancellation of admission, suspension from attending classes, withholding/withdrawing fellowship/ scholarship and other financial benefits and withholding of results.
- 3) The final decision shall be taken by the anti ragging cell of the College.
- 4) The students as well as their parents, at the time of admission to the Institute, will be required to furnish an undertaking that the students will not indulge in any form of ragging.



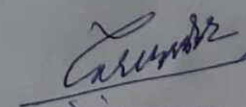
Co-ordinator

D.D. Kamble



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Students' Grievance Redressal Cell

The institution provides mechanism to the students for redressal of their grievances with regard to their complaints on academic matters. **Sonubhau Baswant College of Arts and Commerce, Shahapur** has a Students' Grievance Redressal Cell to redress the grievance of its stakeholders. The students approach the cell to voice their grievances regarding academic matters, health services, and library and other services. A student can send her grievance to the Principal over college email or put the note in the Grievance box in at Administrative Block. The cell redresses the grievances by sorting out the problems promptly and judiciously.

Objective:

The objective of the Students' Grievance Cell is to develop a responsive and accountable attitude among all the stakeholders in order to maintain a harmonious educational atmosphere in the institute.

A Students' Grievance Cell should be constituted for the redressal of the problems reported by the students of the college with the following objectives:

- 1) Upholding the dignity of the college by ensuring strife free atmosphere in the College through promoting cordial Student-Student relationship and Student-teacher relationship etc.
- 2) Encouraging the students to express their grievances / problems freely and frankly, without any fear of being victimized.
- 3) Suggestion / complaint Box is installed in front of the Administrative Block in which the students, who want to remain anonymous, put in writing their grievances and their suggestions for improving the Academics / Administration in the College.
- 4) Advising students of the college to respect the right and dignity of one another and show utmost restraint and patience whenever any occasion of rift arises.
- 5) Advising All the Students to refrain from inciting Students against other students, teachers and College administration
- 6) Advising all staffs to be affectionate to the students and not behave in a vindictive manner towards any of them for any reason.

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Co-ordinator
Mrs. Shanwar



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Scope:

The Students' Grievance Cell will deal with grievances received in writing from the students about any of the following matters:-

Academic Matters:

Related to timely issue of duplicate Mark-sheets, Transfer Certificates, Conduct Certificates or other examination related matters.

Financial Matters:

Related to dues and payments for various items from library etc.

Other Matters:

Related to certain misgivings about conditions of sanitation, preparation of food, availability of transport, victimization by teachers etc.

Functions of Students' Grievance Cell :

The cases will be attended promptly on receipt of written grievances from the students

The Students' Grievance Cell formally will review all cases and will act accordingly as per the Management policy.

The Cell will give report to the authority about the cases attended to and the number of pending cases, if any, which require direction and guidance from the higher authorities.

Procedure for lodging complaint:

The students may feel free to put up a grievance in writing/or in the format available in the admin dept. and drop it in boxes. The Grievance Cell will act upon those cases which have been forwarded along with the necessary documents. The Grievance Cell will assure that the grievance has been properly solved in a stipulated time limit provided by the cell. It comprises of the following members:

Co-ordinator
R.S. Shanwar



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Principal
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Students' Grievance Redressal Cell

Sr. No.	Name of the Teacher	Designation
1.	Dr. V. H. Fulzele	Principal
2.	Prof. R. S. Shanwar	Co-ordinator
3.	Dr. A. K. Singh	Member
4.	Prof. Leena Karan	Member

Mechanism available for Students' Grievance Redressal

The institution provides mechanism to the students for redressal of their grievances with regard to their complaints on academic and non-academic matters.

1) An aggrieved student who has any grievances at the Programme level shall make an application first to the Coordinator / Class Mentor as the case may be. They, after verifying the facts shall try to redress the grievance within a reasonable time, preferably within a week of the receipt of the complaint. If the student is not satisfied with the verdict or solution of the Coordinator/Class Mentor, as the case may be then the same should be placed before the Head of the Institution that is Principal shall, if necessary refer the same to the respective (Constituent) College level committee (Students Grievance Redressal Cell) for redressal.

2) The Constituent college level Committee, in turn, shall verify the facts and try to redress the grievance within a reasonable time, preferably within a week. If the student is not satisfied with the verdict or solution of the constituent college level Committee then the same shall be placed before the University level Committee.

3) The University level Committee would consider the appeal of the student and make appropriate recommendations to the Registrar/Vice Chancellor as the case may be within a reasonable time. On approval, the final decision would be communicated to the student through the concerned Head of the Institute.

Handwritten signature
Co-ordinator,
R.S. Shanwar



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PRINCIPAL

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4) The University level Committee, if needed, may recommend to the Registrar/Vice Chancellor necessary corrective action as it may deem fit, to ensure avoidance of recurrence of similar grievance at any of the constituent colleges of the University. While dealing with the complaint, the persons at all levels shall observe principles of natural justice.

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Co-ordinator,
R.S. Shanwar



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2017-18



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Date: 02 / 02 / 2018

Report of Women Development Cell - 2017-18

“A Certificate Course in Gender Sensitization”

The Dept. of Marathi and Women Development Cell had jointly organized a ‘Certificate Course in Gender Sensitization’ during the period 10th January, 2018 to 28th March, 2018. Its notice was displayed on the college Notice Board dated on 2nd January, 2018 and the students were instructed to join the course. The students responded to the above mentioned notice and contacted to Dr. Gore. From F. Y. To T.Y. and M.A. classes, 14 students were joined the course.

We believe that without the value of Equality, one cannot think about the education, society and culture. We know that the world should transform from the patriarchy to gender equality. So we want our students to imbibe the same. So we introduced the *Certificate Course on Gender Sensitization*, from this academic year.

First day, we distributed the questionnaire for all students. Every student filled the same. The filled questionnaire suggested the understanding of our students which consist with the stereotype images of male, and female as well as the assumptions of masculine and feminine. We didn't discuss about our understanding of them through the questionnaire. We want to change their mindset not only by lecture system but also by their active participation in the course.

After that we took the experiential game in the classroom. Through that game, we have shown them their assumptions that images are meaningless in reality. They realized the socio-cultural construction of masculine and feminine images. We taught for two days about the meaning of biological world and socio-cultured constructed part of the world. We discussed how the changes happened consequentially in the world. The gender discrimination is the part of socio-cultured constructed world. And if it is harmful for both sexes, then we want to change the current world. Our journey towards equality is start after the completion of first topic of the course. Then we had shown the various fields of gender discrimination through PPT. For that, we selected and prepared PPT by downloaded cartoons, jokes and images of female in advertisements. We also

दुर्गा गोरे,
Coordinator, W.D.C.



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discussed the hidden gender discrimination in our own Marathi language as well as in rituals and assumptions related to religion.

At the end of the course we take a written examination:

In this course admitted students were from F.Y. to M.A. part – I classes. Dr. S. R. Gore, coordinator of WDC as well as Head of Marathi Department, instructed the students. The enhancing changes between the first day questionnaire and the last day written paper of the examination had shown that our students' understood the concept of gender equality.

At the end of the course, the students expressed their views that the above course really enlightened them which will help them to monitor their overall behavior in society in future.

शुभाशी गोरे
Dr. S. R. Gore,
Co-ordinator,
(Women Development Cell)

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