



Dnyanvardhini Trust's

Sonubhau Baswant College of Arts & Commerce

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(Affiliated to the University of Mumbai, Mumbai)

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Re-Accredited with B+ by NAAC

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Ref.No.:

2.5.2 - The mechanism to deal with internal examination-related grievances is transparent, time-bound, and efficient

The University of Mumbai has created a detailed and open system for addressing grievances related to internal examinations across its various academic programs:

1. Assessment Structure

- Internal assessments are effectively executed for both undergraduate and postgraduate courses.
- The evaluation of each semester's papers is ongoing, with 40% of the overall grade derived from internal assessments.
- Assessment techniques consist of final examinations, practical projects, and coursework.
- Evaluation procedures comply with University Grants Commission (UGC) standards.

2. Clarity and Communication

- Examination regulations and guidelines are thoroughly posted on:
 - College notice boards
 - Official communication platforms
- Students receive explicit, comprehensive details regarding assessment criteria and procedures.
- Lecture materials and study resources assist students in grasping the evaluation methods.

3. Principles of Grievance Management

- Examination-related issues are addressed within a specified timeframe.
- Clear communication pathways are available for students to express their concerns.
- Assessment standards are applied consistently across various academic disciplines.

4. Internal Evaluation Specific to Programs

- Undergraduate Programs (B.A./B.Com./BScIT/BBI/BAF):
- Students in their third year participate in internal evaluations through:
 - Paper examinations
 - Project reports
 - Practical tests
- Postgraduate and Research Programs:
 - Academic performance is continuously assessed.
 - Practical instruction is woven into the curriculum.
 - The Ph.D. Research Centre has been conducting internal evaluations according to UGC guidelines since 2009.

5. Advantages of the Internal Assessment System

- Offers multiple chances for academic evaluation.
- Fosters interdisciplinary learning.
- Improves both teaching and learning experiences.
- Promotes comprehensive student growth.