

The Annual Quality Assurance Report (AQAR) of the IQAC *(For Affiliated/Constituent Colleges)*

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year 2011-12 *The AQAR period would be the Academic Year. June 2011 To May 2012.*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution : Sonubhau Baswant College of Arts and Commerce, Shahapur Dist. Thane (Maharashtra)

- Name of the Head of the institution : Shri. P. B. Mali
- Designation :Principal
- Does the institution function from own campus: YES
- Phone no./Alternate phone no. : 02527 272102
- Mobile no : 9224790630
- Registered e-mail : sbcollege123@yahoo.com
- Alternate e-mail :sbcnaac@gmail.com
- Address : Naginbhai Vasa Road, Near Govt. Godown, Savroli Road, Shahapur, Dist.Thane (Maharashtra)
- City/Town : Shahapur
- State/UT :Maharashtra
- Pin Code :421601

2. Institutional status:

- Affiliated / Constituent : Affiliated to Mumbai University
- Type of Institution : Co-education
- Location : Rural

- Financial Status (please specify) : Grants-in aid/ UGC 2f and 12 (B)/ Self-financing:
 - Grants-in aid
 - UGC 2f and 12 (B)
 - Self-Financing

- Name of the Affiliating University : University of Mumbai
- Name of the IQAC Co-ordinator : B.N.Wakchaure
- Phone no. : 02527 270274

Alternate phone no.

- Mobile : 9881118035
- IQAC Co-ordinator e-mail address : bnwakchaure@gmail.com
- Alternate Email address : sbcnaac@gmail.com

3. Website address:

Web-link of the AQAR: (Previous Academic Year): For ex
<https://www.sbcshahapur.ac.in/pdf/AQAR2011-12.pdf>

4. Whether Academic Calendar prepared during the year? Yes
 Yes/No....., if yes, whether it is uploaded in the Institutional website:

Weblink: https://www.sbcshahapur.ac.in/pdf/academic_calender_2011-12.pdf

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	B	71.20	2004	from:2004 to: 2009
2 nd	B	2.84	2012	from:2012 to:2017
3 rd	---	----	----	from:--- to: ----
4 th	---	---	---	from: to:
5 th	---	---	---	from: to:

6. Date of Establishment of IQAC : 02/02/2005

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
Preparation of Academic calendar and Teaching Plans	13/06/2011	27
IQAC Meeting.1	15/12/2011	12
IQAC Meeting.2	25/01/2012	11
IQAC Meeting.3	15/02/2012	16
IQAC Meeting.4	30/04/2012	16
One Day Workshop on Art of Writing: Register Analysis	30/09/2011	12
One Day Workshop on Art of Writing: Rhetorical Analysis	01/10/2011	12
One Day workshop on Gender Sensitization	12/08/2011	57
Seminar on “Career Opportunities in Banking and Corporate Sector”	29/11/2011	61
Workshop on “Placement Preparation Programme”	09/12/2011	64
Meeting Related to preparation of student satisfaction report by IQAC	07/03/2012	127

8. Provide the list of funds by Central/ State Government-

UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
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9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: Yes

IQAC Committee-2011-12

- | | |
|-----------------------------|-----------------------------------|
| • Prof. P. B. Mali | Principal |
| • Prof. B. N. Wakchaure | Coordinator |
| • Prof. M. V. Navdhare | Member- Teacher |
| • Prof. Dr. S. G. Sagar | Member- Teacher |
| • Prof. Dr. A. Singh | Member- Teacher |
| • Prof. Dr. K. G. Nimbalkar | Member Teacher |
| • Dr. S. R. Gore | Member Teacher |
| • Shri. S. D. Phadnis | Member- Non-Teaching |
| • Shri. S.K. Gujrathi | Member- Management |
| • Shri. V. V. Deshpande | Member- Management |
| • Shri. Ramesh Vanarase | Member- Management |
| • Shri. D.D. Sirsat | Member-Parent-Teacher Association |

10. No. of IQAC meetings held during the year: 04

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website..... **Yes**

https://www.sbcshahapur.ac.in/pdf/action_report_2011-12.pdf

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? **No**

If yes, mention the amount: NIL Year: NIL

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- Conducted 04 Regular IQAC meetings
- Preparation of Academic calendar and Teaching Plans for better Teaching-Learning process
- Organization of One Day Workshop on Art of Writing: Register Analysis for TYBA students And One Day Workshop on Art of Writing: Rhetorical Analysis for TYBA students
- Organization of One Day workshop on Gender Sensitization and Seminar on “Career Opportunities in Banking and Corporate Sector” And Workshop on “Placement Preparation Programme”
- Conducting Student satisfaction Survey (SSS) on teaching-learning process, analysing the report and providing suggestions to the principal related to this survey

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action		Achievements/Outcomes	
Academic Programmes	15	Academic Programmes	15
Value Added Programmes	15	Value Added Programmes	15
Skill oriented Programmes	19	Skill oriented Programmes	19
Staff Development Programmes	03	Staff Development Programmes	03
Interdepartmental Programmes	04	Interdepartmental Programmes	04

14. Whether the AQAR was placed before statutory body? ~~Yes~~ /No: **No**

Name of the Statutory body: Executive Committee Date of meeting(s): NIL

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

~~Yes~~/No: **No**

Date: NIL

16. Whether institutional data submitted to AISHE: Yes/~~No~~: **Yes**

Year: 2011-12

Date of Submission: 16th March, 2012

17. Does the Institution have Management Information System?

No: NO

If yes, give a brief description and a list of modules currently operational.
(Maximum 500 words)

Part - B

CRITERION I – CURRICULAR ASPECTS (2011-2012)

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well-planned curriculum delivery and documentation. Explain in 500 words

The college imparts education in three faculties at the under graduate level and Masters in Arts. The college runs B.A. course. There are 5 five special subjects viz Marathi, English, Hindi, History and Economics.

The **Commerce** faculty has B.Com. (Bachelor of Commerce) degree with two specializations.

- B.Com. (Plain)
- B.Com. With Banking and Insurance (B.B.I.)

The institution has **B.Sc. (I.T.)** - Bachelor of Science [Information Technology] in science faculty.

There is facility of Masters in the **Arts** faculty in following five subjects:

- Marathi
- English
- Hindi
- History
- Economics

The college follows the syllabi prescribed by University of Mumbai in all the courses. University of Mumbai introduced *CBSGS* (Choice Based Semester and Grading System) at **degree level**, which introduced various changes in revised syllabi as well as in Examinations (Credit Pattern System) from current Academic year (2011 – 2012) with 60:40 pattern.

The University of Mumbai introduced *CBSGS* (Choice Based Semester and Grading System) at Masters Level from current Academic year (2011 – 2012).

We have accepted the change very smoothly because of our disciplined institutional practices. As per our institutional practices, all the members from teaching staff prepare and submit ‘Teaching Plans’, at the beginning of every academic year. Same teaching plans are followed in the respective classrooms. The teaching plans help the teachers to plan the curricula delivery *in time* as well as it helps in *participative and experiential teaching and learning method*. The Information and Communication Technology (ICT) plays pivotal in curricula delivery in our institution.

The college in association with concerned departments prepares the academic calendar, which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curricula in each academic year. Departmental meetings play important role in planning the curricula delivery. In the departmental meeting there is discussion about the syllabi, work distribution and assessment work. In Departmental meetings head and colleagues informally discuss about teaching at the end of every term.

The Internal Quality Assurance Cell monitors the overall curricula delivery process through the collection of feedback from students.

Our college has a Virtual Learning Centre, which ran various programmes to train students in various competitive examinations.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Saral Hindi (previous course continues)	–	15-10-2010 (continue in 2011-2012) One year	Employment opportunity in teaching, media, drama field.	Language skill development & creative writing

1.2 Academic Flexibility-

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
-NIL	NIL -	- NIL	- NIL

1.2.2 Programmes in which Choice Based Credit System (CBSGS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
B.A.(Marathi)	UG	–	June 2011 (Already adopted)		
B.A.(English)	UG	–	June 2011(Already adopted)		
B.A.(Hindi)	UG	–	June 2011(Already adopted)		
B.A.(Economics)	UG	–	June 2011(Already adopted)		
B.A.(History)	UG	–	June 2011(Already adopted)		
B. Com.	UG	–	June 2011(Already adopted)		
B.Com. (Banking & Insurance)	UG	–	June 2011(Already adopted)		
B.Sc. (I.T.)	UG	–	June 2011(Already adopted)		

M.A.(Marathi)	-	PG	June 2011(Already adopted)		
M.A.(English)	-	PG	June 2011(Already adopted)		
M.A.(Hindi)	-	PG	June 2011(Already adopted)		
M.A.(Economics)	-	PG	June 2011(Already adopted)		
M.A.(History)	-	PG	June 2011(Already adopted)		

Already adopted (mention the year)

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

No of Students	Certificate	Diploma Courses
37	Saral Hindi-(previous course continue)	Nil

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Saral Hindi	15-10-2010 (previous course continue)	30

1.3.2 Field Projects / Internships under taken during the year – Nil.

Project/Programme Title	No. of students enrolled for Field Projects / Internships
NIL	NIL

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
Yes	No	No	No	No

1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

The meeting of feedback committee was held on 25 March 2012 in Management Room at 11.00 a.m.

Following members were present at the meeting. Prof. B. V. Shinde was in the chair.

Prof. B. V. Shinde Chairman
 Prof. B. N. Wakchaure. IQAC Coordinator
 Prof. R. S. Shanwar Member
 Prof. M.V. Navdhare Member
 Prof. Leena Karan Member

Every year the Institute has a practice of collecting feedback from the students. As they are the important stakeholders seeking their feedback. Feedback is important for the

progress of the institute. This year the Feedback forms were distributed among the students and same were collected back during 11th March 2012 to 23rd March 2012.

The meeting of feedback committee was called forth in which the analysis of feedback was orally discussed. It was found that majority of the students were satisfied with the performance of the faculties.

The analysis of the feedback was informally communicated to the staff members for the further improvement.

The same was conveyed to the college authority and IQAC.

The meeting was concluded with the vote of thanks.

CRITERION II -TEACHING-LEARNING AND EVALUATION**2.1 Student Enrolment and Profile****2.1. 1 Demand Ratio during the year**

Name of the Programme	Number of seats available	Number of applications received	Students Enrolled
FYBA	480	419	419
SYBA	480	306	306
TYBA (Economics)	120	94	94
TYBA (History)	120	101	101
TYBA (Marathi)	80	08	08
TYBA (Hindi)	80	42	42
TYBA (English)	80	22	22
FYBCOM	132	126	126
SYBCOM	120	84	84
TYBCOM	120	62	62
FYBCOM (B & I)	60	15	15
SYBCOM (B & I)	60	10	10
TYBCOM (B & I)	60	12	12
FYBSC IT	60	25	25
SYBSC IT	60	33	33
TYBSC IT	60	32	32
MA-I	340	186	186
MA-II	340	88	88
Ph.D. (Hindi)	08	08	08

2.2 Catering to Student Diversity**2.2.1. Student - Full time teacher ratio (current year data)**

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2011-12	1665	277	25	NIL	14

2.3 Teaching - Learning Process**2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)**

Number of teachers on roll	Number of teachers using ICT (<i>LMS, e-Resources</i>)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used
25	25	LCD Projector, Internet and Wi-fi devices,	18	--	Different websites, Inlibnet books and journals, e-books,

					emodules like gyankosh, nptel etc.
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>Yes, through Tutor, ward (presently Mentor- Mentee) system the college has since last several years practised a system of mentoring called the Tutor-ward system, whereby a tutor was provided to every ward to look after his/her academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the full-time teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full-time teacher as their mentor. The classes, where there are huge numbers of students, have been assigned more than one mentor. At the beginning of the academic session, the class-wise names of the mentors are displayed on the college website. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational background and socio-economic status. They also maintain record of their class attendance, class-performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
1942		25		1:78	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	NIL	NIL	07
2.4.2 Honours and recognitions received by teachers <i>(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)</i>				
<i>Year of award</i>	<i>Name of full time teachers receiving awards from state level, national level, international level</i>	<i>Designation</i>	<i>Name of the award, fellowship, received from Government or recognized bodies</i>	
2011-12	NIL	NIL	NIL	
2.5 Evaluation Process and Reforms				
2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year				

Program me Name	Programme Code	Semester/ year	Last date of the last semester-end/ year- end examination	Date of declaration of results of semester-end/ year- end examination
FYBA	A0131	I	OCT 2011	30 NOV 2011
FYBA	A0132	II	MAR 2012	30 APRIL 2012
SYBA	A0134	Yearly	MAR 2012	30 APRIL 2012
TYBA	A0136	Yearly	MAR 2012	29 JUNE 2012
FYBcom	CO141	I	OCT 2011	30 NOV 2011
FYBcom	CO142	II	MAR 2012	30 APRIL 2012
SYBcom	CO144	Yearly	MAR 2012	30 APRIL 2012
TYBcom	CO146	Yearly	MAR 2011	5 JUNE 2012
FYBSc	SO231	I	OCT 2011	30 NOV 2011
FYBSc	SO232	II	MAR 2012	30 APRIL 2012
SYBSc	SO233	III	OCT 2011	30 NOV 2011
SYBSc	SO234	IV	MAR 2012	30 APRIL 2012
TYBSc	SO235	V	OCT 2011	8 JAN 2012
TYBSc	SO236	VI	MAR 2012	29 JUNE 2012
FYBBI	CO331	I	OCT 2011	30 NOV 2011
FYBBI	CO332	II	MAR 2012	30 APRIL 2012
SYBBI	CO333	III	OCT 2011	30 NOV 2011
SYBBI	CO334	IV	MAR2012	30 APRIL 2012
TYBBI	CO335	VI	OCT 2011	12 JAN 2012
TYBBI	CO336	V	MAR2012	5 JUNE 2012
MA I	A4821	I	OCT 2011	7 JAN 2012
MA I	A4822	II	MAR 2012	30 JUNE 2012
MA II	A4823	III	OCT 2011	30 NOV 2011
MA II	A4824	IV	MAR 2012	17 JUNE 2012

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Honours courses. Some Departments are also evaluating their Departmental students through organizing debates, extempore, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the General course students. Moreover, the college has begun the consideration of taking the class tests under newly introduced CBCS system through OMR sheets from the coming years.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 2011-12 was no exception. The academic calendar is also distributed among all teaching & non-teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS, NCC, Centre for career development and Placement Cell are also given in the academic calendar. Schedule of other activities such as Parent-teacher meeting, College social and other cultural programmes, College sports etc are also provided in the academic calendar.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

NA

2.6.2 Pass percentage of students

Program me Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percentage
AO132	FYBA	319	319	100%
AO134	SYBA	243	243	100%
AO136	TYBA	214	166	77.57%
CO142	FYBCom	126	126	100%
CO144	SYBCom	84	84	100%
CO146	TYBCom	61	47	77%
SO232	FYBScIT	25	25	100%
SO234	SYBScIT	29	29	100%
SO236	TYBScIT	32	07	22%
CO332	FYBI	15	15	100%
CO334	SYBI	03	03	100%
CO336	TYBI	12	11	92%
A4824	MAII	88	59	67%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (MANUALLY OBTAINED)

https://www.sbcshahapur.ac.in/pdf/2011-12_report.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Resource Mobilization for Research**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	NIL	NIL	NIL	NIL
Minor Projects	NIL	NIL	NIL	NIL
Interdisciplinary Projects	NIL	NIL	NIL	NIL
Industry sponsored Projects	NIL	NIL	NIL	NIL
Projects sponsored by the University/ College	NIL	NIL	NIL	NIL
Students Research Projects (<i>other than compulsory by the College</i>)	NIL	NIL	NIL	NIL
International Projects	NIL	NIL	NIL	NIL
Any other(Specify)	NIL	NIL	NIL	NIL
Total	NIL	NIL	NIL	NIL

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of Workshop/Seminar	Name of the Dept.	Date(s)
NIL	NIL	NIL

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Community Service in literature, Education and Society	Dr. Anil Kumar Singh	Uttar Bhartiya Samaj Educational and Research Institute, Thane	9 th December, 2011	Teacher

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
NIL	NIL	NIL

Name of the Start-up	Nature of Start-up	Date of commencement
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NIL	NIL	NIL				
3.3 Research Publications and Awards						
3.3.1 Incentive to the teachers who receive recognition/awards						
State	National	International				
Sanmanpatra and Felicitation	NIL	NIL				
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department	No. of Ph. Ds Awarded					
NIL	NIL					
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication	Average Impact Factor, if any			
National	Economics	04	N.A.			
	Commerce	01	N.A.			
	History	01	N.A.			
International	Hindi	01	N.A.			
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department	No. of publication					
Economics	02					
Hindi	01					
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
NIL	NIL	NIL	NIL	NIL	NIL	NIL
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self-citations	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	NIL	NIL	NIL	NIL
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty	International level	National level	State level	Local level		
Attended Seminars/ Workshops	05	12	--	01		
Presented papers	05	11	--	--		
Resource Persons	--	01	--	--		

3.4 Extension Activities				
3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year				
Title of the Activities		Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
Tree plantations		Tree plantations	02	35
Orientation Program for NSS		S.B.College, Shahapur	03	72
Distribution of Educational material		S.B.College, Shahapur and Adopted Village	02	32
Bhajan Sandhya		S.B.College, Shahapur, and University of Mumbai	02	12
Sanvidhan Gaurav Day		S.B.College, with Tahsil Shahapur	02	84
3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year				
Name of the Activity		Award/recognition	Awarding bodies	No. of Students benefited
NIL		NIL	NIL	NIL
3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year				
Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Health Awareness	S.B. College and adopted village	Swachata Abhiyan	02	68
Health Awareness	S.B. College	Aids Awareness Week	02	12
Gender Awareness	S.B. College, Shahapur	Workshop on "Gender Sensitization"	03	57
3.5 Collaborations				
3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year				
Nature of Activity		Participant	Source of financial support	Duration
Faculty Exchange		02	R.K.T. College, Ulhasnagar	June2011 to April-2012
3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year				
Nature of	Title of the linkage	Name of the partnering institution/ industry	Duration (From-To)	participant

linkage		/research lab with contact details		
NIL	NIL	NIL	NIL	NIL
3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year				
Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs	
NIL	NIL	NIL	NIL	

Criterion IV: INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation (Rupees in lakhs)	Budget utilized for infrastructure development (Rupees in lakhs)
5.40	2.10

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	6.5acres	0	0	6.5acres
Class rooms	17	0	0	17
Laboratories	02	0	0	02
Seminar Halls	01	0s	0	01
No. of important equipment's purchased (\geq 1-0 lakh) during the current year.	0	15	0	15
Value of the equipment purchased during the year (Rs. in Lakhs)	0	2.10	0	2.10
Others	0	0	0	0

4.2 – Library as a Learning Resource

4.2.1 – Library is automated (Integrated Library Management System (ILMS))

Name of the ILMS software	Nature of automation (full or partial)	Version	Year of automation
SOUL	Fully	2.0	2004

4.2.2 – Library services

Library Service Type	Existing		Newly Added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	7312	848048	407	70682	7719	918730

Reference Books	20567	2544143	909	212048	21476	2756191
E-Books	0	2500	71000	0	71000	2500
E-Journals	0	2500	6000	0	6000	2500
Journals	20	52950	33	26880	67	79830
CD&Video	205	0	0		205	0
Others (Specify)	3574	106656	416	53696	3990	160352
Others (Specify)	540	0	0	0	540	0
Weeding (Hard & Soft)	1195	0	0	0	1195	0

4.2.3 – E-content developed by teachers as: e-PG- Pathshala,CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
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4.3 – IT Infrastructure

4.3.1 – Technology Up gradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	48	31	02	02	01	01	06	08	05
Added	-----	----	---	---	----	---	---	---	----
Total	48	31	02	02	01	01	06	08	05

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

08 MBPS/GBPS

4.3.3 – Facility for e-content

Name of the e-content development Facility	Provide the link of the videos and media centre and recording facility
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4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities (Rupees in lakhs)	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities (Rupees in lakhs)	Expenditure incurred on maintenance of physical facilities
37.57	44.91	17.05	22.65

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities – laboratory, library, sports complex, computers, classroom etc. (maximum 500 words) (information to be available in institutional website, provide link)

Policy for Maintenance and Utilization of Physical, Academic and Support Service Facilities.

The need of policy making arises from constant, uninterrupted and smooth functioning of these services and facilities.

AIMS

- To achieve optimum utilization of facilities and services for the benefit of stakeholders.
- To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
- To prevent misuse and misconduct of resources and services.
- To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services
- To set standardized maintenance and utilization procedures for resources.
- To reduce probabilities of accidents at workplace for ensuring safety.

The Mechanism for Implementation

Day to day maintenance and care is taken by the administration office, in consultation with the principal. Local Management Committee/ College Development Committee monitor overall functioning of facilities and services. The absolute and essential requirements of minor expenses of maintenance or replacement or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the Management Committee for approval and funding. Following activities are undertaken on the continuous basis:-

- > Plumbing repairs and replacement.
- > Electrical repairs and replacement.
- > Cleaning up of water tanks.
- >Repairs of furniture and fixtures.
- >Cleaning the ground.
- >Computers repairs etc.

To take care of maintenance, services of the professionals and technicians are sought.

Computers Repairs

Computer Hardware maintenance is carried out through annual maintenance contract that is given to the outside agency i.e. Yash Computers, Shahapur. In addition, faculty and staff members of B. Sc. IT help in maintaining the computer systems in order.

Reprographic Machine

The services **RICHO India Ltd., Andheri, Mumbai** are hired for the maintenance of reprographics machines

CCTV

The services **Zen Technology System, Malad, Mumbai** are hired for the maintenance of CCTV.

Equipment

Equipment's are maintained as and when needed. Help is also sought out from outside agencies. Periodically infrastructure maintenance is monitored by the supervisor, appointed by the management.

Utilized continuously for the whole day, college premises are occupied as we have Commerce, Arts and B.Sc.-IT classes, that are conducted in the morning from 7:30 am to 12:30 pm. In the after-noon self-financing courses i.e. B. Sc.-IT, B.Com. with Banking and Insurance, B. Com. in Accounts and Finance, P.G. in the subjects of History, Economics, Marathi, Hindi and English classes are conducted. Besides college premise are also utilized for YCMO

University, Nashik center for counselling on the Sundays and holidays, that include the social elements that are deprived of their education at rights due to certain conditions/limitations .

During vacations and holidays our college ground is utilized by outside agencies i.e. Telure Cricket Club and other NGOs.

Outsiders pursuing higher studies and competitive exams like M.P.S.C. / U.P.S.C., SET/NET, Examinations are allowed to make extensive use of the reading room of our library on all the working days.

Thus, the institute makes optimal use of all the available facilities thoughts the year.

General measures for optimum utilization

- Departments and office staff take care of facilities made available to them.
- Institution takes care for proper use of infrastructure facilities.
- The staff from IT Dept. looks after ICT facilities. For major problems, the college has AMC with the local service provider.
- The supporting staff having technical and mechanical skills looks after the day to day maintenance of infrastructure.
- Fire extinguishers are placed at appropriate places, and they are refilled periodically. For library books and office, document preservation, periodic paste control is carried out.
- An external electrician takes care of electric fitting and wiring when needed.
- For drinking water supply the college has installed water purifiers and coolers which are maintained by the supporting staff.

<http://library.sbcshahapur.ac.in/>

Criterion: V: STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Admission at One Rupee	04	Rs. 14356/-
Financial Support from Other Sources			
a)National	GOI and Freeship	1176	Rs. 8222231/-
	HPCL Scholarship	73	Rs. 175200/-
b)International	NIL	NIL	NIL

5.1.2 – Number of capability enhancement and development schemes such as soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Personal Counselling	Academic Session 2011-12	UG - 1471 PG - 174 Total = 1665	Teachers of S. B. College, Shahapur
Mentoring	Academic Session 2011-12	UG - 1471 PG - 174 Total = 1665	Teachers of S. B. College, Shahapur
Soft Skills (Saral Hindi Course)	5 th August, 2011	37	Hindustani Prachar Sabha, Mumbai and Dept. of Hindi, S. B. College, Shahapur

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counselling activities	Number of students who have passed in the comp. exam	Number of students placed
2011 - 12	Coaching for Competitive Examination and Career Guidance	123	123	NIL	NIL

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. no. of days for grievance redressal
NIL	NIL	NIL

5.2 – Students Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed

NIL	NIL	NIL	NIL	NIL	NIL
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5.2.2 – Student progression to higher education in percentage during the year

Year	No. of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2011-12	127	B.A.	B.A. English, B.A. Marathi, B.A. Hindi, B.A. History, B.A. Economics,	S. B. College, Shahapur Dist. Thane, University of Pune, IDOL, University of Mumbai	M. A. English, M.A. Marathi, M.A. Hindi, M.A. History, M.A. Economics,
	23	B.Com.	B.Com.	IDOL, University of Mumbai, Swayam siddhi College, Bhiwandi, Birla College of Art, Commerce & Science Kalyan Arts, Commerce and Science College, Goveli Tal. Kalyan Dist. Thane,	M.Com,
	02	B. Sc. IT	B. Sc. IT	University of Mumbai, Birla College, Kalyan	M. Sc. IT

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg.NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of students selected/qualifying	Reg No/Roll No for the examination
NIL	NIL	NIL

5.2.4 – Sports and cultural activities / competitions organized at the institution level during the year

Activity	Level	Participants
Sports Activities / Competitions		
Cricket (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Langri (Only Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Kabaddi (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Short foot Throw (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Kho-Kho (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Running Competition (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Javelin Throw (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Discus Throw (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
High Jump (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Long Jump (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Chess (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Carom (Boys and Girls)	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Cultural Activities / Competitions		
Mehandi Competition	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Elocution Competition	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Essay Writing	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Quiz Competition	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Rangoli Competition	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Antakshari Competition	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Poetry Recitation Competition	Institution Level	F. Y., S.Y., T.Y. and M. A. Students
Sonubhau Baswant Memorial Elocution Competition	University Level	F. Y., S.Y., T.Y. and M. A. Students

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals of outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/international	Number of awards for sport	Number of awards for cultural	Student's ID number	Name of the students
2011-12	NIL	NIL	NIL	NIL	NIL	NIL

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council comprises student representatives selected on merit basis. NSS, NCC, Cultural Activity Department nominated and deputed their representatives on students' council. The Principal nominates and appoints two Ladies representatives on the basis of academic and their overall performance in college. The General Secretary of the Students' Council is elected from the representatives as per the procedure prescribed under the University Act.

The meetings of Students' Council are conducted at a regular interval and their suggestions are sought to foster the democratic values in the administration and academics.

The activities and Functions of the Students' Council

- Monitors various academic and socio-cultural events in the college
- Maintains overall discipline on the campus
- Facilitator between the students and the college
- Coordinate all extracurricular activities and Annual Day of the college
- Assisting in raising funds activity whenever needed
- Volunteers play a pivotal role in conferences, workshops, sports events and other functions
- The General Secretary represents Students' Council.

Students' role in academic and administrative bodies:

Students' representation is an integral part of the academics. Students' represent following committees:

- Internal Quality Assurance Cell
- Organizing committees for seminars, conferences, and workshops conducted in the college
- Students participate and contribute to various activities organized through NSS, NCC, WDC, Gymkhana, Sports Committees and Activities, and Cultural Committees and Activities.

The students' representatives play a proactive role in the decisions taken by different committees of the college that foster in leadership qualities, confidence building, sense of responsibility and facilitation between college and students assuring a healthy dialogue. The college receives important suggestions from the students for the healthy functioning of the college. The students' representatives communicate their views to the principal and the college in general.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association? No

The college has a non-registered informal alumni association.

5.4.2 – No. of enrolled alumni:

The college has a non-registered informal alumni association and it enrolled **373 alumni**.

5.4.3 – Alumni contribution during the year (in Rupees):

The college has a non-registered informal alumni association but it is an active agency in shaping the policies and overall development of the college. No alumni have financially contributed for this year.

5.4.4 – Meetings/activities organized by Alumni Association:

The college has a non-registered informal alumni association but it is an active agency in shaping the policies and overall development of the college. The members of the alumni association are representatives of different streams. They express their views regarding the college and also help for the development of the college.

The Alumni meets were organized on 17/11/2011, 18/12/2011, 15/01/2012 and 22/01/2012 in the college campus. During these meetings, the Principal shared achievements, progress and plans with the members of Alumni Association and their valuable suggestions are sought for the future plans.

Criterion – VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

- 1) For smooth functioning of the administrative activities of the college, various statutory as well as non-statutory committees comprising representatives across all stakeholders of the institution are formed.
- 2) For smooth functioning of the academic activities of the college, various statutory as well as non-statutory committees comprising representatives across all stakeholders of the institution are formed under the guidance and supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

<input type="radio"/> Yes	<input checked="" type="radio"/> No	<input type="radio"/> Partial
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6.2 – Strategy Development and Deployment

6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type

To make students more employable

- Providing various courses to help in increasing their practical knowledge

- Conducting UPSC and MPSC courses at free of Cost
- Periodic interaction with the distinguished guests who have excelled in their field while staying in Shahapur
- Industrial visits to various business premises

To maintain continuously good academic performance

- Increasing students' engagement in learning
- Increasing students' responsibility towards learning
- Motivating students by periodic interaction with distinguished guests

To develop and execute effective teaching- learning process

- ICT-based teaching
- Organize Study tours for students
- Provide state of art library facilities
- Encourage teachers to participate in Seminars and Conferences
- Encouraging the teachers to participate in Orientation Programmes, Refresher Courses, Short Term Courses, etc.
- Encourage students to participate in Seminars, Conferences and workshops.

To encourage research culture among faculty and students

- Encourage teachers to present research papers in seminars and research conferences.
- Promoting faculties to undertake minor and major research project.
- Develop university-recognized research centres in college.
- Organize Seminars and Conferences to promote research culture.

To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students

- Provide mentor Teacher for every class
- Provide Remedial Coaching to Slow Learners
- Identification of Fast Learners and help them to achieve their potential
- Continuous tracking of Attendance of the students
- Gender Equalisation Programmes through Women Development Cell
- Honour the University Act of prohibiting Faculty members from conducting private tuitions
- Publish evaluation process in the prospectus of various courses and explain to the students
- Establishment of Centralized Assessment System

To empower faculty about emerging trend in their profession for academic advancement

- Encouraging the teachers to participate in Orientation Programmes, Refresher Courses, Short Term Courses, etc.
- Encourage teachers to participate in Seminars and Conferences
- Provide Internet Facility and Laptops to Faculty Members
- Upgrade Books in Library every year by making provision in Departmental Budget

To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning

- Delegate authorities and responsibilities to Principal, Vice-Principal, Faculty Members and Administrative Staff
- Conduct periodic and need-based meetings
- Promote team-spirit and healthy relations amongst staff members of the institution

6.2.2 – Implementation of e-governance in areas of operations:

e-governance area
<p>Administration : Students' scholarship records through government portal Maintenance of PF records through government portal Uploading of required information for university and government through various portals</p> <p>Finance and Accounts Partially computerized office and accounts section Receipt of salary grant from Government of Maharashtra through SEVARTH portal</p> <p>Students Admission and Support Online admission process Students database through admission software Fully computerized library through Information and Library Network Centre (INFLIBNET)(SOUL Software) Availability of e-books, e-journals etc to students</p> <p>Examinations Preparation and declaration of results through examination software</p>

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/workshop attended for which financial support provided	Name of the professional body for which membership fees is provided	Amount of support
2011-12	Dr. Anilkumar Singh	Hindi Sahitya Sammelan, Prayag at Haridwar	NIL	500
2011-12	Dr. Anilkumar Singh	Workshop in Hindi at Kishinchand Chellaram College, Mumbai.	NIL	250
2011-12	Dr. Anilkumar Singh	Workshop in Hindi at Ramniranjan Jhunjhunwala College, Mumbai.	NIL	250
2011-12	Dr. Anilkumar Singh	Seminar in Hindi at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	400
2011-12	Dr. Anilkumar Singh	Two days International Seminar in Hindi at SIES College of Arts, Science & Commerce , Mumbai.	NIL	600
2011-12	Dr. Anilkumar Singh	Two days Seminar on "Samkalin Hindi Kahani : Vividh Vimarsha" at Birla College, Kalyan.	NIL	600

2011-12	Dr. Ankush L. More	Workshop on "Revised Syllabus and New Credit based Semester System in FYBA and FYBSc Economics Paper-I" at Birla College, Kalyan.	NIL	200
2011-12	Dr. Ankush L. More	International Conference at Pragati College, Dombivli.	NIL	1500
2011-12	Dr. Ankush L. More	National Conference on "Human Rights" at Lala Lajpat Rai College, Mumbai.	NIL	300
2011-12	Dr. Ankush L. More	National Seminar at Vartak College, Borivali, Mumbai.	NIL	600
2011-12	Dr. Ankush L. More	Two Days "International Commerce & Management Conference" at University of Mumbai, Mumbai.	NIL	2000
2011-12	Dr. Ankush L. More	National Seminar in Economics" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	1200
2011-12	Dr. Ankush L. More	"International Seminar in Economics" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	2000
2011-12	Dr. Ankush T. Sarang	Workshop in History at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	150
2011-12	Dr. Ankush T. Sarang	Konkan Itihas Parishad at Dnyanasadhana College, Thane.	NIL	400
2011-12	Dr. Kailas G. Nimbalkar	International Conference at Nagindas Khandwala College, Mumbai.	NIL	2400
2011-12	Dr. Kailas G. Nimbalkar	International Commerce & Management Conference at University of Mumbai.	NIL	1500
2011-12	Dr. Kailas G. Nimbalkar	National Conference at Adarsh College of Arts & Commerce, Badlapur.	NIL	500
2011-12	Dr. Kailas G. Nimbalkar	Workshop at S. K. Somaiya College of Arts, Science & Commerce, Mumbai.	NIL	400
2011-12	Dr. Kailas G. Nimbalkar	National Seminar at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	400
2011-12	Dr. Kailas G. Nimbalkar	Workshop in Economics at Model College, Dombivli.	NIL	300
2011-12	Dr. Kailas G. Nimbalkar	Workshop on "Revised Syllabus and New Credit based Semester System in FYBA and FYBSc Economics Paper-I" at Birla College, Kalyan.	NIL	200
2011-12	Dr. Kailas G. Nimbalkar	Workshop in Economics at Mehta Degree College, Airoli.	NIL	200
2011-12	Dr. Kailas G. Nimbalkar	International Conference at Pragati College, Dombivli.	NIL	1500
2011-12	Dr. Kailas G. Nimbalkar	Seminar in Economics at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	400
2011-12	Dr. Kailas G. Nimbalkar	Two days State Level Seminar on "Micro Finance & its Impact on Rural Area" at Arts, Commerce & Science College, Shivle.	NIL	300
2011-12	Dr. Kailas G. Nimbalkar	Two Days "International Commerce & Management Conference" at University of Mumbai, Mumbai.	NIL	2000

2011-12	Dr. Sharnappa G. Sagar	Workshop on "Credit and Grading System" at Joshi & Bedekar College, Thane	NIL	100
2011-12	Dr. Sharnappa G. Sagar	Workshop on "Credit based Grading System at FYBCom and Revised Examination Pattern at TYBCom" at Birla College, Kalyan.	NIL	150
2011-12	Dr. Sharnappa G. Sagar	"International Seminar in Commerce" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	2000
2011-12	Dr. Shubhangi R. Gore	Workshop in Marathi at K. V. Pendharkar College, Dombivli.	NIL	200
2011-12	Dr. Vijay A. Kulkarni	Workshop in History at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	150
2011-12	Dr. Vijay A. Kulkarni	Konkan Itihas Parishad at Dnyanasadhana College, Thane.	NIL	400
2011-12	Lib. Shahaji S. Waghmode	International Seminar at University of Mumbai.	NIL	1500
2011-12	Lib. Shahaji S. Waghmode	Refresher Course at UGC - Academic Staff College, Aurangabad.	NIL	500
2011-12	Prof Dasharath D. Kambale	National Symposium in English at Bhusawal College, Bhusawal.	NIL	1,189
2011-12	Prof Dasharath D. Kambale	"International Seminar in English" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	2000
2011-12	Prof Gautam G. Sonwane	Workshop in History at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	150
2011-12	Prof Raju S. Shanwar	Workshop in Marathi at K. V. Pendharkar College, Dombivli.	NIL	200
2011-12	Prof Raju S. Shanwar	Workshop on "Revised Syllabus and New Credit based Semester System in FYBA/BSc/B.Com. Foundation Course Paper-I" at Birla College, Kalyan.	NIL	150
2011-12	Prof Raju S. Shanwar	Workshop in Marathi at R. K. Talreja College, Ulhasnagar.	NIL	250
2011-12	Prof Raju S. Shanwar	Two days Seminar on "1990 Nantarche Marathi Sahityatil Badalate Sandarbha" at CKT College, New Panvel.	NIL	500
2011-12	Prof Raju S. Shanwar	National Symposium in English at Bhusawal College, Bhusawal.	NIL	1,189
2011-12	Prof Raju S. Shanwar	Refresher Course at UGC - Academic Staff College, Pune.	NIL	500
2011-12	Prof Santosh L. Gaikwad	Workshop in Hindi at Kishinchand Chellaram College, Mumbai.	NIL	250
2011-12	Prof Santosh L. Gaikwad	Workshop in Hindi at Ramniranjan Jhunjhunwala College, Mumbai.	NIL	250
2011-12	Prof Santosh L. Gaikwad	Refresher Course at UGC - Academic Staff College, Aurangabad.	NIL	500
2011-12	Prof Santosh S. Budhwant	Workshop on "Revised Syllabus and New Credit based Semester System in FYBA/BSc/B.Com. Foundation Course Paper-I" at Birla College, Kalyan.	NIL	150

2011-12	Prof Santosh S. Budhwant	"International Seminar in Economics" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	2000
2011-12	Prof Santosh S. Budhwant	National Seminar in Economics" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	1200
2011-12	Prof Santosh S. Budhwant	Two days State Level Seminar on "Micro Finance & its Impact on Rural Area" at Arts, Commerce & Science College, Shivle.	NIL	300
2011-12	Prof Tanaji Bhoir	Workshop in Marathi at K. V. Pendharkar College, Dombivli.	NIL	200
2011-12	Prof Ingole M. A.	"International Seminar in Economics" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	2000
2011-12	Prof Ingole M. A.	National Seminar in Economics" at K. M. Agrawal College of Arts, Commerce & Science, Kalyan.	NIL	1200

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non-teaching staff during the year

Year	Title of the professional development programme organized for teaching staff	Title of the administrative training programme organized for non-teaching staff	From date	To date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
		NIL				

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
2011-12	Refresher Course, UGC - Academic Staff College, Aurangabad.	1) Prof. S. L. Gaikwad	04/02/2012 to 25/02/2012	Three weeks
2011-12	Refresher Course, UGC - Academic Staff College, Aurangabad.	2) Lib. S. S. Waghmode	06/02/2012 to 25/02/2012	Three weeks
2011-12	Refresher Course, Pune	3) Prof. R. S. Shanwar	10/03/2012 to 30/03/2012	Three weeks

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
01	01	00	00

6.3.5 – Welfare schemes for

Teaching Staff

- The institution encourages and motivates staff to undertake higher education and training.
- The institute sponsors National / International conferences for paper presentations and workshops.
- Gymnasium and Sports Ground is made available for recreational purposes.
- Temporary advance against salary is made available to the needy employees.
- Financial assistance for medical treatment (serious illness), marriage of the ward of class-IV employees etc. is provided.
- The College authorities believe in open door policy for staff members. Grievances if any are resolved on one to one basis.
- All types of leaves applicable like :
 - Casual leave
 - Earned leave
 - Maternity leave
 - Study leave
 - Duty Leave
 - Sick Leave
 - Paternity Leave etc.
- The institution provides opportunities and platform to teaching as well as administrative staff to show their inner talents.

Non-teaching Staff

- The institution encourages and motivates staff to undertake higher education and training.
- Gymnasium and Sports Ground is made available for recreational purposes.
- Temporary advance against salary is made available to the needy employees.
- Group Insurance is provided for safety and security.
- Uniforms and Washing allowance are provided to class-IV employees.
- Financial assistance for medical treatment (serious illness), marriage of the ward of class-IV employees etc. is provided.
- The College authorities believe in open door policy for staff members. Grievances if any are resolved on one to one basis.
- All types of leaves applicable like :
 - Casual leave
 - Earned leave
 - Maternity leave
 - Study leave
 - Duty Leave
 - Sick Leave
 - Paternity Leave etc.
- The institution provides opportunities and platform to teaching as well as administrative staff to show their inner talents.

Students

- Admission fees in installments.
- Book Bank Scheme for SC/ST/OBC students.
- B.C. Book Bank Scheme for Backward Class students.
- Group Insurance
- Medical facility if required
- Scholarship facility from Hindustan Petroleum Ltd.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (within 100 words each)

Internal Audit : Our Institution has an effective mechanism for auditing the accounts.

The accounts of the college are audited by chartered accountant regularly as per the Government rules. Suhas S. Marathe & Company, Chartered Accountants, Panvel has

been appointed for carrying out internal audit. After examination of books of accounts of the institution there are no major objections pointed out during the last year. Minor changes, if any, are immediately rectified during the audit process itself. The auditor certifies the financial statements of the Institution and accordingly issues auditor's report. Internal audit is completed till Accounting Year 2011-12.

Also, help is sought from CA M. V. Navdhare, who is our teaching faculty member, in the matter of recording complex transactions in order to avoid errors in the accounting systems.

External Audit: Various government departments verify usually the funds received and disbursed by the college. In this respect, following are the External Auditors :

1. EBC Audit
2. Scholarship Audit
3. Audit by Finance Department of State Government
4. Audit by Auditor General, Nagpur.

6.4.2 – Funds / Grants received from management. Non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

Name of the non-government founding agencies/individuals	Funds/ Grants received in Rs.	Purpose
Hindustan Petro. Corp Ltd.	175200.00	Appeal by Stakeholders
Nilesh Vitthal Satavi	5501.00	Appeal by Stakeholders
Vidyadhar Sakharam Jadhav	5501.00	Appeal by Stakeholders
Narendra V. Jage	5501.00	Appeal by Stakeholders
Prakash Narayan Dinkar	1001.00	Appeal by Stakeholders
Vitthal Ragho Bhare	11111.00	Appeal by Stakeholders
Bharat Ganpat Bagrao	11000.00	Appeal by Stakeholders
Kishor Baban Shelawale	11000.00	Appeal by Stakeholders
Ravindra Govind Ghude	5555.00	Appeal by Stakeholders
Nathuram Shankar Vishe	5500.00	Appeal by Stakeholders
Shankar Maruti Godbole	10100.00	Appeal by Stakeholders
Daulat Babu Desale	5100.00	Appeal by Stakeholders
Kisan Anna Sapale	5100.00	Appeal by Stakeholders
Suresh Pandurang Gawali	5100.00	Appeal by Stakeholders
Vinayak Ramchandra Sapale	10100.00	Appeal by Stakeholders
Devendra Devram Shirsat	5001.00	Appeal by Stakeholders
Pradeep Chintaman Gujare	11000.00	Appeal by Stakeholders
Dombivli Nagari Sahakari Bank	10000.00	Appeal by Stakeholders

6.4.3 – Total corpus fund generated

Rs. 1,23,171/-

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	NO		Yes	IQAC
Administrative	NO		Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Informal Parent-Teacher Association is in existence in the college. The members of association meet whenever required. The association takes care to maintain healthy relations between the parents and teachers keeping in mind the all-round development of the students.

- 1) Providing valuable suggestions for overall development of the college and students in particular.
- 2) Drawing attention to the areas where improvement is expected.
- 3) Appreciating the institution for efforts taken for all round development of students.

6.5.3 – Development programmes for support staff (at least three)

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities take place on regular basis.

- 1) Time bound allotted duties
- 2) Advance payment in emergency
- 3) Annual gathering of staff
- 4) Participation in Training Programmes

6.5.4 – Post Accreditation initiative (s) (mention at least three)

- 1) The institute has strengthened the use of ICT as a pedagogical tool. The college has given laptops to all faculty members. Classrooms are well equipped with the LCD projectors. The library is fully automated.
- 2) The institute strongly recommends its faculty to pursue research in their respective fields. In order to cultivate research culture among students, they are encouraged and guided to prepare project reports and dissertations.
- 3) Central library is the soul of our institute. The institute and its management are conducive to enrich library services. There is a separate library committee that meets from time to time and offers valuable suggestions and recommendations. Our library not only offers services to students and stakeholders but also to the society. Every year it celebrates birth and death anniversaries of National Leaders and Social Reformers to inculcate the values and teachings of these personalities. In order to impart information and knowledge of these great people, library regularly organizes books exhibition. Thus our library transcends from storage of books to knowledge and cultural centre.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	<input type="radio"/> Yes	<input type="radio"/> No
b) Participation in NIRF	<input type="radio"/> Yes	<input type="radio"/> No
c) ISO certification	<input type="radio"/> Yes	<input type="radio"/> No
d) NBA or any other quality audit	<input type="radio"/> Yes	<input type="radio"/> No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2011-12	Inauguration of Commerce Association	7/27/2011	7/27/2011	7/27/2011	79

2011-12	Seminar on "Career Opportunities in Banking & Corporate Sector"	11/29/2011	11/29/2011	11/29/2011	61
2011-12	Workshop on "Placement Preparation Programme"	12/9/2011	12/9/2011	12/9/2011	64
2011-12	Placement Interview	12/12/2011	12/12/2011	12/12/2011	76
2011-12	Seminar & Paper Presentation by SYBCOM Students in various subjects of Commerce	12/10/2011	12/10/2011	12/14/2011	68
2011-12	Study Tour at Matheran on Environmental Issues	1/2/2012	1/2/2012	1/3/2012	39
2011-12	Commerce Talent Search Examination	2/28/2012	2/28/2012	2/28/2012	26
2011-12	Workshop on Revised Syllabus in History	7/28/2011	7/28/2011	7/28/2011	35
2011-12	Teachers' Day Celebration	9/5/2011	9/5/2011	9/5/2011	45
2011-12	Inauguration of Itihas Abhyas Mandal	11/30/2011	11/30/2011	11/30/2011	63
2011-12	Study Tour to Pundhe Temple	2/11/2012	2/11/2012	2/11/2012	44
2011-12	Expert Lecture on Archaeology	2/20/2012	2/20/2012	2/20/2012	36
2011-12	Celebration of World Population Day	7/11/2011	7/11/2011	7/11/2011	47
2011-12	Celebration of Gurupornima	7/18/2011	7/18/2011	7/18/2011	65
2011-12	Teachers' Day Celebration	9/5/2011	9/5/2011	9/5/2011	55
2011-12	Celebration of Mahatma Gandhi Jayanti	10/2/2011	10/2/2011	10/2/2011	67
2011-12	Lecture on "Budget 2012"	3/3/2011	3/3/2011	3/3/2011	78
2011-12	One Day Workshop on Gender Sensitization (WDC)	8/12/2011	8/12/2011	8/12/2011	57
2011-12	Inauguration of Marathi Vangmay Mandal	7/22/2011	7/22/2011	7/22/2011	49
2011-12	Lecture on "Dasbodh"	8/16/2011	8/16/2011	8/16/2011	58
2011-12	"Poetry Recitation" by students of Marathi Department	2/27/2012	2/27/2012	2/27/2012	15
2011-12	Inauguration of English Literary Association	9/22/2011	9/22/2011	9/22/2011	45
2011-12	One Day Workshop on Art of Writing : Register Analysis	9/30/2011	9/30/2011	9/30/2011	12
2011-12	One Day Workshop on Art of Writing : Rhetorical Analysis	10/1/2011	10/1/2011	10/1/2011	12
2011-12	Expert Lecture for TYBA Students	2/23/2012	2/23/2012	2/23/2012	11
2011-12	Expert Lecture for TYBA Students	2/24/2012	2/24/2012	2/24/2012	12

2011-12	Expert Lecture for TYBA Students	2/25/2012	2/25/2012	2/25/2012	12
2011-12	Expert Lecture for TYBA Students	2/27/2012	2/27/2012	2/27/2012	12
2011-12	Expert Lecture for TYBA Students	2/28/2012	2/28/2012	2/28/2012	12
2011-12	Expert Lecture for TYBA Students	2/29/2012	2/29/2012	2/29/2012	12
2011-12	Expert Lecture for TYBA Students	3/9/2012	3/9/2012	3/9/2012	12
2011-12	Inauguration of Hindi Sahitya Mandal	9/22/2011	9/22/2011	9/22/2011	35
2011-12	Elocution Competition on the occasion of Premchand Jayanti	7/31/2011	7/31/2011	7/31/2011	33
2011-12	Elocution Competition on the subject : "Brashtachar ka Samana Kaise Kiya Jai?"	11/30/2011	11/30/2011	11/30/2011	58
2011-12	Gurupurnima Celebration	7/15/2011	7/15/2011	7/15/2011	48
2011-12	Anuwad Lekhan Competition	8/20/2011	8/20/2011	8/20/2011	25
2011-12	Hand-writing competition	9/14/2011	9/14/2011	9/14/2011	43
2011-12	Debate competition -Lokpal Bill	9/23/2011	9/23/2011	9/23/2011	27
2011-12	Kahani Lekhan Competition	12/4/2011	12/4/2011	12/4/2011	26
2011-12	Sonubhau Baswant Intercollegiate Elocution Competition	12/16/2011	12/16/2011	12/16/2011	89

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES			
7.1 - Institutional Values and Social Responsibilities			
7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)			
Title of the programme	Period (from-to)	Participants	
		Female	Male
One day workshop on "Gender sensitization"	December 2011	35	20
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as Percentage of power requirement of the College met by the renewable energy sources: Every Year Tree Plantation programme conducted by NSS Unit			
7.1.3 Differently abled (Divyangjan) friendliness			
Items Facilities	Yes/No	No. of Beneficiaries	
Physical facilities	No	-	
Provision for lift	No	-	

Ramp/ Rails	No	-
Braille Software/facilities	No	-
Rest Rooms	No	-
Scribes for examination	Yes	01
Special skill development for differently abled students	No	-
Any other similar facility	No	-

7.1.4 Inclusion and Situatedness

Enlist most important initiatives taken to address locational advantages and disadvantages during the year

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2011 - 2012	01	01	1-12-2011	Distribution of fruits to the patients in the Sub-District Rural Hospital, Shahapur, to commemorate the death Anniversary of the founder of our college Late Sonubhau Baswant	Approach for improving patients nutrition attitude and behaviours for better health	25
2011 - 2012	01	01	1-12-2011	Health Check-up camp held in Sub-District Rural Hospital.		23
2011 - 2012	01	01	1-12-2011	The Great Blood Donation Camps were conducted in Shahapur, Kalambe, Asangaon Railway Station East and West simultaneously	To create awareness between local people ,to eradicate fear of the first time donor ,community participation ,convert non-donor to donor,help in donor retention	95
2011 - 2012	01	01	24-12-2011 to	Collaboration with Lions Club,	It provides eye health	45

			31-12-2011	Shahapur, Eye Cataract Camp was organized during, in Shahapur, where our NSS volunteers offered health supporting services to the patients.	services,motivating and committed to the community participation in making eye camp a success	
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7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
<ul style="list-style-type: none"> • Prospectus • The Maharashtra University Act, 1994 	<ul style="list-style-type: none"> • At the time of Admission • 1994 	<ul style="list-style-type: none"> • Rules and Regulation illustrated in prospectus • The Service of the Administrative staff are regulated by the code of conduct of Government of Maharashtra • The Service of the Teaching staff are regulated by the Norms of University of Mumbai Grants

7.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Birth anniversary of Mahatma Jyotiba Fule	11/4/2011	30
Dr. Babasaheb Ambedakar Jayanti	14/4/2011	38
Celebrating Maharashtra Day	1/5/2011	102
Shri Chhatrapati Shahu Maharaj Jayanti	26/6/2011	30
Lokmanya tilak Jayanti	23/7/2011	28
Independence day Celebration	15/8/ 2011	123
Gandhi Jayanti & Lalbahadur Shashtri Jayanti	2/10/2011	62
Dr.Babasaheb Ambedakar Mahaparinirvan Din	6/12/2011	105
Savitribai Phule Jayanti	3/1/2012	24
Swami Vivekananda Jayanti	12/1/2012	50
Shri Chhatrapati Shivaji Maharaj Jayanti	19/02/2012	08
Subhashchandra Bose Jayanti	23/01/2012	56

Celebrating Republic day	26/01/2012	100
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five)		
<p>Located against scenic backdrop, our college is clad in greenery. Sonubhau Baswant College is located on the bank of river Bharangi. It is nurtured and reared by hills and trees. The atmosphere is peaceful where every morning rises with the twittering and chirping of birds. The college is a perfect bower of bliss;the one ideal for persuasion of knowledge .Rich in quantity of oxygen, college is a plastic free zone.Since there are no industries around ,ours is a pollution free zone. There is ample sunlight, umpteen pure air; plentiful of water and zero noise.</p>		
7.2 Best Practices		
<p>Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link</p>		
<p>Best Practice – I:</p> <p>1. Title of the Practice: Admission at One rupee for economically backward students</p> <p>2.Objectives of the Practice:</p> <ol style="list-style-type: none"> 1) To impart education to weaker society students. 2) Sustainability <p>3.The Context:Shahapur Taluka is a rural and Tribal taluka. Most of the students come from poor families. Most of the students get Government scholarships. The students who do not get any scholarship apply for the One Rupee Admission. A committee verifies his/her economic condition and the needy student is given admission in One Rupee only. The college has introduced this scheme with the intension to continue the education of needy students.</p> <p>4.The Practice: Every year some students are given admission in One Rupee only. Some students are given financial assistance for Examination fee, admission fee, S.T. Pass. The students are also given installment facility for payment of fee.</p> <p>5:Evidence of Success: All the students who are given admission in one Rupee admission scheme pass in examinations. All of them have successfully completed their graduation.They are now successfully settled in their life</p> <p>6:Problems Encountered and Resources Required:It is very difficult to track the poor and needy students who are spread over a large area</p> <p>The small step of college has greatly helped these families to overcome the economical difficulties to continue their higher education. It has greatly helps them to uplift their families economically.</p>		

Best Practice –II:

1.Title of the Practice: Reforms in the selected villages through adoption

2.Objectives of the Practice:

1. To generate awareness on the gender and social issues
2. Education development

3.The Context: The NSS unit of the college strives to reform the adopted villages by the priorities of the changes required

4.The Practice: The college adopted Palaspada(Adivasi village) , the NSS unit started extension activities for social awareness activities .

The List of the reformative activities at Palaspada

- Environment awareness programme
- Women Empowerment programme
- Distribution of Educational materials
- Plantation and conservation
- Toilets pits construction
- Voters awareness camp
- Health and Hygiene

5.Evidence of Success:

- Awareness among women about rights and duties created
- People started cashless transactions

6.Problems Encountered and Resources Required

Due to illiteracy it is very difficult to communicate with people.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

Books are the real friends and guides of human beings. They play an important role in preservation and up gradation of knowledge. College Library is regarded as a mirror of the organization. The Library of Our College is very rich in various types of texts and reference books. Every year the Library is enriched with a number of books. Our Library is fully automated. All entries are made through SOUL 2.0 (INFLIBNET UGC) Software. Internet facility is provided to all the students free of cost. Features of library:

- Separate rooms for the Boys, girls, Research scholar and teachers.
- Various Encyclopedias, Dictionaries Gazetteers in the Reference Section.
- Separate section of books on competitive exams
- Separate Section for books on Mahatma Gandhi and Dr. Babasaheb Ambedkar.
- Books on SET/NET, etc.
- The library has a Visitor's Register in which the visitors write their remarks and suggestions.
- Celebrations Birth and Death anniversaries of National Leaders and Reformers with exhibition of books.

- Orientation Programme for the first year students to make them aware about the library services and facilities. The Library Services and Facilities
- The library staff helps the students whenever there is a problem with the students in getting specific books as well as information.
- Every student is issued two books for a week at a time. Besides it students are issued books to read in the reading room. • The students participating in various competitions are issued additional books to make preparations.
- The library services are also provided to the outside readers in the Reading Room for study free of charge.
- Under the Book Bank Scheme, a set of text books is issued to the students belonging to SC/ST/DTNT categories for the whole year. • The information of library services, facilities is also made available on the website of the library.
- The regular meetings of the Library Committee are conducted in which the decision regarding annual budget, purchasing of books are made.
- All the books are barcoded and all students' ID Cards are barcoded.
- Student's entry (In-Out) records are automated.
- Library has CCTV, Fire Distinguishers and Anti-Virus Software's for the purpose of security.

https://www.sbcshahapur.ac.in/pdf/Distinctiveness_2011-12.pdf

8. Future Plans of action for next academic year (500 words)

- To introduce some more professional courses like B.Com. in Accounting and finance.
- To strengthen ICT based teaching-learning process.
- To establish separate examination room for the smooth functioning of college and university examinations.
- To conduct workshops and other programmes for all round development of students.
- To increase the number of awareness programmes for Community through NSS and NCC.



Signature of the Coordinator, IQAC



Signature of the Chairperson, IQAC