



Yearly Status Report - 2012-2013

Part A

Data of the Institution

1. Name of the Institution		DNYANVARDHINI TRUST'S SONUBHAU BASWANT COLLEGE OF ARTS AND COMMERCE, SHAHAPUR
Name of the head of the Institution		Mr. P. B. Mali
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		02527272102
Mobile no.		9823470017
Registered Email		sbccollege123@yahoo.com
Alternate Email		sbcnaac@gmail.com
Address		Sonubhau Baswant College of Arts and Commerce, Naginbhai Vasa Marg, Near Govt. Godown, Savroli Road, Shahapur, Dist-Thane
City/Town		Shahapur
State/UT		Maharashtra

Pincode	421601																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Prof B N Wakchaure																								
Phone no/Alternate Phone no.	02527270274																								
Mobile no.	9881118035																								
Registered Email	sbccollege123@yahoo.com																								
Alternate Email	sbcnaac@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.sbcshahapur.ac.in/aqar.html																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sbcshahapur.ac.in/academiccalendar.html																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>71.20</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.84</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	71.20	2004	03-May-2004	02-May-2009	2	B	2.84	2012	10-Mar-2012	09-Mar-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	71.20	2004	03-May-2004	02-May-2009																				
2	B	2.84	2012	10-Mar-2012	09-Mar-2017																				
6. Date of Establishment of IQAC	02-Feb-2005																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC Meeting	16-Jul-2012 01	17
One Day Workshop on Credit and grading Based Revised Syllabus of SYBA Hindi Paper II	21-Jul-2012 01	30
One Day Workshop for TYBA students on Art of Writing- Register Analysis	07-Sep-2012 01	25
One Day Workshop for TYBA students on Art of Writing- Rhetorical Analysis	08-Sep-2012 01	24
IQAC Meeting	26-Nov-2012 01	17
Meeting related to preparation of student satisfaction survey report by IQAC	15-Mar-2013 01	213

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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Hindi Department	Minor Research Project	University of Mumbai	2012 1	40000

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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
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12. Significant contributions made by IQAC during the current year(maximum five bullets)

IQAC has taken initiative to conduct various workshops in the college. 1. One Day Workshop for TYBA students on Art of Writing Register Analysis 2. One Day Workshop for TYBA students on Art of Writing Rhetorical Analysis 3. One Day Workshop on Credit and grading Based Revised Syllabus of SYBA Hindi Paper II.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Academic programmes 13	Academic programmes 13
Value Added Programmes 13	Value Added Programmes 13
Skill Oriented Programmes 15	Skill Oriented Programmes 15
Staff Development Programmes 02	Staff Development Programmes 02
Interdepartmental Programmes 01	Interdepartmental Programmes 01
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14. Whether AQAR was placed before statutory body ?	No
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15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2013
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Date of Submission	21-Feb-2013
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17. Does the Institution have Management Information System ?	No
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Part B

CRITERION I – CURRICULAR ASPECTS
1.1 – Curriculum Planning and Implementation
1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500

Description : The college imparts education in three faculties at the under graduate level and Masters in Arts. The college runs B.A. course. There are 5 special subjects viz Marathi, English, Hindi, History and Economics. The Commerce faculty has B.Com. (Bachelor of Commerce) degree with two specializations-(Plain) B.Com. and B.Com. With Banking and Insurance (B.B.I.) The institution has B.Sc.(I.T.) - Bachelor of Science [Information Technology] in science faculty. There is facility of Masters in the Arts faculty in five subjects. • Marathi • English • Hindi • History • Economics. The college follows the syllabi prescribed by University of Mumbai in all the courses. University of Mumbai introduced CBSGS (Choice Based Semester Grading System) at degree level, which introduced various changes and challenges in revised syllabi as well as in Examination (Credit Pattern System) from Academic year 2011 - 2012 with 60:40 pattern. The University of Mumbai introduced CBCS (Choice Based Semester Credit System) at Masters Level from Academic year 2011 - 2012. We are habituated to the change very smoothly because of our disciplined institutional practices. As per our institutional practices, all the members from teaching staff prepare and submit 'Teaching Plans', at the beginning of every academic year. Same teaching plans are followed in the respective classrooms. The teaching plan helps the teacher to plan the curricula delivery in time as well as it helps in participative and experiential teaching and learning method. The Information and Communication Technology (ICT) plays pivotal role in curricula delivery in our institution. The college in association with concerned departments prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curricula in each academic year. Departmental meetings play important role in planning the curricula delivery. In the departmental meeting there is discussion about the syllabi, work distribution and assessment work. In Departmental meetings Heads of Departments and colleagues informally discuss about teaching at the end of every term. The Internal Quality Assurance Cell monitors the overall curricula delivery process through the collection of feedback from students. Our college has a Virtual Learning Center, which ran various programmes to train students in various competitive examinations. Unfortunately due to some technical issues, ISRO has stopped the broad-casting of these programmes. But we do have a formal mechanism to guide our students for competitive examination from the very beginning.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
Saral Hindi (previous course continue)	NIL	10/08/2012	12	Employment opportunity in teaching, media, drama field.	Language skill development creative writing

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi	11/06/2012
BA	English	11/06/2012
BA	Hindi	11/06/2012
BA	Economics	11/06/2012
BA	History	11/06/2012
BCom	Commerce	11/06/2012
BCom	Banking and Insurance	11/06/2012
BSc	Information Technology	11/06/2012
MA	Marathi	11/06/2012
MA	English	11/06/2012
MA	Hindi	11/06/2012
MA	Economics	11/06/2012
MA	History	11/06/2012

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	30	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Saral Hindi	10/08/2012	30
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
No Data Entered/Not Applicable !!!		
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
The meeting of feedback committee was held on 28 March 2013 in Management Room at 11.30 a.m. Following members were present at the meeting. Prof. B. V. Shinde

was in the chair. Prof. B. V. Shinde Chairman Prof. B. N. Wakchaure. IQAC Coordinator Prof. R. S. Shanwar Member Prof. M.V. Navdhare Member Prof. Leena Karan Member Every year the Institute has a practice of collecting feedback from the students. Since they are stakeholders seeking their feedback. Feedback is important for the progress of the institute. This year the Feedback forms were distributed among the students and same were collected back during 10th March 2013 to 25th March 2013. The meeting of feedback committee was called forth in which the analysis of feedback was orally discussed. It was found that majority of the students were satisfied with the performance of the faculties. The analysis of the feedback was informally communicated to the staff members for the further improvement. The same was conveyed to the college authority and IQAC. The committee meeting was concluded with the vote of thanks.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	360	340	340
BA	SYBA	360	252	252
BA	TYBA	360	277	277
BCom	FYBCOM	120	100	100
BCom	SYBCOM	120	107	107
BCom	TYBCOM	120	80	80
BCom	FYBBI	60	6	6
BCom	SYBBI	60	15	15
BCom	TYBBI	60	10	10
BSc	FYBSCIT	60	34	34
BSc	SYBSCIT	60	24	24
BSc	TYBSCIT	60	28	28
MA	MA PART I	340	270	270
MA	MA PART II	340	100	100
PhD or DPhil	HINDI	8	6	6

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2012	1274	370	30	0	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	48	18	0	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes. Through Tutor ward presently Mentor Mentee system. The college has since last several years practiced a system of mentoring called the Tutorward system, whereby a tutor was provided to every class to look after his/her academic and psychological well being and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the fulltime teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a full time teacher as their mentor. The classes, where there are huge numbers of students, have been assigned one mentor. The mentors are responsible for academic progress and psychological well being of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They also maintain record of their class attendance, class performance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1644	30	1:55

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	30	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2012	Dr. A.K Singh	Associate Professor	Best Citizen of India, International Publishing House
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A0132	2	30/04/2013	10/04/2013

BA	A0134	4	30/04/2013	10/04/2013
BA	A0136	6	30/04/2013	04/07/2013
BCom	C0142	2	30/04/2013	10/04/2013
BCom	C0144	4	30/04/2013	10/04/2013
BCom	C0146	6	30/04/2013	29/05/2013
MA	A4824	4	30/04/2013	20/07/2013
BCom	C0332	2	30/04/2013	30/04/2013
BCom	C0334	4	30/04/2013	06/05/2013
BSc	S0232	2	30/04/2013	30/04/2013
BSc	S0234	4	30/04/2013	06/05/2013
BSc	S0236	6	30/04/2013	22/07/2013

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the certain courses. Some Departments are also evaluating their Departmental students through organizing debates, presentation etc. The college has switched over to the MCQ (Multiple Choice Questions) type questions for the evaluation of the General course students. Moreover, the college has begun the consideration of taking the class tests under newly introduced CBSGS (Credit Based Semester and Grading System) system through OMR (Optical Marking Recognition) sheets from the coming years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and the same is displayed on the notice board to the students. The academic calendar is also distributed among all teaching and non teaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation and activities etc. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS (National Service Scheme), NCC (National Cadet Corps), and Centre for career development and Placement Cell are also given in the academic calendar. Schedule of other activities such as Parent teacher meeting, College social and other cultural programmes, College sports etc. are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sbcshahapur.ac.in/pr_outcomes.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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A0132	BA	FYBA	338	338	100
A0134	BA	SYBA	253	253	100
A0136	BA	TYBA	218	184	84.40
C0142	BCom	FYBCOM	92	92	100
C0144	BCom	SYBCOM	104	104	100
C0146	BCom	TYBCOM	73	70	95.89
S0232	BSc	FYBSCIT	34	34	100
S0234	BSc	SYBSCIT	24	24	100
S0236	BSc	TYBSCIT	28	20	71
C0332	BCom	FYBBI	6	6	100
C0334	BCom	SYBBI	15	15	100
C0336	BCom	TYBBI	10	9	90
A4824	MA	MA II	100	59	59

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sbcshahapur.ac.in/feedback.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	365	University of Mumbai	0.4	0.4

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Hindi	2

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	History	10	0
International	Hindi	4	0
International	Economics	3	0
International	Marathi	1	0
International	English	1	0
International	Commerce	1	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Economics	13
Hindi	18
English	6
History	4
Library	4
Marathi	3
Commerce	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	4	6	13	4
Presented papers	11	33	0	3
Resource persons	2	2	14	1

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Distribution of Educational materials	S.B. College, Shahapur with Villagers of Adopted Village Palaspada, Shahapur	2	48
Leveling of playground of the Z.P. school	N.S.S. Unit S.B. College, Shahapur with Villagers of Adopted Village, Palaspada, Shahapur	3	75
Distribution of fruits to the patients	S. B. College, Shahapur with District Rural Hospital, Shahapur	2	38
Cataract surgery Camp	S.B. College, Shahapur and Lions Club, Shahapur	3	84
Health Checkup camp	S.B. College, Shahapur and District Rural Hospital	3	58

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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Cricket	8th Rank	Mumbai University	12
Best Physique	Consolation Prize	Shahapur Taluka Level Body Building Association, Shahapur	3

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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swatch Bharat Abhiyan	Tahsil Office, Shahapur	Cleaning of College premises	18	86
Aids Awareness	Sub District Government Civil Hospital, Shahapur	AIDS Awareness	3	58
Women development	S. B. College, Shahapur	One day workshop on Gender Sensitization	2	60

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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	01	R.K.T. College, Ulhasnagar	240
Faculty Exchange	01	R.K.T.College, Ulhasnagar	240
Faculty Exchange	01	S.B.College, Shahapur	240

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Social and Educational	Field Trip of Commerce Department	Dhanvardhini Pathpedhi, Shahapur Contact No. 02527272699	08/08/2012	08/08/2012	35

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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			

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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
4.45	2.64

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	7719	918730	621	60000	8340	978730
Reference Books	21476	2756191	845	237989	22321	2994180
e-Books	0	0	71000	2500	71000	2500
e-Journals	0	0	6000	2500	6000	2500
Journals	20	44000	47	35830	67	79830
CD & Video	205	0	0	0	205	0
Others(spe cify)	0	0	47	11614	47	11614
Others(spe cify)	3990	160352	432	55620	4422	215972
Others(spe cify)	540	0	0	0	540	0
Weeding (hard & soft)	1195	0	0	0	1195	0

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	48	38	2	2	1	1	6	8	5
Added	0	0	0	0	0	0	0	0	0
Total	48	38	2	2	1	1	6	8	5

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
21.32	50.07	26.75	10.45

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

<p>Policy for Maintenance and Utilization of Physical, Academic and Support Service Facilities. The need of policy making arises from constant, uninterrupted and smooth functioning of these services and facilities. AIMS ? To achieve optimum utilization of resources and services for the benefit of stakeholders. ? To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. ? To prevent misuse and misconduct of resources and services. ? To achieve timely up gradation, replenishment, repairing and replacement of the resources and services ? To set standardized maintenance and utilization procedures for resources. ? To reduce probabilities of accidents at workplace for ensuring safety. The Mechanism for Implementation Day to day maintenance and care is being taken by the administrative office, in consultation with the principal. Local Management Committee monitors overall functioning of facilities and services. The absolute and essential requirements of minor expenses of maintenance or replacement or</p>

construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the Management Committee for approval and funding. Following activities are undertaken on the continuous basis: > Plumbing and Electrical repairs and replacement. > Cleaning up of water tanks and college ground. > Repairs of furniture and fixtures. Computers Repairs Computer Hardware maintenance is carried out through AMC that is given to the Yash Computers, Shahapur. Reprographic Machine The services RICHO India Ltd., Andheri, Mumbai are hired for the maintenance of reprographics machines. CCTV The services Zen Technology System, Malad, Mumbai are hired for the maintenance of CCTV. Equipment Equipments are maintained as and when needed. Help is also sought out from outside agencies. Periodically infrastructure maintenance is monitored by the supervisor, appointed by the management. College premises are utilized continuously for the whole day. As we have Commerce, Arts and B.Sc.IT classes, that are conducted in the morning from 7:30 am to 12:30 pm. In the afternoon self financing courses and classes are conducted. Besides college premise are also utilized for YCMOU, Nasik center for counseling on the Sundays and holidays, that include the social elements that are deprived of their education at rights due to certain conditions/limitations. During vacations and holidays our college ground is utilized by outside agencies i.e. Telure Cricket Club and other NGOs. Outsiders pursuing higher studies and competitive exams Examinations are allowed to make extensive use of the reading room of our library on all the working days. Thus, the institute makes optimal use of all the available resources throughout the year. General measures for optimum utilization ? Departments and office staff take care of facilities made available to them. ? Institution takes care for proper use of infrastructure facilities. ? The staff from IT Dept. looks after ICT facilities. For major problems, the college has AMC with the local service provider. ? Fire extinguishers are placed at appropriate places, and they are refilled periodically. ? An external electrician takes care of electric fitting and wiring when needed. ? The college has installed water purifiers and coolers which are maintained.

<https://www.sbcshahapur.ac.in/maintenance.html>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Admission at One Rupee	4	11716
Financial Support from Other Sources			
a) National	GOI and Freeship	1238	6112795
b) International	NIL	0	0

[View File](#)

5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Personal Counseling	18/06/2012	1644	Self
Mentoring	18/06/2012	1644	Self
Soft Skill Development (Saral	15/10/2012	30	Hindusatani Prachar Sabha, Mumbai

Hindi Course)

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2012	Coaching for Competitive Examination and Career Guidance	142	142	0	0

[View File](#)

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	NA	0	0

[View File](#)

5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2012	152	B.A.	B.A. English, B.A. Marathi, B.A. Hindi, B.A. History, B.A. Economics,	S. B. College, Shahapur Dist. Thane, University of Pune and University of Mumbai	M. A. English, M.A. Marathi, M.A. Hindi, M.A. History, M.A. Economics
2012	39	B.Com.	B.Com.	University of Pune and Arts, Commerce and Science College,	M.Com.

				Goveli Tal. Kalyan Dist. Thane	
2012	4	B. Sc. IT	B. Sc. IT	S. J. Somaiya College, Mumbai and Joshi Bedekar College, Thane	M. Sc. IT
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	1
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers' Welcome	Institution Level	408
Guru Pornima Celebration	Institution Level	291
Teachers Day Celebration	Institution Level	137
Woman's Day Celebration	Institution Level	333
NCC Day Celebration	Institution Level	54
NSS Day Celebration	Institution Level	139
Independence Day Celebration	Institution Level	209
Republic Day Celebration	Institution Level	188
Yoga Day Celebration	Institution Level	252
Annual Sports Activities	Institution Level	693
Cultural Activities	Institution Level	225
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2012	0	National	0	0	0	0
2012	0	Internatio nal	0	0	0	0
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council comprises student representatives selected on merit basis. NSS, NCC, Cultural Activity Department nominated and deputed their representatives on students' council. The Principal nominates and appoints two Ladies representatives on the basis of academic and their overall performance in college. The General Secretary of the Students' Council is elected from the representatives as per the procedure prescribed under the University of Mumbai guidelines. The meetings of Students' Council are conducted at a regular intervals and their suggestions are sought to foster the democratic values in the administration and academics. The activities and Functions of the Students' Council

- Monitors various academic and sociocultural events in the college.
- Maintains overall discipline on the campus.
- Facilitator between the students and the college.
- Coordinate all extracurricular activities and Annual Day of the college.
- Assisting in raising funds activity whenever needed.

Volunteers play a pivotal role in conferences, workshops, sports events and other functions .

- The General Secretary represents Students' Council.

Students' role in academic and administrative bodies: Students' representation is an integral part of the academics. Students' represent following committees:

- Internal Quality Assurance Cell
- Organizing committees for seminars, conferences, and workshops conducted in the college
- Students participate and contribute to various activities organized through NSS, NCC, WDC, Gymkhana, Sports Committees and Activities, and Cultural Committees and Activities. The students' representatives play a proactive role in the decisions taken by different committees of the college that foster in leadership qualities, confidence building, sense of responsibility and facilitation between college and students assuring a healthy dialogue. The college receives important suggestions from the students for the healthy functioning of the college. The students' representatives communicate their views to the principal and the college in general.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

495

5.4.3 – Alumni contribution during the year (in Rupees) :

26600

5.4.4 – Meetings/activities organized by Alumni Association :

The college has a non registered informal alumni association but it is an active agency in shaping the policies and overall development of the college. The members of the alumni association are representatives of different streams. They express their views regarding the college and also help for the development of the college. The Alumni meet was organized on 28/10/2012 in the college campus. During this meet, the Principal shared achievement, progress and plans with the members of Alumni Association and their valuable suggestions are sought for the future plans.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) For smooth functioning of the administrative activities of the college various statutory as well as non statutory committees comprising representatives across all stakeholders of the institution are formed. 2) For smooth functioning of the academic activities of the college various statutory as well as non statutory committees comprising representatives across all stakeholders of the institution are formed under the guidance and supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Providing various courses which will help in increasing their practical knowledge • Conducting UPSC and MPSC courses free of Cost • Periodic interaction with the distinguished guests who have excelled in their field while staying in Shahapur • Industrial visits to various business premises
Teaching and Learning	<ul style="list-style-type: none"> • Increasing students' engagement in learning • Increasing students' responsibility towards learning • Motivating students by periodic interaction with distinguished guests
Teaching and Learning	<ul style="list-style-type: none"> • ICTbased teaching • Organize Study tours for students • Provide state of art library facilities • Encourage teachers to participate in Seminars and Conferences • Encouraging the teachers to participate in Orientation Programme, Refresher Courses, Short Term Courses, etc. • Encourage students to participate in Seminars, Conferences and workshops.
Research and Development	<ul style="list-style-type: none"> • Encourage teachers to present research papers in seminars and research conferences. • Promoting faculties to undertake minor and major research project. • Develop universityrecognized research centres in college. • Organize Seminars and Conferences to promote research culture.
Examination and Evaluation	<ul style="list-style-type: none"> • Provide mentor Teacher for every class • Provide Remedial Coaching to Slow Learners • Identification of Fast Learners and help them to achieve their potential • Continuous tracking of Attendance of the students • Establishment of Women Development Cell • Honour the University Act of

	<ul style="list-style-type: none"> prohibiting Faculty members from conducting private tuitions Publish evaluation process in the prospectus of various courses and explain to the students Establishment of Centralized Assessment System
Human Resource Management	<ul style="list-style-type: none"> Encouraging the teachers to participate in Orientation Programmes, Refresher Courses, Short Term Courses, etc. Encourage teachers to participate in Seminars and Conferences Provide Internet Facility and Laptops to Faculty Members Upgrade Books in Library every year by making provision in Departmental Budget
Human Resource Management	<ul style="list-style-type: none"> Delegate authorities and responsibilities to Principal, VicePrincipal, Faculty Members and Administrative Staff. Conduct periodic and needbased meetings. Promote teamspirit and healthy relations amongst staff members of the institution

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	1. Students' scholarship records through government portal 2. Maintenance of PF records through government portal 3. Uploading of required information for university and government through various portals
Finance and Accounts	1. Partially computerized office and accounts section 2. Receipt of salary grant from Government of Maharashtra through SEVARTH portal
Student Admission and Support	1. Online admission process 2. Students database through admission software 3. Fully computerized library through Information and Library Network Center (INFLIBNET)(SOUL Software) 4. Availability of eBooks, e journals etc to students
Examination	1. Preparation and declaration of results through examination software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2012	Prof Santosh S.	Workshop on	NIL	300

	Budhwant	revised syllabus of commerce at Pragati College, Dombivali		
2012	Prof Santosh S. Budhwant	Seminar on Revised Syllabus" at C. K. T. College, New Panvel	NIL	2031
2012	Dr. Ankush L. More	Conference on "Reinventing Trade, Commerce and Management in Global Scenario: Challenges Opportunities" at University of Mumbai	NIL	2500
2012	Prof. Mahendra V. Navdhare	One day seminar on "Audit of Educational Institutions at ICAI, Mumbai	NIL	2500
2012	Dr. Sharnappa G. Sagar	Conference on "Reinventing Trade, Commerce and Management in Global Scenario: Challenges Opportunities"	NIL	2500
2012	Dr. Kailas G. Nimbalkar	"National Conference on Water Policy" at Nahata College, Bhusawal.	NIL	800
2012	Prof Gautam G. Sonwane	International Symposium on "Higher Education in South Asia - Crisis and Challenges" at University of Mumbai.	NIL	1000
2012	Prof Santosh L. Gaikwad	International Symposium on "Higher Education in South Asia - Crisis and	NIL	1000

		Challenges" at University of Mumbai.		
2012	Lib. Shahaji S. Waghmode	International Symposium on "Higher Education in South Asia - Crisis and Challenges" at University of Mumbai.	NIL	1000
2012	Lib. Shahaji S. Waghmode	Conference on "Usage of eResources" at Guru Nanak Institute of Management Studies, Matunga.	NIL	1000
2012	Prof Santosh L. Gaikwad	Seminar on "Samkalin Kavita : Sarokar aur Vimarsh" at K. J. Somaiya College, Mumbai	NIL	400
2012	Dr. Ankush L. More	Conference on "Economic Reform Policies for Sustainable Development" at Pragati College, Dombivali	NIL	500
2012	Dr. Anilkumar Singh	Seminar on "Dr. Ramvilas Sharma Ki Sahitya Sadhana." at R. J. College, Mumbai	NIL	400
2012	Dr. Ankush L. More	Seminar on "International Economic Cultural Relations of India" at K.M. Agarwal College, Kalyan	NIL	2500
2012	Dr. Anilkumar Singh	National Seminar on Samakalin Kavita Sarokar Aur Vimarsh at K. J. Somaiya	NIL	600

		College, Mumbai		
2012	Dr. Ankush T. Sarang	Konkan Itihas Parishad at Veling, Ponda - Goa.	NIL	400
2012	Dr. Vijay A. Kulkarni	Konkan Itihas Parishad at Veling, Ponda - Goa.	NIL	400
2012	Prof Balchand N. Wakchaure	National Seminar on Syllabus Designing : Theory and Practice at Chiplun	NIL	1000
2012	Prof Raju S. Shanwar	Conference on " 1980 Nantarche Dalit ani Gramin Sahityache Badalte Swarup" at P. D. Karkhanis College, Ambernath	NIL	500
2012	Lib. Shahaji S. Waghmode	Conference on "Redesigning Libraries and Information Centres in Digital Era" at Degloor College, Degloor.	NIL	1000
2012	Dr. Kailas G. Nimbalkar	"International Conference on Web Media" at K. M. Agrawal College, Kalyan.	NIL	2200
2012	Dr. Kailas G. Nimbalkar	"National Seminar on Capital Flows Opportunities and Challenges for India" at Birla College, Kalyan.	NIL	1500
2012	Dr. Ankush L. More	Conference on "Emerging Trends in Banking Industry" at Vartak College,	NIL	3200

		Borivali		
2012	Prof Dasharath D. Kamble	International Seminar on "International Economic and Cultural Relations of India" at K. M. Agrawal College of Arts, Commerce Science, Kalyan.	NIL	2000
2012	Dr. Sharnappa G. Sagar	Conference on "Reinventing Trade, Commerce and Management in Global Scenario: Challenges and Opportunities"	NIL	2000
2012	Prof Raju S. Shanwar	National Conference on "1990 Nantarche Marathi Sahityatil Badalte Sandarbh" at CKT College, New Panvel	NIL	500
2012	Prof Santosh S. Budhwant	Two days seminar on Impact of Sectorial Reforms on Trade, Commerce and Industry at K. M. Agrawal, Kalyan	NIL	3500
2012	Dr. Anilkumar Singh	Seminar on "Hindi Aatmkaha Evam Jevani Sahitya: Sandrabh Aur Prakruti" at Birla College, Kalyan	NIL	400
2012	Dr. Ankush T. Sarang	Workshop on "Revised Syllabus of History Paper II III " at ACS College, Shivle.	NIL	200
2012	Prof. Gautam G.	Workshop on	NIL	200

	Sonwane	"Revised Syllabus of History Paper II III " at ACS College, Shivle.		
2012	Dr. Vijay A. Kulkarni	Workshop on "Revised Syllabus of History Paper II III " at ACS College, Shivle.	NIL	200
2012	Dr. Ankush L. More	Workshop on "Credit Based Grading System" S. Y. B. A. Economics PII III at Pragati College, Dombivli	NIL	250
2012	Prof Dasharath D. Kamble	Workshop on "Revised Syllabi of M. A. English" at Ramniranjan Jhunjhunwala College, Ghatkopar.	NIL	200
2012	Prof Santosh S. Budhwant	Seminar on Microfinance and Rural development at Shivale Mahavidyalaya	NIL	350
2012	Dr. Vijay A. Kulkarni	Workshop on "Reforms in Examination" at Adarsh College of Arts Commerce, Kulgaon - Badlapur.	NIL	250
2012	Dr. Kailas G. Nimbalkar	One Day Workshop on "Credit Grading System" at Pragati College, Dombivli.	NIL	250
2012	Dr. Kailas G. Nimbalkar	One Day Workshop on "Reforms in Examination" at Adarsh College,	NIL	250

		Badlapur.		
2012	Dr. Sharnappa G. Sagar	International Seminar on "Revised Syllabus F. Y. B. Com"	NIL	250
2012	Dr. Sharnappa G. Sagar	Workshop on "Revised Syllabus F. Y. B. Com" at Arts and Commerce College, Wada	NIL	215
2012	Dr. Shubhangi R. Gore	Workshop on Rev. syllabus of T.Y.B.A. Paper VI at Dnyansadhana College, Thane	NIL	300
2012	Prof Raju S. Shanwar	National Conference on "Adivasi Sahitya ani Lokkala" at Vartak College, Vasai	NIL	500
2012	Dr. Ankush L. More	National Seminar on "Economic Reforms A Pathway to Golden Era" Conference on "Emerging Market Economies" Seminar on "Water Management" at R.K.T. College, Ulhasnagar	NIL	3300
2012	Dr. Anilkumar Singh	National Seminar on "Advasikendrit Hindi Sahitya" at Wilson College, Mumbai	NIL	300
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for	Title of the administrative training programme organised for	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
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	teaching staff	non-teaching staff				
2012	Training on Library Automation and Library Development	Training on Library Automation and Library Development	15/09/2012	15/09/2012	1	5

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course, Mumbai	1	22/10/2012	10/11/2012	21
Refresher Course, Mumbai	1	19/11/2012	08/12/2012	21

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
2	3	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<p>? The institution encourages and motivates staff to undertake higher education and training. ? The institute sponsors National / International conferences for paper presentations and workshops. ? Gymnasium and Sports Ground is made available for recreational purposes. ? Temporary advance against salary is made available to the needy employees. ? The College authorities believe in open door policy for staff members. Grievances if any are resolved on one to one basis. ? All types of leaves applicable like :</p> <ul style="list-style-type: none"> o Casual leave o Earned leave o Maternity leave o Study leave o Duty Leave 	<p>? The institution encourages and motivates staff to undertake higher education and training. ? Gymnasium and Sports Ground is made available for recreational purposes. ? Temporary advance against salary is made available to the needy employees. ? Group Insurance is provided for safety and security. ? Uniforms and Washing allowance are provided to classIV employees. ? Financial assistance for medical treatment (serious illness), marriage of the ward of classIV employees etc. is provided. ? Staff quarters are provided to classIV employees. ? The College authorities</p>	<p>? Computer with internet access free of cost. ? Admission fees in installments. ? Book Bank Scheme for SC/ST/OBC students. ? B.C. Book Bank Scheme for Backward Class students. ? Group Insurance ? Medical facility if required ? Scholarship facility from Hindustan Petroleum Ltd. ? Travelling Allowance under UGC Scheme for economically weaker students.</p>

o Sick Leave o Paternity Leave etc. ? The institution provides opportunities and platform to teaching as well as administrative staff to show their inner talents.

believe in open door policy for staff members. Grievances if any are resolved on one to one basis. ? All types of leaves applicable like :
 o Casual leave o Earned leave o Maternity leave o Study leave o Duty Leave o Sick Leave o Paternity Leave etc. ? The institution provides opportunities and platform to teaching as well as administrative staff to showcase their inner talents.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit : Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. H. M. Navdhare and Associates, Chartered Accountants, Thane has been appointed for carrying out internal audit. After examination of books of accounts of the institution there are no major objections pointed out during the last year. Minor objections, if any, are immediately rectified during the audit process itself. The auditor certifies the financial statements of the Institution and accordingly issues auditor's report. Internal audit is completed till Accounting Year 201112. Also, help is sought from CA M. V. Navdhare, who is our teaching faculty member, in the matter of recording complex transactions in order to avoid errors in the financial accounting. **External Audit:** Various government departments verify usually the funds received and disbursed by the college. In this respect, following are the External Auditors : 1. EBC Audit 2. Scholarship Audit 3. Audit by Finance Department of State Government 4. Audit by Auditor General, Nagpur.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
non government funding agencies /individuals	520528	Scholarships to Students, Development, Activity sponsorship
View File		

6.4.3 – Total corpus fund generated

129028

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC

Administrative	No		Yes	Governing Body
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Informal Parent Teacher Association is in existence in the college. The members of association meet whenever required. The association takes care of maintaining healthy relations between the parents and teachers keeping in mind the all round development of the students. 1) Providing valuable suggestions for overall development of the college and students in particular. 2) Drawing attention to the areas where improvement is expected. 3) Appreciating the institution for efforts taken for all round development of students.

6.5.3 – Development programmes for support staff (at least three)

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities take place on regular basis. 1) Time bound allotted duties 2) Advance payment in emergency 3) Support for sports participation 4) Annual gathering of staff 5) Participation in Training Programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The institute has strengthened the use of ICT as a pedagogical tool. The college has given laptops to all faculty members. Classrooms are well equipped with the LCD projectors. On campus internet facility is provided to students and faculty members. The library is fully automated and it provides access to online resources via elist. 2) The institute strongly recommends its faculty to pursue research in their respective fields. In order to cultivate research culture among students, they are encouraged and guided to prepare project reports and dissertations. 3) Central library is the soul of our institute. The institute and its management are conducive to enrich library services. There is a separate library committee that meets from time to time and offers valuable suggestions and recommendations. The library has facilities like open access, online search, Nlist and so on. Our library not only offers services to students and stakeholders but also to the society at large. Every year it celebrates birth and death anniversaries of National Leaders and Social Reformers to inculcate the values and teachings of these personalities. In order to impart information and knowledge of these great people, library regularly organizes books exhibition. Thus our library transcends from storage of books to knowledge and cultural center.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2012	Inauguration of Commerce Association	12/12/2012	12/12/2012	12/12/2012	76
2012	Workshop on Art of Writing - Register	07/09/2012	07/09/2012	07/09/2012	27

	and disadvantages	contribute to local community					
2012	1	1	01/12/2012	01	Distribution of fruits to the patients in the Sub District Rural Hospital, Shahapur, to commemorate the death Anniversary of the founder of our college Late Sonubhau Baswant	Approach for improving patients nutrition attitude and behaviours for better health	31
2012	1	1	01/12/2012	01	The Mega Blood Donation Camps were conducted in Shahapur, Kalambhe, Asangaon Railway Station East and West simultaneously	To create awareness between local people ,to eradicate fear of the first time donor ,community participation ,convert non donor to donor, help in donor retention	123
2012	1	1	24/12/2012	08	Collaboration with Lions Club, Shahapur, Eye Cataract Camp was organized in Shahapur, where our	It provides eye health services, motivating and committed to the community participation in	55

					NSS volunteers offered health supporting services to the patients.	making eye camp a success	
2012	1	1	01/12/2012	01	Health Checkup camp held in SubDistrict Rural Hospital.	The health issues related to female students were discussed and resolved.	25

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics	19/03/2013	<ul style="list-style-type: none"> • Rules and Regulation illustrated in prospectus • The Service of the Administrative staff are regulated by the code of conduct of Government of Maharashtra • The Service of the Teaching staff are regulated by the Norms of University of Mumbai, University Grants Commission, New Delhi and Government of Maharashtra.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Shri Chhatrapati Shahu Maharaj Jayanti	26/06/2012	26/06/2012	34
Lokmanya Tilak Jayanti	23/07/2012	23/07/2012	35
Independence day Celebration	15/08/2012	15/08/2012	150
Gandhi Jayanti and Lalbahadur Shashtri Jayanti	02/10/2012	02/10/2012	66
Dr. Babasaheb Ambedkar Mahaparinirvan Din	06/12/2012	06/12/2012	136
Savitribai Phule Jayanti	03/01/2013	03/01/2013	34

Swami Vivekananda Jayanti	12/01/2013	12/01/2013	59
Shri Chhatrapati Shivaji Maharaj Jayanti	19/02/2013	19/02/2013	10
Subhashchandra Bose Jayanti	23/01/2013	23/01/2013	67
Celebrating Republic day	26/01/2013	26/01/2013	110
Birth anniversary of Mahatma Jyotiba Fule	11/04/2013	11/04/2013	37
Dr.Babasaheb Ambedakar Jayanti	14/04/2013	14/04/2013	30
Celebrating Maharashtra Day	01/05/2013	01/05/2013	120

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Located against scenic backdrop, our college is clad in greenery. Sonubhau Baswant College is located on the bank of river Bharangi. It is nurtured and reared by hills and trees. The atmosphere is peaceful where every morning rises with the twittering and chirping of birds. The college is a perfect bower of blisste the one ideal for persuasion of knowledge .Rich in quantity of oxygen, college is a plastic free zone.Since there are no industries around ,ours is a pollution free zone. There is ample sunlight, umpteen pure air plentiful of water and zero noise.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I: 1. Title of the Practice: Admission at One rupee for economically backward students 2. Objectives of the Practice: 1) To impart education to weaker society students. 2) Sustainability 3.The Context: Shahapur Taluka is a rural and Tribal taluka. Most of the students come from poor families. Most of the students get Government scholarships. The students who do not get any scholarship apply for the One Rupee Admission. A committee verifies his/her economic condition and the needy student is given admission at One Rupee only. The college has introduced this scheme with the intention to continue the education of needy students. 4. The Practice: Every year some students are given admission in One Rupee only. Some students are given financial assistance for Examination fee, admission fee, S.T. Pass. The students are also given installment facility for payment of fees. 5: Evidence of Success: All the students who are given admission in one Rupee admission scheme pass in examinations. All of them have successfully completed their graduation. They are now successfully settled in their life 6: Problems Encountered and Resources Required: It is very difficult to track the poor and needy students who are spread over a large area The small step of college has greatly helped these families to overcome the economical difficulties to continue their higher education. It has greatly helped them to uplift their families economically. Best Practice -II: 1. Title of the Practice: Reforms in the selected villages through adoption 2. Objectives of the Practice: 1. To generate awareness on the gender and social issues 2. Education development 3. The Context: The NSS unit of the college strives to reform the adopted villages by the priorities of the changes required. 4. The Practice: The college adopted Palaspada (Adivasi village) , the NSS unit started extension activities for

social awareness activities . The List of the reformatory activities at Palaspada • Environment awareness programme • Women Empowerment programme • Distribution of Educational materials • Plantation and conservation • Toilets pits construction • Voters awareness camp • Health and Hygiene 5. Evidence of Success: • Awareness among women about rights and duties created • People started cashless transactions 6. Problems Encountered and Resources Required • Due to illiteracy it is very difficult to create awareness among the people. • It is also difficult of communicate with the people. • The people do not accept new ideas and scientific approach due to age old traditions, blind beliefs and superstitions.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sbcshahapur.ac.in/best_practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Books are the real friends and guides of human beings. They play an important role in preservation and up gradation of knowledge. College Library is regarded as a mirror of the organization. The Library of Our College is very rich in various types of texts and reference books. There are 39278 books in our library. The Book Bank Scheme under Mumbai University is run in our college under which there are 6922 books. Every year the Library is enriched with a number of books. The library also purchases 50 Periodicals and Journals and 10 Newspapers regularly. There are 679 Bounds Volumes, 205 CDs, 27 Cassettes, besides there 6000 EJournal and 90,000 EBooks NLIST (INFLIBNET) are also made available to students through Internet. Our Library is fully automated. All entries are made through SOUL 2.0 (INFLIBNET UGC) Software. Internet facility is provided to all the students free of cost. Features of library: • Separate rooms for the Boys, girls, Research scholar and teachers. • Various Encyclopedias, Dictionaries Gazetteers in the Reference Section. • Separate section of books on competitive exams • Separate Section for books on Mahatma Gandhi and Dr. Babasaheb Ambedkar. • Books on SET/NET, etc. • The library has a Visitor's Register in which the visitors write their remarks and suggestions. • Celebrations Birth and Death anniversaries of National Leaders and Reformers with exhibition of books. • Orientation Programme for the first year students to make them aware about the library services and facilities. The Library Services and Facilities • The library staff helps the students whenever there is a problem with the students in getting specific books as well as information. • Every student is issued two books for a week at a time. Besides it students are issued books to read in the reading room. • The students participating in various competitions are issued additional books to make preparations. • The library services are also provided to the outside readers in the Reading Room for study free of charge. • Under the Book Bank Scheme a set of text books is issued to the students belonging to SC/ST/DTNT categories for the whole year. • The information of library services, facilities is also made available on the website of the library.

(<http://library.sbcshahapur.ac.in/>) • The College library has also prepared Institutional repository (<http://59.90.44.134.8080/jspui/>) • The information about Question Papers, new books, newspaper cuttings and other readable information is made available on it. • The WEB OPAC facility is made available to the students which helps the reader to find out the available books in the library (<http://59.90.44.134/SOULWEBOPAC/Default.aspx>) • The periodical meetings of the Library Committee are conducted in which the decision regarding annual budget, purchasing of books are made. • All the books are barcoded and all students' ID Cards are barcoded. • Student's entry (In/Out) records are

automated. • Library has CCTV, Fire Distinguishers and AntiVirus Softwares for the purpose of security.

Provide the weblink of the institution

<https://www.sbcshahapur.ac.in/distinctiveness.html>

8.Future Plans of Actions for Next Academic Year

1. To organize seminars/ conferences/ workshops on various themes at various levels for academic growth and development. 2. To strengthen ICT based teaching learning process for enhancement of academic excellence. 3. Development of leadership qualities among students by inculcating core values among them further by imparting value based education. 4. To create awareness among the community through NSS and NCC and to give better opportunity of social Interaction through various activities in the adopted village and Shahapur town. 5. To encourage our teachers to participate in various seminars/ conferences/ workshops and present their research papers and articles and to publish them. 6. To encourage our teachers to undertake research in different fields of their interest and thereby inculcate the research culture. 7. To facilitate and encourage the students to undertake research projects and to help them to develop their critical faculty. 8. To Strengthen IQAC activities. 9. To Organise Industrial Visits, field Visits and Impart Practical Experience and Hands on knowledge.