



Yearly Status Report - 2015-2016

Part A

Data of the Institution

1. Name of the Institution	DNYANVARDHINI TRUST'S SONUBHAU BASWANT COLLEGE OF ARTS AND COMMERCE, SHAHAPUR
Name of the head of the Institution	Dr. K G Nimbalkar
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02527272102
Mobile no.	9823470017
Registered Email	sbccollege123@yahoo.com
Alternate Email	sbcnaac@gmail.com
Address	Sonubhau Baswant College of Arts and Commerce, Naginbhai Vasa Marg, Near Govt. Godown, Savroli Road, Shahapur, Dist-Thane
City/Town	Shahapur
State/UT	Maharashtra

Pincode	421601																								
2. Institutional Status																									
Affiliated / Constituent	Affiliated																								
Type of Institution	Co-education																								
Location	Rural																								
Financial Status	state																								
Name of the IQAC co-ordinator/Director	Prof B N Wakchaure																								
Phone no/Alternate Phone no.	02527270274																								
Mobile no.	9881118035																								
Registered Email	sbccollege123@yahoo.com																								
Alternate Email	sbcnaac@gmail.com																								
3. Website Address																									
Web-link of the AQAR: (Previous Academic Year)	https://www.sbcshahapur.ac.in/aqar.html																								
4. Whether Academic Calendar prepared during the year	Yes																								
if yes,whether it is uploaded in the institutional website: Weblink :	https://www.sbcshahapur.ac.in/academiccalendar.html																								
5. Accrediation Details																									
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>B</td> <td>71.20</td> <td>2004</td> <td>03-May-2004</td> <td>02-May-2009</td> </tr> <tr> <td>2</td> <td>B</td> <td>2.84</td> <td>2012</td> <td>10-Mar-2012</td> <td>09-Mar-2017</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	1	B	71.20	2004	03-May-2004	02-May-2009	2	B	2.84	2012	10-Mar-2012	09-Mar-2017
Cycle	Grade	CGPA	Year of Accrediation	Validity																					
				Period From	Period To																				
1	B	71.20	2004	03-May-2004	02-May-2009																				
2	B	2.84	2012	10-Mar-2012	09-Mar-2017																				
6. Date of Establishment of IQAC	02-Feb-2005																								
7. Internal Quality Assurance System																									

Quality initiatives by IQAC during the year for promoting quality culture

Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
IQAC meeting	30-Jun-2015 1	18
Preparation of Academic calendar and Teaching plans	12-Jun-2015 1	30
IQAC meeting	26-Nov-2015 1	18
One day Workshop on Shodh Ke Vividh Aayam	01-Feb-2016 1	30
One day Workshop on Rojgara bhimukh Anuvad Vigayan	01-Feb-2016 1	51
One Day Inter-Collegiate Workshop for TYBA students on Art of writing -Rhetorical Analysis	09-Feb-2016 1	29
One Day Inter-Collegiate Workshop for TYBA students on Drama and Theatre	10-Feb-2016 1	26
One Day Inter-Collegiate Workshop for TYBA students on Grammar: Clause Analysis, Composition of Literary passage and Advertisement	11-Feb-2016 1	31
One Day Inter-Collegiate Seminar on	16-Feb-2016 1	123
One day Workshop on Hindi Aur Patrakarita	25-Feb-2016 1	41
One Day National Conference on Challenges of Agriculture, Industry and Service Sector in Indian Economy	27-Feb-2016 1	102
Meeting related to preparation of student satisfaction survey report by IQAC	15-Mar-2016 1	269
Two Day National Workshop on Library Automation Using SOUL Software	14-May-2016 2	42
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
S. B. College Shahapur, Dist. Thane	11th Plan	UGC	2013 1825	3000000
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	2
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	Yes
If yes, mention the amount	300000
Year	2013

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Organization of workshop on Art of Writing - Register Analysis for TYBA students
 Organization of workshop on Art of Writing - Rhetorical Analysis for TYBA students
 Preparation of Academic Calendar and Teaching Plans
 Conducting Student satisfaction survey (SSS) on teaching and learning process, analyzing the report and providing suggestions to the Principal related to this survey
 Preparation and analysis of students database
 Scrutiny and forwarding of applications for promotion under career advancement scheme of one full time teacher.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Academic programmes 15	Academic programmes 15
Value Added Programmes 11	Value Added Programmes 11

Skill Oriented Programmes 20	Skill Oriented Programmes 20
Staff Development Programmes 04	Staff Development Programmes 04
Interdepartmental Programmes 08	Interdepartmental Programmes 08
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14. Whether AQAR was placed before statutory body ?	No
15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2016
Date of Submission	15-Mar-2016
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Description : The college imparts education in three faculties at the under graduate level and Masters in Arts. The college runs B.A. course. There are 5 five special subjects viz Marathi, English, Hindi, History and Economics. The Commerce faculty has B.Com. (Bachelor of Commerce) degree with two specializations. • (Plain) B.Com. • B.Com. With Banking and Insurance (B.B.I.) The institution has B.Sc.(I.T.) - Bachelor of Science [Information Technology] in science faculty. There is facility of Masters in the Arts faculty in five subjects. • Marathi • English • Hindi • History • Economics The college follows the syllabi prescribed by University of Mumbai in all the courses. University of Mumbai introduced CBSGS (Choice Based Semester Grading System) at degree level, which introduced various changes in revised syllabi as well as in Examination (Credit Pattern System) from the Academic year 2011 - 2012 with 60:40 pattern. University Of Mumbai, introduced 75: 25 credit CBCS (Choice Based Credit System) pattern (75 marks for External Examination: 25 marks for internal) from the Academic year 2015 - 2016. The University of Mumbai introduced CBCS (Choice Based Semester Credit System) at Masters Level from Academic year 2011 - 2012. We are habituated to the change very smoothly because of our disciplined institutional practices. As per our institutional practices, all the members from teaching staff prepare and submit 'Teaching Plans', at the beginning of every academic year. Same teaching plans are followed in the respective classrooms. The teaching plan helps the teacher to plan the curricula delivery in time as well as it helps in participative and experiential teaching and learning method. The Information and Communication

Technology (ICT) plays pivotal role in curricula delivery in our institution. The college in association with concerned departments prepares the academic calendar which consists of curricular, co-curricular and extracurricular activities for effective implementation and delivery of curricula in each academic year. Departmental meetings play important role in planning the curricula delivery. In the departmental meeting there is discussion about the syllabi, work distribution and assessment work. In Departmental meetings head and colleagues informally discuss about teaching at the end of every term. The Internal Quality Assurance Cell monitors the overall curricula delivery process through the collection of online feedback from students.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
No Data Entered/Not Applicable !!!					

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Marathi	01/07/2015
BA	English	01/07/2015
BA	Hindi	01/07/2015
BA	Economics	01/07/2015
BA	History	01/07/2015
BCom	Commerce	01/07/2015
BCom	Banking & Insurance	01/07/2015
BSc	Information Technology	01/07/2015
MA	Marathi	01/07/2015
MA	English	01/07/2015
MA	Hindi	01/07/2015
MA	Economics	01/07/2015
MA	History	01/07/2015

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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No Data Entered/Not Applicable !!!

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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	The drop out Students Survey (Shalabahya Vidyarthee Survey)	25
BCom	The drop out Students Survey (Shalabahya Vidyarthee Survey)	37
BSc	The drop out Students Survey (Shalabahya Vidyarthee Survey)	8

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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	No
Employers	No
Alumni	No
Parents	No

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The meeting of the Feedback Committee was held on 26th March 2016 in Management Room at 11.30 a.m. Following members were present at the meeting. Prof. B. V. Shinde was in the chair. Prof. B. V. Shinde Chairman Prof. B. N. Wakchaure. IQAC Coordinator Prof. R. S. Shanwar Member Prof. M.V. Navdhare Member Prof. Leena Karan Member It has been the practice of our college to collect feedback from the students every year. Since they are the most important stakeholders of the college, we seek their feedback every year. Feedback is very important for the progress of the institute. This year the Feedbackforms were distributed among the students and same were collected back during 10th March 2016 to 22nd March 2016. In the meeting of feedback committee the responses of the students were orally discussed in detail. It was found that the majority of the students were satisfied with the performance of our highly qualified faculty members. The analysis of the feedback was informally communicated to the staff members for the further improvement. The same was conveyed to the college authority and IQAC. The committee meeting was concluded with the vote of thanks.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	FYBA	360	390	390

BA	SYBA	360	290	290
BA	TYBA	360	218	218
BCom	FYBCOM	132	131	131
BCom	SYBCOM	120	110	110
BCom	TYBCOM	120	112	112
BCom	FYBBI	60	37	37
BCom	SYBBI	60	33	33
BCom	TYBBI	60	10	10
BSc	FYBSCIT	60	14	14
BSc	SYBSCIT	60	23	23
BSc	TYBSCIT	60	44	44
MA	MA PART I	340	223	223
MA	MA PART II	340	160	160
PhD or DPhil	HINDI	8	6	6
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2015	1412	383	30	0	15

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
30	30	48	18	0	10

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes through Tutor ward (presently Mentor Mentee) system The college has since last several years practised a system of mentoring called the Parent Teacher system, whereby a tutor was provided to every Class to look after the academic and psychological wellbeing and also monitor class attendance and performance. The same system has now been restructured and named Mentor system. Under the Mentor system, the fulltime teachers of the college have been engaged as mentors of each class. Students of each class in the college are having a fulltime teacher as their mentor. The classes, where there are huge numbers of students, have been assigned more than one mentor. At the beginning of the academic session, the classwise names of the mentors are displayed on the college website. The mentors are responsible for academic progress and psychological wellbeing of their mentees. They are also entrusted with the task of monitoring the attendance and academic progress of the students. They also provide primary psychological counselling to those who need them and refer them for more professional counselling, if required. At the beginning of the academic session, the mentors conduct orientation programmes for the mentees, whereby they are acquainted with the institution, its goals and mission, the facilities available and the regulations of the affiliating university. The mentors maintain the biographic details of each individual mentee including educational background and socioeconomic status. They

also maintain record of their class attendance, classperformance and academic progress. The mentors use both formal and informal means of mentoring. The mentor system, apart from its formal part, also exists as a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1795	30	1 : 60

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	30	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2015	Dr. A K Singh	Associate Professor	Hindi Sevi Vidwan, Hindi Shitya Academi Mauritis
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	A0132	2	16/05/2016	29/04/2016
BA	A0134	4	16/05/2016	29/04/2016
BA	A0136	6	16/05/2016	21/06/2016
BCom	C0142	2	16/05/2016	29/04/2016
BCom	C0144	4	16/05/2016	29/04/2016
BCom	C0146	6	16/05/2016	24/06/2016
BSc	S0232	2	16/05/2016	29/04/2016
BSc	S0234	4	16/05/2016	29/04/2016
BSc	S0236	6	16/05/2016	13/07/2016
MA	A4824	4	16/05/2016	02/08/2016
BCom	C0332	2	16/05/2016	29/04/2016
BCom	C0332	4	16/05/2016	29/04/2016
BCom	C0332	6	16/05/2016	25/07/2016
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

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The college introduced project based evaluation systems in the college examinations in place of traditional evaluation methods in the Honours courses. Some Departments are also evaluating their Departmental students through organizing debates, extempore, group discussion, seminar presentation etc. The college has switched over to the MCQ type questions for the evaluation of the General course students. Moreover, the college has begun the consideration of taking the class tests under newly introduced CBCS system through OMR sheets from the coming years.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepares academic calendar at the beginning of the year and distributes it to the students at the time of their admission in the college and the academic session 201516 was no exception. The academic calendar is also distributed among all teaching nonteaching staff of the college. The academic calendar contains the yearly schedule of the college ranging from the list of holidays (national level holidays, state level holidays, local holidays and the institutional holidays), date schedule of the college examinations and other forms of evaluation such as evaluation through performance in Departmental seminar presentation etc. The tentative dates of publication of college results are also mentioned in the academic calendar. The tentative dates of activities of NSS, NCC, Center for career development and Placement Cell are also given in the academic calendar. Schedule of other activities such as Parentteacher meeting, College social and other cultural programmes, College sports etc are also provided in the academic calendar.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

https://www.sbcshahapur.ac.in/pr_outcomes.html

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
NA	BA	FYBA	390	390	100
NA	BA	SYBA	290	290	100
NA	BA	TYBA	202	111	54.95
NA	BCom	FYBCOM	131	131	100
NA	BCom	SYBCOM	110	110	100
NA	BCom	TYBCOM	111	54	48.64
NA	BCom	FYBBI	37	37	100
NA	BCom	SYBBI	33	33	100
NA	BCom	TYBBI	3	3	100
NA	BSc	FYBSCIT	13	13	100
NA	BSc	SYBSCIT	23	23	100
NA	BSc	TYBSCIT	44	8	18
NA	MA	MA II	142	109	77

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.sbcshahapur.ac.in/feedback.html>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
No Data Entered/Not Applicable !!!		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Elocution Competition	Santosh A. Murkute	Arts, Commerce and Science College, Goveli	05/08/2015	Student
Elocution Competition	Santosh A. Murkute	Dyansadhna College, Thane	12/08/2015	Student
Group Dance	Santosh A. Murkute	Samanatar Pratishtan, Thane	10/09/2015	Student
Contribution in the Education field	Dr. Anil kumar Singh	Hindi Sahitya Academy, Mauritius	14/09/2015	Teacher
Elocution Competition	Santosh A. Murkute	Department of Water Supply Cleaning , Maharashtra Government	29/10/2015	Student
National Integration Camp	Santosh A. Murkute	UP Directorate	07/11/2015	Student
Contribution in Literary field	Dr. Anil kumar Singh	Hindi Pracharni Sabha, Mauritius	08/11/2015	Teacher
Elocution Competition	Santosh A. Murkute	PES's Dr. Ambedkar College, Mahad	12/12/2015	Student
Elocution Competition	Santosh A. Murkute	Ramniranjan Zunzunwala College,	29/01/2016	Student

		Ghatkopar		
Elocution Competition	Santosh A. Murkute	Hindutva Partishthan	17/02/2016	Student
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
00	00	00

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Hindi	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	Commerce	2	3.2
International	Economics	4	1.6
International	History	5	2.1
International	English	2	1.5
International	Library Science	1	3.1
International	B.Sc. (I.T.)	1	3.0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Hindi	5
Economics	3
Marathi	3
Commerce	2
English	2
History	2
Library	1
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as	Number of citations
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					mentioned in the publication	excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	3	7	4	14
Presented papers	24	14	1	0
Resource persons	5	7	0	11
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Volunteering Aid to Police Department for Ganesh Immersion	S.B. College, Shahapur with Police Station Shahapur	2	15
A Sanvidhan Gaurav Rally	S.B. College Shahapur with Shahapur Tahasil Office	3	68
Survey of DROPOUT Students	S.B. Shahapur with Government of Maharashtra	2	70
Organization of Utkarsh Camp	S.B. College, Shahapur with University of Mumbai	3	18
Celebration of National Voters Day	S.B. College with Tahasil, Shahapur	5	28
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students
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			Benefited
Contribution in the Education field	Best Teacher Award	University of Mumbai	1
Elocution Competition	Second Prize	Department of Water Supply Cleaning , Maharashtra Government	1
Elocution Competition	Third Prize	Ramniranjan Zunzunwala College, Ghatkopar	1
Elocution Competition	Third Prize	Hindutva Partishthan	1
Elocution Competition	First Prize	Arts, Commerce and Science College, Goveli	1
Elocution Competition	Second Prize	Dyansadhna College, Thane	1
Group Dance	First Price	Samantar Pratishthan, Thane	4
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Gender Sensitization Awareness Scheme	S.B.College, Shahapur	Workshop on 'Gender Sensitization'	2	40
Gender Sensitization Awareness Scheme	S.B.College, Shahapur	Workshop on 'Feminist Story : Reading and ReReading	2	50
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange	Dr.A.K.Singh	R.K.T. College, Ulhasnagar	240
Faculty Exchange	Prof. B.N.Wackchaure	R.K.T. College, Ulhasnagar	240
Faculty Exchange	Prof. Rajkumar Varma	Shivale College, Tal. Murbad Dist. Thane	240
Faculty Exchange	Prof. B.S.Aher	Shivale College, Tal. Murbad Dist. Thane	240
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Hindustani PracharS abhaMahatama Gandhi Building Road7, Net ajiSubhashMargCharn i Road (West) Mumbai400002	16/01/2016	Saral Hindi Certificate Course, Elocution Competition	2
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
3.7	4.03

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
SOUL	Fully	2.0	2004

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	9744	1122741	958	54703	10702
Reference Books	23933	3426210	381	193947	24314	3620157
e-Books	0	7500	71000	2500	71000	10000
e-Journals	0	7500	6000	2500	6000	10000
Journals	44	160731	29	26961	73	187692
CD & Video	205	0	0	0	205	0
Others(specify)	118	23600	28	8300	146	31900
Others(specify)	5118	328265	400	58518	5518	386783
Others(specify)	540	0	0	0	540	0
Others(specify)	0	0	1831	537523	1831	537523
Weeding (hard & soft)	3355	0	0	0	3355	0
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MGBPS)	Others
Existing	78	59	2	2	1	1	6	8	7
Added	0	0	3	3	0	0	0	0	0
Total	78	59	5	5	1	1	6	8	7

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
59.76	68.44	12.2	12.19

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Policy for Maintenance and Utilization of Physical, Academic and Support Service Facilities. The need of policy making arises from constant, uninterrupted and smooth functioning of these services and facilities. AIMS ? To achieve optimum utilization of resources and services for the benefit of stakeholders. ? To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities. ? To prevent misuse and misconduct of resources and services. ? To achieve timely upgradation, replenishment, repairing and replacement of the resources and services ? To set standardized maintenance and utilization procedures for resources. ? To reduce probabilities of accidents at workplace for ensuring safety. The Mechanism for Implementation Day to day maintenance and care is being taken by the administrative office, in consultation with the principal. Local Management Committee monitors overall functioning of facilities and services. The absolute and essential requirements of minor expenses of maintenance or replacement or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the Management Committee for approval and funding. Following activities are undertaken on the continuous basis: > Plumbing and Electrical repairs and replacement. > Cleaning up of water tanks and college ground. > Repairs of furniture and fixtures. Computers Repairs Computer Hardware maintenance is carried out through AMC that is given to the Yash Computers, Shahapur. Reprographic Machine The services RICH India Ltd., Andheri, Mumbai are hired for the maintenance of reprographics machines. CCTV The services Zen Technology System, Malad, Mumbai are hired for the maintenance of CCTV. Equipment are maintained as and when needed. Help is also sought out from outside agencies. Periodically infrastructure maintenance is monitored by the supervisor, appointed by the management. College premises are utilized continuously for the whole day. As we have Commerce, Arts and B.Sc.IT classes, that are conducted in the morning from 7:30 am to 12:30 pm. In the afternoon self-financing courses classes are conducted. Besides college premise are also utilized for YCMOU, Nasik center for counseling on the Sundays and holidays, that include the social elements that are deprived of their education at rights due to certain conditions/limitations. During vacations and holidays our college ground is utilized by outside agencies i.e. Telure Cricket Club and other NGOs. Outsiders pursuing higher studies and competitive exams Examinations are allowed to make extensive use of the reading room of our library on all the working days. Thus, the institute makes optimal use of all the available resources throughout the year. General measures for optimum utilization ? Departments and office staff take care of facilities made available to them. ? Institution takes care for proper use of infrastructure facilities. ? The staff from IT Dept. looks after ICT facilities. For major problems, the college has AMC with the local service provider. ? Fire extinguishers are placed at appropriate places, and they are refilled periodically. ? An external electrician takes care of electric fitting and wiring when needed. ? The college has installed water purifiers and coolers which are maintained by the supporting staff.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	GOI and Freeship	1426	10333990
b) International	NA	0	0

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	25/10/2015	89	Patanjali Yog Samiti Shahapur Dist. Thane, Maharashtra
Meditation	25/10/2015	89	Patanjali Yog Samiti Shahapur Dist. Thane, Maharashtra
Personal Counseling	30/07/2015	1794	Teachers of S. B. College, Shahapur
Mentoring	20/08/2015	1794	Teachers of S. B. College, Shahapur
Remedial Coaching	03/12/2015	440	S. B. College, Shahapur

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Coaching for Competitive Examination and Career Guidance	238	238	0	0

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Government and Private Sector	0	20
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2016	96	B.A.	B.A. English, B.A. Marathi, B.A. Hindi, B.A. History, B.A. Economics	S. B. College, Shahapur Dist. Thane, University of Pune, University of Mumbai	M. A. English, M.A. Marathi, M.A. Hindi, M.A. History, M.A. Economics
2016	34	B.Com.	B.Com.	University of Mumbai, Arts, Commerce and Science College, Goveli Tal. Kalyan Dist. Thane	M.Com
2016	5	B. Sc. IT	B. Sc. IT	S. J. Sommaiya College, Vidyavihar, Mumbai, Joshi Bedekar College, Thane	M. Sc. IT
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Freshers' Welcome	Institution Level	452
Guru Pornima Celebration	Institution Level	362
Teachers Day Celebration	Institution Level	425
Woman's Day Celebration	Institution Level	366
NCC Day Celebration	Institution Level	54
NSS Day Celebration	Institution Level	192
Independence Day Celebration	Institution Level	333
Friendship Day Celebration	Institution Level	523
Republic Day Celebration	Institution Level	356
Yoga Day Celebration	Institution Level	325
Sports Activities / Competitions	Institution Level	601
Cultural Activities / Competitions	Institution Level	524

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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
No file uploaded.						

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council comprises student representatives selected on merit basis. NSS, NCC, Cultural Activity Department nominated and deputed their representatives on students' council. The Principal nominates and appoints two Ladies representatives on the basis of academic and their overall performance in college. The General Secretary of the Students' Council is elected from the representatives as per the procedure prescribed under the University Act. The meetings of Students' Council are conducted at a regular interval and their suggestions are sought to foster the democratic values in the administration and academics. The activities and Functions of the Students' Council

- Monitors various academic and sociocultural events in the college
- Maintains overall discipline on the campus
- Facilitator between the students and the college
- Coordinate all extracurricular activities and Annual Day of the college
- Assisting in raising funds activity whenever needed
- Volunteers play a pivotal role in conferences, workshops, sports events and other functions
- The General Secretary represents Students' Council.
- Students' role in academic and administrative bodies: Students' representation is an integral part of the

academics. Students' represent following committees: • Internal Quality Assurance Cell • Organizing committees for seminars, conferences, and workshops conducted in the college • Students participate and contribute to various activities organized through NSS, NCC, WDC, Gymkhana, Sports Committees and Activities, and Cultural Committees and Activities. The students' representatives play a proactive role in the decisions taken by different committees of the college that foster in leadership qualities, confidence building, sense of responsibility and facilitation between college and students assuring a healthy dialogue. The college receives important suggestions from the students for the healthy functioning of the college. The students' representatives communicate their views to the principal and the college in general.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

544

5.4.3 – Alumni contribution during the year (in Rupees) :

12001

5.4.4 – Meetings/activities organized by Alumni Association :

The college has a non registered informal alumni association. Although, we have a non registered alumni association but it is an active agency in shaping the policies and overall development of the college. The members of the alumni association are representatives of different streams. They express their views regarding the college and also help for the development of the college. The Alumni meet was organized on 02/10/2015 in the college campus. During this meet, the Principal shared achievement, progress and plans with the members of Alumni Association and their valuable suggestions are sought for the future plans. The alumni contribute in policy making by their representation in the statutory and academic committees such as Trustee Committee and Executive Committee of the Dnyanvardhini Trust and IQAC etc. The alumni that expertise in their respective fields, are invited to guide our students.

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) For smooth functioning of the administrative activities of the college, various statutory as well as non statutory committees comprising representatives across all stakeholders of the institution are formed. 2) For smooth functioning of the academic activities of the college, various statutory as well as non statutory committees comprising representatives across all stakeholders of the institution are formed under the guidance and supervision of IQAC.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<ul style="list-style-type: none"> • Providing various courses to help in increasing their practical knowledge • Conducting UPSC and MPSC courses at free of Cost • Periodic interaction with the distinguished guests who have excelled in their field while staying in Shahapur • Industrial visits to various business premises
Teaching and Learning	<ul style="list-style-type: none"> • Increasing students' engagement in learning • Increasing students' responsibility towards learning • Motivating students by periodic interaction with distinguished guests
Library, ICT and Physical Infrastructure / Instrumentation	<ul style="list-style-type: none"> • ICTbased teaching • Organize Study tours for students • Provide state of art library facilities • Encourage teachers to participate in Seminars and Conferences • Encouraging the teachers to participate in Orientation Programmes, Refresher Courses, Short Term Courses, etc. • Encourage students to participate in Seminars, Conferences and workshops.
Research and Development	<ul style="list-style-type: none"> • Encourage teachers to present research papers in seminars and research conferences. • Promoting faculties to undertake minor and major research project. • Develop universityrecognized research centres in college. • Organize Seminars and Conferences to promote research culture.
Examination and Evaluation	<ul style="list-style-type: none"> • Provide mentor Teacher for every class • Provide Remedial Coaching to Slow Learners • Identification of Fast Learners and help them to achieve their potential • Continuous tracking of Attendance of the students • Gender Equalisation Programmes through Women Development Cell • Honour the University Act of prohibiting Faculty members from conducting private tuitions • Publish evaluation process in the prospectus of various courses and explain to the students • Establishment of Centralized Assessment System
Human Resource Management	<ul style="list-style-type: none"> • Encouraging the teachers to participate in Orientation Programmes, Refresher Courses, Short Term Courses, etc. • Encourage teachers to participate in Seminars and Conferences • Provide Internet Facility and Laptops

	to Faculty Members • Upgrade Books in Library every year by making provision in Departmental Budget
Human Resource Management	<ul style="list-style-type: none"> • Delegate authorities and responsibilities to Principal, VicePrincipal, Faculty Members and Administrative Staff • Conduct periodic and needbased meetings • Promote teamspirit and healthy relations amongst staff members of the institution

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Administration	Students' scholarship records through government portal Maintenance of PF records through government portal Uploading of required information for university and government through various portals
Finance and Accounts	Partially computerized office and accounts section Receipt of salary grant from Government of Maharashtra through SEVARTH portal
Student Admission and Support	Online admission process Students database through admission software Fully computerized library Availability of ebooks, ejournals etc. to students
Examination	Online downloading of university question papers Preparation and declaration of results through examination software

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2015	Dr. Anilkumar Singh	Workshop on Revised Syllabus SYBA Hindi Paper II and III at R. K. T. College, Ulhasnagar	NIL	250
2015	Dr. Anilkumar Singh	National Seminar on Ekkisvi Sadi Ki Hindi Kahani : Vichar, Chetna Aur Vimarsh at M. D. College,	NIL	500

		Panvel		
2015	Dr. Ankush L. More	Conference on "New Trends in Humanities, Gender and Cultural Studies" at Acharya And Marathe College, Mumbai	NIL	1500
2015	Dr. Ankush L. More	Conference on "Contemporary Challenges Before Womens Studies" at nathwani College, Andheri	NIL	800
2015	Dr. Ankush L. More	Seminar on "Issues Challenges in Human Rights in Contemporary India: A MultiDimensional Approach" at Lala lachpatray College, Mumbai	NIL	1500
2015	Dr. Gautam G. Sonwane	One Day Workshop on "Credit Based Semester Grading System : Implementation and Issues" at K. V. Pendharkar College of Arts, Science Commerce Dombivli.	NIL	700
2015	Dr. Gautam G. Sonwane	One Day Workshop on 'Rashtriya Uchatar Shiksha Abhiyan (RUSA) ' at Dapoli Urban Bank Senior Science College, Dapoli.	NIL	1000
2015	Dr. Gautam G. Sonwane	One Day Workshop on "Revised	NIL	400

		Syllabus of F.Y.B.A. History Sem I II"at Dr. S. D. Devsey Arts College Commerce Science College, Wada.		
2015	Dr. Gautam G. Sonwane	National Seminar on 'Role of Best Practices in Quality Enhancement and Sustenance in Higher Education Institutions' at CKT College, New Panvel.	NIL	1000
2015	Dr. Kailas G. Nimbalkar	"National Conference on Women Entrepreneurs" at K. M. Agrawal College, Kalyan.	NIL	400
2015	Dr. Shubhangi R. Gore	"Konkan Itihas Parishd at S. B. College, Shahapur	NIL	1000
2015	Dr. Shubhangi R. Gore	Two Days Workshop on "Sexual Harassment of Women at Workplace Act, 2013 and Related Issues" at G. M. Momin College, Bhiwandi	NIL	800
2015	Dr. Shubhangi R. Gore	Workshop on Revised TYBA Syllabus at R.k.T. College, Ulhasnagar	NIL	300
2015	Lib. Shahaji S. Waghmode	One week National Workshop on "Research Methodology in Library and Information	NIL	5000

		Science" at DLIS, University of Mumbai, Mumbai.		
2015	Lib. Shahaji S. Waghmode	National Seminar on "Role of Best Practices in Quality Enhancement and Sustenance in Higher Education Institutions" at C. K. Thakur ACS College, New Panvel.	NIL	1000
2015	Lib. Shahaji S. Waghmode	Workshop on "RUSA" at Urban Bank College, Dapoli.	NIL	400
2015	Lib. Shahaji S. Waghmode	International Conference on "Library : A Temple of Learning and Knowledge House" at GNIMS, Mimbai.	NIL	1200
2015	Mrs. C. R. Kadav	Workshop on " Revised Rules of Examination" at Bharat College, Badlapur	NIL	200
2015	Mrs. C. R. Kadav	Two Days Workshop on "Sexual Harassment of Women at Workplace Act, 2013 and Related Issues" at G. M. Momin College, Bhiwandi	NIL	800
2015	Prof Dasharath D. Kambale	Interdisciplinary International Conference on "New Trends in Humanities, Gender and Cultural Studies" at N. G. Acharya and	NIL	2000

		D. K. Marathe College of Arts, Science and Commerce, Chembur.		
2015	Prof Dasharath D. Kambale	International Conference on "Postmodern Trends in Language and Literature" at Professor Rambhau Badode Felicitation Committee, Mumbai.	NIL	1500
2015	Prof Dasharath D. Kambale	Two Days National Conference on "Diversity and Transformation: American Literature (1920-1990)" at Kirti College, Mumbai	NIL	1200
2015	Prof Santosh L. Gaikwad	Workshop on " Revised Rules of Examination" at Bharat College, Badlapur	NIL	200
2015	Prof. Balchand N. Wakchaure	International Conference on "Post Modern Trends in Language and Literature" at Mumbai University	NIL	1500
2015	Prof. Balchand N. Wakchaure	Interdisciplina ry International Conference on "Recent Trends in Humanities and Commerce at Kalyan	NIL	2000
2015	Prof. Raju S. Shanwar	Seminar on "Marathi Sahitya Adhyaskram : Disha ani Dasha" at Arts, Commerce Science	NIL	800

		College, Nimgaon Sava		
2015	Prof. Raju S.Shanwar	International Conference on "Post Modern Trends in Language and Literature" at Mumbai University	NIL	1500
2015	Prof. Raju S.Shanwar	National Conference on "Trends in Literature, Social Sciences and Science in 21st Century" at Arts, Science, and Commerce, College, Undhe	NIL	500
2015	Prof. Raju S.Shanwar	Seminar on "Sun 2000 Nantarche Marathi Vadgmay" at Arts, Commerce and Science College, Igatpuri	NIL	1000
2015	Prof. Santosh L. Gaikwad	National Seminar on "Roll of Best Practices in Quality Enhancement and Sustenance in Higher Education Institutions" at C. K. T. College, Panvel	NIL	1000
2015	Prof. Santosh L. Gaikwad	Workshop on "Rashtriya Uchhatar Shiksha Abhiyan" at D.U.B. Senior Science College, Dapoli	NIL	400
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional	Title of the administrative	From date	To Date	Number of participants	Number of participants
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	development programme organised for teaching staff	training programme organised for non-teaching staff			(Teaching staff)	(non-teaching staff)
2015	Training on Library Automation and Library Development	Training on Library Automation and Library Development	08/06/2015	08/06/2015	1	5
2015	Use of Information and Communication Technology in Education	Use of Information and Communication Technology in Education	20/07/2015	25/07/2015	27	15
2016	Two Day National Workshop on Library Automation using SOUL 2.0 Software	Two Day National Workshop on Library Automation using SOUL 2.0 Software	14/05/2016	15/05/2016	1	41
View File						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Short Term Course, Vallabh Vidyanagar	3	17/08/2015	22/08/2015	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
1	2	1	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
? The institution encourages and motivates staff to undertake higher education and training. ? The institute sponsors National / International conferences for paper presentations and	? The institution encourages and motivates staff to undertake higher education and training. ? Gymnasium and Sports Ground is made available for recreational purposes. ? Temporary	? Computers with internet access at free of cost. ? Admission fees in installments. ? Book Bank Scheme for SC/ST/OBC students. ? B.C. Book Bank Scheme for Backward Class students. ? Group

workshops. ? Gymnasium and Sports Ground is made available for recreational purposes. ? Temporary advance against salary is made available to the needy employees. ? Financial assistance for medical treatment (serious illness), marriage of the ward of classIV employees etc. is provided. ? The College authorities believe in open door policy for staff members. Grievances if any are resolved on one to one basis. ? All types of leaves applicable like :
 o Casual leave
 o Earned leave
 o Maternity leave
 o Study leave
 o Duty Leave
 o Sick Leave
 o Paternity Leave etc. ? The institution provides opportunities and platform to teaching as well as administrative staff to show their inner talents.

advance against salary is made available to the needy employees. ? Group Insurance is provided for safety and security. ? Uniforms and Washing allowance are provided to classIV employees. ? Financial assistance for medical treatment (serious illness), marriage of the ward of classIV employees etc. is provided. ? Staff quarters are provided to classIV employees. ? The College authorities believe in open door policy for staff members. Grievances if any are resolved on one to one basis. ? All types of leaves applicable like :
 o Casual leave
 o Earned leave
 o Maternity leave
 o Study leave
 o Duty Leave
 o Sick Leave
 o Paternity Leave etc. The institution provides opportunities and platform to teaching as well as administrative staff to show their inner talents.

Insurance ? Medical facility if required ? Scholarship facility from Hindustan Petroleum Ltd. ? Travelling Allowance under UGC Scheme for economically weaker students.

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Internal Audit : Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. H. M. Navdhare and Associates, Chartered Accountants, Thane has been appointed for carrying out internal audit. After examination of books of accounts of the institution there are no major objections pointed out during the last year. Minor objections, if any, are immediately rectified during the audit process itself. The auditor certifies the financial statements of the Institution and accordingly issues auditor's report. Internal audit is completed till Accounting Year 201415. Also, help is sought from CA M. V. Navdhare, who is our teaching faculty member, in the matter of recording complex transactions in order to avoid errors in the financial accounting. **External Audit:** Various government departments verify usually the funds received and disbursed by the college. In this respect, following are the External Auditors : 1. EBC Audit 2. Scholarship Audit 3. Audit by Finance Department of State Government 4. Audit by Auditor General, Nagpur.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government	Funds/ Grnats received in Rs.	Purpose
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funding agencies /individuals		
HPCL and Personal Donars	1961503	Scholarship and Development
View File		

6.4.3 – Total corpus fund generated

1440003

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	Governing Body

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Informal Parent Teacher Association is in existence in the college. The members of association meet whenever required. The association takes care to maintain healthy relations between the parents and teachers keeping in mind the allround development of the students. 1) Providing valuable suggestions for overall development of the college and students in particular. 2) Drawing attention to the areas where improvement is expected. 3) Appreciating the institution for efforts taken for all round development of students.

6.5.3 – Development programmes for support staff (at least three)

The support staff plays an important role in the development of the institution. Taking into consideration their health and recreation following activities take place on regular basis. 1) Time bound allotted duties 2) Advance payment in emergency 3) Support for sports participation 4) Annual gathering of staff 5) Participation in Training Programmes

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) The institute has strengthened the use of ICT as a pedagogical tool. The college has given laptops to all faculty members. Classrooms are well equipped with the LCD projectors. On campus WIFI facility is provided to students and faculty members. The library is fully automated and it provides access to online resources via e-list. 2) The institute strongly recommends its faculty to pursue research in their respective fields. In order to cultivate research culture among students, they are encouraged and guided to prepare project reports and dissertations. 3) Central library is the soul of our institute. The institute and its management are conducive to enrich library services. There is a separate library committee that meets from time to time and offers valuable suggestions and recommendations. The library has facilities like open access, online search, Nlist and so on. Our library not only offers services to students and stakeholders but also to the society. Every year it celebrates birth and death anniversaries of National Leaders and Social Reformers to inculcate the values and teachings of these personalities. In order to impart information and knowledge of these great people, library regularly organizes books exhibition. Thus our library transcends from storage of books to knowledge and cultural center. 4) The institute keeps an eye on development and updating of knowledge of faculty members. The institute not only deputed the faculty members for professional development programmes but also offers financial support for the same. The faculty members are encouraged to write and present the research papers in their respective fields

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	Yes
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Inauguration of Commerce Association	06/07/2015	06/07/2015	06/07/2015	77
2015	Lecture on "Myboli Marathi"	22/07/2015	22/07/2015	22/07/2015	90
2015	Inter Collegiate Students Workshop (History)	30/09/2015	30/09/2015	30/09/2015	25
2015	Career in Accounting	30/11/2015	30/11/2015	30/11/2015	63
2016	Career options available in Management	19/01/2016	19/01/2016	19/01/2016	68
2016	Career Guidance for SYJC Students	16/01/2016	16/01/2016	16/01/2016	71
2016	Workshop on "Globalization of IT and Trends in It Industry"	02/03/2016	02/03/2016	02/03/2016	28
2016	Inter Collegiate Workshop on Art of Writing - Rhetorical Analysis	09/02/2016	09/02/2016	09/02/2016	29
2016	Inter Collegiate Workshop on Drama and Theatre	10/02/2016	10/02/2016	10/02/2016	26
2016	Inter Collegiate Workshop on Grammar	11/02/2016	11/02/2016	11/02/2016	31

2016	National Conference for students on "Challenges to Agriculture, Industry and Service Sector in Indian Economy"	27/02/2016	27/02/2016	27/02/2016	102
2016	Inter Collegiate Seminar on "College Life to Corporate Life"	16/02/2016	16/02/2016	16/02/2016	123
2016	Workshop on "Rojgarabhimukh Anuvad Vigyan"	01/01/2016	01/01/2016	01/01/2016	51
2016	Inter Collegiate Students Workshop (History)	16/01/2016	16/01/2016	16/01/2016	21
2016	Workshop on Sex and Gender	05/02/2016	05/02/2016	05/02/2016	84
2016	Marathi Bhasha Sanvardhan Pandharvada	09/01/2016	09/01/2016	09/01/2016	5
2016	Marathi Bhasha Sanvardhan Pandharvada	14/01/2016	14/01/2016	14/01/2016	32
2016	Maitribhasha Din	24/02/2016	24/02/2016	24/02/2016	43
2016	Marathi Bhasha Gaurav Din Sohala	27/02/2016	27/02/2016	27/02/2016	54
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants
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			Female	Male
One day workshop on "Sex and Gender"	05/02/2016	05/02/2016	50	34
Feminist story reading and rereading	06/07/2015	06/07/2015	30	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Nil

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	No	0
Provision for lift	No	0
Ramp/Rails	Yes	1
Braille Software/facilities	No	0
Rest Rooms	No	0
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2015	1	1	21/06/2015	1	One Day Yoga Training. A lecture was also delivered about the Yoga.	Practice for boosting the physical, mental and spiritual well being between students and staff.	84
2015	1	1	20/08/2015	1	Celebration of Sad bhavana	Encouraging National	72

					Din	integrati on, peace, affection and communal Harmony among students.	
2015	1	1	15/09/201 5	1	Help to the police De partment during the Ganes hotstav and the Ganesh Visarjan Processio n in Shahapur Town and cleaning the area of Bharangi River.	Help to the police De partment to maintain the Law and Order situation in Shahapur during the Ganes hotstav and the Ganesh Visarjan Processio n in Shahapur	15
2015	1	1	16/09/201 5	1	The volun teers of our NSS Unit cleaned the bank of river Bharangi after the Ganesh Visarjan . They collected the remnants of garbage left on the bank of the river Bharangi and disposed it off.	NA	12
2015	1	1	26/11/201 5	1	A Sanvidhan Gaurav	To create an awareness	68

					Rally was organised on from the College to Tahasiladar Office and Bus Stand, Shahapur.	among the people about Indian Constitution. The Students performed various street plays during the Rally	
2015	1	1	01/12/2015	7	AIDS Week	Various competitions like Essay, Poetry Recitation, Poster Making were organised and Street play were performed to create awareness .	74
2015	1	1	10/01/2016	1	The volunteers of our NSS Unit visited the Old age Home (Vrudhhas hram) near Khadavli .	To understand their family issues so as to make society understand old age problem.	22

7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Professional Ethics	05/05/2015	<ul style="list-style-type: none"> • Rules and Regulation illustrated in prospectus • The Service of the Administrative staff are regulated by the code of conduct of Government of Maharashtra • The Service of the Teaching staff are regulated by the Norms of University of Mumbai Grants Commission ,New Delhi and Government of

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Shri Chhatrapati Shahu Maharaj Jayanti	26/06/2015	26/06/2015	42
Lokmanya Tilak Jayanti	23/07/2015	23/07/2015	40
Independence Day Celebration	15/08/2015	15/08/2015	170
Gandhi Jayanti Lalbahadur Shashtri Jayanti	02/10/2015	02/10/2015	30
Sardar Vallabhbhai Patel Jayanti	31/10/2015	31/10/2015	25
Sanvidhan Gaurav Rally	26/11/2016	26/11/2016	68
Dr. Babasaheb Ambedakar Mahaparinirvan Din	06/12/2015	06/12/2015	30
Celebration of A Rising Day	07/12/2015	07/12/2015	25
Savitribai Phule Jayanti	03/01/2016	03/01/2016	34
Swami Vivekananda Jayanti	12/01/2016	12/01/2016	25
Celebrating Republic day	26/01/2016	26/01/2016	155
Shri Chhatrapati Shivaji Maharaj Jayanti	19/02/2016	19/02/2016	10
Birth anniversary of Mahatma Jyotiba Fule	11/04/2016	11/04/2016	24
Dr. Babasaheb Ambedakar Jayanti	11/04/2016	11/04/2016	20
Celebrating Maharashtra Day	01/05/2016	01/05/2016	120

7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Located against scenic backdrop, our college is clad in greenery. Sonubhau Baswant College is located on the bank of river Bharangi. It is nurtured and reared by hills and trees. The atmosphere is peaceful where every morning rises with the twittering and chirpping of birds. The college is a perfect bower of blisste the one ideal for persuation of knowledge .Rich in quantity of oxygen, college is a plastic free zone. Since there are no industries around ,ours is a pollution free zone. There is ample sunlight, umpteen pure air plentiful of water and zero noise.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best Practice - I: 1. Title of the Practice: Admission at One rupee for economically backward students 2.Objectives of the Practice: 1) To impart education to weaker society students. 2) Sustainability 3.The Context: Shahapur Taluka is a rural and Tribal taluka. Most of the students come from poor families. Most of the students get Government scholarships. The students who do not get any scholarship apply for the One Rupee Admission. A committee verifies his/her economic condition and the needy student is given admission in One Rupee only. The college has introduced this scheme with the intension to continue the education of needy students. 4.The Practice: Every year some students are given admission in One Rupee only. Some students are given financial assistance for Examination fee, admission fee, S.T. Pass. The students are also given installment facility for payment of fee. 5:Evidence of Success: All the students who are given admission in one Rupee admission scheme pass in examinations. All of them have successfully completed their graduation.They are now successfully settled in their life 6:Problems Encountered and Resources Required:It is very difficult to track the poor and needy students who are spread over a large area The small step of college has greatly helped these families to overcome the economical difficulties to continue their higher education.It has greatly help them to uplift their families economically. Best Practice -II: 1.Title of the Practice: Reforms in the selected villages through adoption 2.Objectives of the Practice: 1. To generate awareness on the gender and social issues 2. Education development 3.The Context: The NSS unit of the college strives to reform the adopted villages by the priorities of the changes required 4.The Practice: The college adopted Palaspada(Adivasi village) , the NSS unit started extension activities for social awareness activities . The List of the reformative activities at Palaspada • Enviornment awareness programme • Women Empowerment programme • Distribution of Educational materials • Plantation and conservation • Toilets pits construction • Voters awareness camp • Health and Hygiene 5. Evidence of Success: • Awareness among women about rights and duties created • People started cashless transactions 6.Problems Encountered and Resources Required Due to illiteracy it is very difficult to communicate with people

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

https://www.sbcshahapur.ac.in/best_practices.html

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

When something is the best it can be, or reaches the highest point, it is can be called exemplary and worth imitating. The National Cadet Corps of S.B. College is exemplary in that sense. It is responsive, learning and continuously evolving origination that is guided by certain values, which it looks to instil all ranks of NCC. It natures a sense of patriotic commitment by encouraging contribution to national development, like organizing Tree Plantation Programs in and around the college on 25TH September 2015. By organizing regular Blood Donation Camp within the college premises, it is sensitive to the socially disadvantaged citizens. It organised the recent one on 20th February 2018. Coordination of the NCC in Anti Drug campaign points out the necessity of a healthy lifestyle and inculcates habits of selfrestraint and self awareness on 29th June 2015. The NCC's Environment Awareness programs shows commitment towards the development of the community. It celebrated the World Environment Day on 15th January 2016. The NCC cadets have traffic control duties throughout the year, especially during the Ganesh Visrjan festival, and uphold the tenets

of the Indian Constitution by a just and impartial exercise of authority. NCC is also known for its annual participation in the Independence Day Parade and The Republic Day Parade, thus instilling a sense of understanding of our National values in the hearts of the youth of India. The NCC of S.B. College is the 1 Maharashtra Battalion under Group B which is under the Maharashtra Directorate under DGNCC (Delhi) It admits 54 cadets annually of which 33 are girls and 67 are boys, and one Associated NCC officer. The Rigorous classes teach the cadets the values of honesty, truthfulness, selfsacrifice, perseverance and hard work and also inculcate respect for knowledge, wisdom and the power of ideas. It conducts the B Certificate Exam after 2nd Year and the C Certificate Exam after the 3rd year with Grades of Alpha (A), Bravo (B) and Charlie(C). Passing them provides a relaxation of 10 (B certificate) and 15 (C Certificate) also propels the candidate to direct SSB Interview of the Indian Army. Besides these many cadets from SB College NCC get selected annually in the Ek Bharat Shresht Bharat Camp, Inter group competition, Thal Sena Camp, PM Rally which are extremely honourable, noble and prestigious achievements. The motto of NCC is "Unity and Discipline", and SB College NCC under watchful eyes of Associated NCC officer (ANO) Lt. Dr. Santosh S. Budhwant has been maintained it with utmost precision and perfection, and will be keeping the flag of NCC high in the coming years.

Provide the weblink of the institution

<https://www.sbcshahapur.ac.in/distinctiveness.html>

8.Future Plans of Actions for Next Academic Year

1. To organize international multidisciplinary conference on various themes at various levels for academic growth and development. 2. To strengthen ICT based teaching learning process for enhancement of academic excellence. 3. Development of leadership qualities among students by inculcating core values among them further by imparting value based education. 4. To create awareness among the community through NSS and NCC and to give better opportunity of social Interaction through various activities in the adopted village and Shahapur town. 5. To encourage our teachers to participate in various seminars/ conferences/ workshops and present their research papers and articles and to publish them. 6. To encourage our teachers to undertake research in different fields of their interest and thereby inculcate the research culture. 7. To facilitate and encourage the students to undertake research projects and to help them to develop their critical faculty. 8. To organize workshops/seminars/conferences at various levels on various themes. 9. To organize value best activities to inculcate core human values among the students. 10. To strengthen library facilities by using automation software and services like SMS alert service. 11. To facilitate library services by developing standalone library website and books searching through WEBOPAC . 12. To introduce office automation and up gradation of result generation software for strengthening college administration.