



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	DNYANVARDHINI TRUST'S SONUBHAU BASWANT COLLEGE OF ARTS AND COMMERCE, SHAHAPUR
• Name of the Head of the institution	Dr. Anil Kumar Singh
• Designation	I/C Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	02527295011
• Mobile no	7028029016
• Registered e-mail	sbcollege123@yahoo.com
• Alternate e-mail	sbcnaac@gmail.com
• Address	Naginbhai Wasa Marg, Near Government Godown, Savroli Road, Shahapur
• City/Town	Shahapur
• State/UT	Maharashtra
• Pin Code	421601
2.Institutional status	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	Grants-in aid				
• Name of the Affiliating University	University of Mumbai				
• Name of the IQAC Coordinator	Dr. Shahaji S. Waghmode				
• Phone No.	02527295011				
• Alternate phone No.					
• Mobile	9892488185				
• IQAC e-mail address	sbcnaacco@gmail.com				
• Alternate Email address	sswaghmode2009@gmail.com				
3. Website address (Web link of the AQAR (Previous Academic Year))	https://www.sbcshahapur.ac.in/pdf/AQAR2019-20.pdf				
4. Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sbcshahapur.ac.in/pdf/academic_calender_2020-21.pdf				
5. Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	71.20	2004	03/05/2004	02/05/2009
Cycle 2	B	2.84	2012	10/03/2012	09/03/2017
Cycle 3	B+	2.54	2021	13/02/2021	12/02/2026
6. Date of Establishment of IQAC			02/02/2005		
7. Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NA	NA	NA	NA	0	
8. Whether composition of IQAC as per latest NAAC guidelines			Yes		

<ul style="list-style-type: none"> • Upload latest notification of formation of IQAC 	View File
9.No. of IQAC meetings held during the year	03
<ul style="list-style-type: none"> • Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> • If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> • If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
1. Academic Calendar	
2. Regular meetings of IQAC	
3. 3rd Cycle of Accreditation Process Complete	
4. COVID 19 Awareness	
5. Feedback from Stakeholders	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Preparation of Academic Calendar	Academic calendar is prepared at the beginning of the academic year.
Regular meetings of IQAC	There are three IQAC meetings called in the year. Various topics are discussed on the college developments
3rd Cycle of NAAC Process	IQAC completed the process of 3rd cycle NAAC Accreditation during this year. And we got B+(CGPA 2.54) grade in 3rd cycle
COVID 19 Awareness	We are conducted various types of COVID 19 awareness programs ie. Quiz Competition, MASK and Sanitizer distribution to needy peoples.
Feedback from Stakeholders	Feedback plays an important role in the development of an educational institution and the development of the curriculum. The College collected online feedback on various curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty, and Employers.

13. Whether the AQAR was placed before statutory body?

No

- Name of the statutory body

Name	Date of meeting(s)
Dnyavardhini Trust's Executive Committee	07/01/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2020-2021	09/02/2022

15.Multidisciplinary / interdisciplinary

16.Academic bank of credits (ABC):

17.Skill development:

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

20.Distance education/online education:

Extended Profile

1.Programme

1.1	15
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2.Student

2.1	1642
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2		1514
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year		
File Description		Documents
Data Template	View File	
2.3		463
Number of outgoing/ final year students during the year		
File Description		Documents
Data Template	View File	
3.Academic		
3.1		24
Number of full time teachers during the year		
File Description		Documents
Data Template	No File Uploaded	
3.2		16
Number of sanctioned posts during the year		
File Description		Documents
Data Template	View File	
4.Institution		
4.1		18
Total number of Classrooms and Seminar halls		
4.2		56.14
Total expenditure excluding salary during the year (INR in lakhs)		
4.3		57
Total number of computers on campus for academic purposes		

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The Institute lays special emphasis on the following with the vision mission and objectives of the curriculum for its implementation through a well-planned and documented process.

Keeping the annual calendar of University of Mumbai at the center, the college prepares its academic calendar and provides it to all the departments. The Head of the Department of each subject in consultation with their colleagues prepares the teaching plan for the academic year keeping in view the academic calendar provided by the college.

At the beginning of the session, the Head of the Department organizes a meeting of his department. In the departmental meeting there is discussion about the syllabi, work distribution and assessment work. The courses are divided for teaching the syllabus provided by the university according to the work load provided by the college. The time table is made according to the work load.

The Dept. organizes workshops / Seminar for Professors and students' collaboration with the Board of Studies of the University of Mumbai on revised curriculum.

A meeting is organized by the department for the implementation and smooth conduct of curriculum and curriculum activities. The Department provides to the IQAC Committee an account of various curricular activities along with monitoring reports as per its annual plan and sessions.

After the completion of the course, revision lectures are organized by the subject experts for the students. ICT and e-resources are used by the teachers to make the lesson curriculum important, useful, simple and learner centric.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sbcshahapur.ac.in/aqar_documents_2020_21/criterion_1/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

1. In order to implement the academic activities of the college, at the beginning of the session, the academic calendar of the college is prepared keeping in the Center as Per guidelines laid down by the University of Mumbai by the IQAC, Principal, Vice-Principal, coordinator and all the H.O.D. for the college.
2. Keeping in view the possible fixed instructions of the examination by the University, various committees are constituted by the Principal for the smooth conduct of the curricular, co-curricular, extra-curricular activities and seminars, workshops to be organized during the academic year.
3. In the academic calendar of the college, special focus is given on session wise Class teaching assignments, class tests and semester examinations.
4. The academic calendar of the college includes the planning of annual social and cultural Programs along with public holidays, according to the session, so that the students should be properly evaluated, so the examination committee prepares the time table of internal and external evaluation.
5. The student should be well aware of the practical knowledge along with the study of the Course that is why the information and the content list for preparing and writing home assignments, projects etc. is already given to them on the notice board. The projects and home assignments prepared by the students are evaluated according to the norms of the university.
6. According to the guidelines of the universities, all the departments of the college Submit the Question papers to the examination committee. The examination committee conducts various examinations as per the given time table on behalf of the University
7. Keeping special attention on the progress of the students through various programs and Formative evaluation as directed in the academic calendar of the college, they are also motivated, the centralized evaluation program is fully in

practice as per the guidelines given by the University of Mumbai. The Centralized Assessment Program (CAP) is in practice as per guidelines laid down by the University of Mumbai.

8. The results of all the examinations are declared on time according to the norms and Guidelines laid by the University of Mumbai.
9. The students can apply for the revaluation of the papers if they have any doubts.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sbcshahapur.ac.in/aqar documents 2020 21/criterion 1/1.1.2.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

15

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

00

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

There are certain courses in the syllabus which reflects Professional Ethics, Gender, Human Values, Environment and Sustainability directly, deal with their issue into the Curriculum ie. Foundation course-I at F.Y.B.A. / F.Y.B. Com /S.Y.B.A. / S.Y.B. Com these courses compromise issue equality, gender sensitization, women empowerment, eradication of center-system and all kind of

discrimination. It tries to indicate the values like-non-violence, true love equality universal Brotherhood etc. It also creates an awareness among the students about this issue.

The course in various literature like Marathi, Hindi, English and History and Economics the text are recommended to be included in the syllabus to imbibe the good and noble values. They are also instructive in nature which indirectly deal with moral ethical, religious, spiritual social, Economical, Political issues.

Various Literary programmers are organized with volunteers of the teaching certain human virtues among the students to make them the responsible citizens of India. Some patriotic literature is also included in the syllabus to make them aware about the nationalistic feelings. Through the teaching of Valium literature, the students are sensitized on various issue and human values necessary for living an ideal human life. Literature also gives an aesthetic pleasure to the students and unless them understand human feeling and emotions.

In commerce there is a special course namely Business Law which given the knowledge about legal and ethical practices in the business and commercial activities. Its sensitize the students about the respect the law and the centralization of the country. At F.Y.B.com level there is a special course namely environmental studies which tries to create awareness among the students about the environmental issues like need of plantation, Forestation, river rejuvenation, Ozone global warming etc.

The topic in various History and economics also deal with various human values. These courses instruct the students about the noble values of religious, philosophy, welfare human policies, they also discuss the values like patriotism Nationalism, universal brother hood, equality of human beings.

Also, In the field of Information technology, the goals of learning green computing is to reduce the use of hazardous materials, minimize energy efficiency during the product's lifetime and recyclability of Components.

All teachers demonstrate integrity, impartiality and ethical behavior in the classroom and in their conduct. Teachers are role models of students. This ensures value education amongst student.

- list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability

into the Curriculum.

Courses

Date of Introduction

Foundation Courses

07/08/2020

Communication Skills

07/08/2020

Marathi Lit.

07/08/2020

Hindi Lit.

07/08/2020

English Lit.

07/08/2020

History

07/08/2020

Economics

07/08/2020

Green Computing

07/08/2020

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

11

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

1139

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students

B. Any 3 of the above

Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://sbcshahapur.ac.in/agar_documents_2020_21/criterion_1/1.4.1%20Feedback%20Analysis.pdf
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View File
Any additional information	View File

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://sbcshahapur.ac.in/agar_documents_2020_21/criterion_1/1.4.2%20Feedback%20Analysis.pdf

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

1642

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

1514

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Academic performance and continuous evaluation help in identifying the slow and advanced learners. There are different measures to cater to their needs.

They are as follows:

Some departments conduct tutorials and tests on regular basis. Students' performance in such tests/tutorials is communicated to them.

Subjects Identification: The programme is implemented in those subjects that are considered difficult for an average student.

The concerned departments are instructed to follow strategies developed by IQAC for the slow learners.

The programme has successful outcome as the targeted group of slow learners showed improved performance in the examination.

All departments are recommended to guide advanced learners on the basis of their performance in the examination of respective subjects and interactions with the teachers.

IQAC recommends following activities under this scheme:

1. Organization of library visits
2. Issuing books from the departmental library
3. Encouraging students for participation in competition, quiz or contests

4. Providing Research Journal to the advanced learners

5. Providing internet facilities with the list of subject-related website.

6. Undertaking projects, surveys, etc.

Outcome

The students enlisted under the remedial coaching scheme have successfully passed the university examinations while the advanced learners have shown better performance in examinations.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_2/2.2.1.pdf
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1642	24

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

After the directions of the IQAC, several departments have taken initiation in using visits to impart them the actual knowledge in entrepreneurship.

Due to COVID 19 pandemic period we are organized various activities on online platform.

All the Departments, to make the learning experience more colorful, organizes industrial visits, workshops, guest lectures and state, national and international level seminars for students.

Due to COVID 19 pandemic period we are organized various activities on online platform. Also conduct, online experiential learning method for third-year students' various expertise Online lectures are organized just to make our students aware of probable questions in the examination.

All Departments did the following online activities like excursions, and celebration of the birth anniversaries of great authors in various subjects, various competitions workshops and seminars. The department also conducts lectures to enrich their learning experience.

After the directions of the IQAC, several departments have taken initiation in using visits to impart them the actual knowledge in entrepreneurship.

Due to COVID 19 pandemic period we are organized various activities on online platform.

All the Departments, to make the learning experience more colorful, organizes industrial visits, workshops, guest lectures and state, national and international level seminars for students.

Due to COVID 19 pandemic period we are organized various activities on online platform. Also conduct, online experiential learning method for third-year students' various expertise Online lectures are organized just to make our students aware of probable questions in the examination.

All Departments did the following online activities like excursions, and celebration of the birth anniversaries of great authors in various subjects, various competitions workshops and seminars. The department also conducts lectures to enrich their learning experience.

File Description	Documents
Upload any additional information	View File
Link for additional information	https://sbcshahapur.ac.in/agar_documents_2020_21/criterion_2/2.3.1.pdf

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

The institution emphasizes and implements the use of ICT based pedagogical tools in teaching learning process in order to make the teaching-learning process more student-centric.

The College has provided Laptops to all faculties which are used to make the teaching-learning process more vibrant and student-centric. Due to covid-19 pandemic situation our faculties use ICT enabled tools like Zoom application, Microsoft team application, Google meet application to deliver the online lectures.

All the departments conducted online Covid-19 awareness program. Most of the departments have departmental blogs that are maintained and updated from time to time. Students may procure study material from the same. To make the student-teacher relationship healthier and establish a dialogue with the students most of the departments have WhatsApp group of students which stretch student-teacher relationships beyond Roll Call and establish an emotional bond with them.

The institution has subscribed to N-LIST consortium from INFLIBNET through which students can access and download of e-books and e-journals. Our students and faculties enrich their knowledge and pedagogical skills by referring to the same. The central library offers Web OPAC facility to the stake holders so that they can remotely search books available in the library.

The use of ICT in teaching learning process really assist to our students to get well equipped with skills and knowledge as they come from humble rustic and tribal background.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	View File

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

33

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	View File
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

24

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

09

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

14

File Description	Documents
Any additional information	View File
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

University of Mumbai introduced Choice Based Credit System (CBCS) pattern. As part of CBCS, the university has introduced 10 points scale for all programs. The CBCS also follows semester pattern.

The time table for examinations of all programs are prepared by the examination department and committee, also displayed on the notice board. The Continuous Internal and external evaluation system is framed by the University of Mumbai.

The pattern and schedule of the continuous internal assessment is announced by the Examination committee at the beginning of the course as per university guidelines. Due to Covid-19 pandemic situation, all the elective courses the examination was conducted online as per the university norms and government guidelines.

While marks are given in all examinations, they are converted into grades. The semester end grade sheets have only grades and final grade sheets and transcripts have grade point average.

The entry of internal marks is made online. The College also has introduced its own reforms in the evaluation system, a Central Assessment Program is conducted at the Examination Section of the College and results are prepared and distributed by the College.

File Description	Documents
Any additional information	View File
Link for additional information	https://sbcshahapur.ac.in/aqar_documents_2020_21/criterion_2/2.5.1.pdf

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

College always follows the rules of the Internal/External Examination of University of Mumbai.

The internal evaluation is carried out as per guidelines of the University of Mumbai at two levels: Postgraduate and Undergraduate.

All the postgraduate departments conduct Continuous Internal Evaluation for 40% marks for every paper in each semester. This system of evaluation includes a variety of test-types such as class tests, presentations, assignments, projects, viva, etc. Teachers inform the students about the pattern of the internal examinations well in advance.

For undergraduate students, internal assessment comprises term end examinations and practicals or assignments. Practical are conducted regularly and according to a well-planned and properly communicated schedule. All prescribed practicals are conducted and the students are given sufficient training in carrying them out. Thus, students are prepared to perform well in the practical examinations. Term-end examinations are held at the end of the first term. Term-wise syllabus as prescribed by the affiliating university, is completed in each term. The internal examinations are conducted following the same model as the final examinations. The college internal assessment simultaneously across all streams to maintain uniformity and transparency. Every teacher does fair evaluation as per university norms. After evaluation process, moderation process is done as per university norms.

The student can approach to concerned Professor/Exam Committee to clarify related grievances as per his/her requirement.

For External Examination the evaluation work is done by the college examination committee.

After result declaration, students who are not satisfied with their marks can demand for photocopy of their related subject answer sheet. The student can apply for Rechecking/ Revaluation by filling up the Rechecking/ Revaluation forms by paying the university fees within given tentative dates after declaration of result. For college level exams, Exam committee appoints a subject expert for revaluation of the subject. Then the revaluation result of that student is evaluated and displayed within time.

File Description	Documents
Any additional information	View File
Link for additional information	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_2/2.5.2.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

The College has maintained a dynamic website which is comprehensive and is regularly updated. Each department is given a separate page on the College website Program outcomes, program specific outcomes and course outcomes for all programs offered by the College are stated and displayed on the College website. The department page provides an introduction to the courses, facilities, faculty available in the department and the achievements of its staff and students.

This page also displays a complete list of the faculty with their detailed bio data. It also has a complete and comprehensive list of the programs taught in the department with details of program objectives, program specific objectives and course outcomes. The College prospectus also gives a list of programs and courses including program code.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sbcshahapur.ac.in/agar_documents_2020_21/criterion_2/2.6.1%20Additional.pdf
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The program outcomes are measured over a period of time through the performance of the students in the role they play in the various activities they get involved in. Through the departments like NSS, NCC, and different committees' students of the college are involved in curricular, co- curricular and extracurricular activities. Students organize a variety of programs in their departments in the

course of the year including exhibitions, fresher's day, cultural day, competitions, farewell function, etc. On these occasions students display their discernment, social skills, communication skills, creative skills, leadership skills, spirit of team work, readiness to take responsibility, be accountable, etc.

program specific outcomes are measured through the performance of the students in the internal and external examinations, in the practicals and assignments, participation in class activities, role in departmental activities

Through the performance of the students in the class, practical's, internal evaluations, and external evaluations Course outcomes are measured. Students are measured continuously based on their regularity, their receptiveness, participation in class discussions, their answers to questions asked by the teacher and the overall quality of their conduct.

Attainment of outcomes are reflected in the examination results, placement, higher education, and social and political contribution.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://sbcshahapur.ac.in/aqar_documents_2020_21/criterion_2/2.6.2.pdf

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

463

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	https://sbcshahapur.ac.in/aqar_documents_2020_21/criterion_2/2.6.3.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_2/2.7.1_SSS_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

4

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

00

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

- Our Institution fosters in research culture among the staff members and Students. Every year our teachers publish their research papers in reputed journals and also publish their research articles in books with ISBN also edited the books and published own authored books. Our Institution encourages to the Staff Members to some extent.
- The institution has four Teachers recognized research guides viz Dr. Vishnu H. Fulzele, Dr. Anil Kumar Singh, Dr. S.R. Gore, and Dr. S.G. Sagar. Some research scholars are doing research under the guidance of these supervisors. They are also invited as External Referees for M.Phil. and Ph.D. Viva Voce.
- Under the guidance of Dr. Anil Kumar Singh, HOD, Hindi Department, the college runs a research Centre in Hindi. It is the only Centre of this kind in the tribal and remote area of

Thane District.

- Various Departments organizes course on research methodology and conducting seminars for the purpose of research work for students and teachers.
- Various departments organized various activities to develop creativity and research culture in the students like; elocution competition, quiz competitions, essay competition, for creative
- At Post Graduate level, all course having special subject on research project proposal and our professors giving guidelines regarding the research methodology to PG students.
- Various department encourage to student to participate in essay competition and elocution competition and attend a seminar at national and international levels, students presenting papers in these seminars. Students are gain the knowledge and transfer it through their research papers.
- College magazines portraying the creative talents of students, along with contribution from teachers, offers them with opportunities to share their knowledge and skills and provides ample volume of student.
- Library is lifeline of Teaching and Learning process. There are 48948 books and 50 Journals and magazines are in our college library which may be used by Researchers. The college library has a separate section of books on competitive exams for general readers who wish to prepare for the same. There are Audios and Videos CDs, journals and newspapers, maps, online e-journals and periodicals in the library. There are two spacious adjoining study-sections for boys and girls. There is separate reading section for teachers and research scholars in the library to facilitate their research work. This and reference books are available to the research students.
- The students, teachers, faculties and research scholars are provided with Internet facility in the library. Through Book-Bank Scheme, SC/ST students are provided with sets of Text books for an academic year. In addition to central college library, every department has its own departmental Libraries that have proved conducive to students.
- Our college has provided various ICT facilities for teaching and learning process ie. LCD Projectors, Laptop, Audio-video presentations, Internet Wi-Fi facilities for students, teachers, administrative work and also our library is providing online e-resources NLIST (e-books and e-journals) facilities to students and teachers, research scholars. Our

college conducts an awareness Program on ICT for Staff members from time to time.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sbcshahapur.ac.in/aqar_documents_2020_21/criterion_3/3.2.1.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

03

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

00

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

06

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

05

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Institutional Social Responsibility:

Personality Development and leadership traits problem solving skills, mental and physical ability etc is part of extension activity. Institution promotes student engagement, institute-local community relationship, contributing selfless service and developing holistic approach among students. Extension is an important activity as it enriches the value of an Institution as well as students. The remarkable extension activity through which an institution serves the society is NSS and NCC Student recognizes development of holistic approach by connecting a link between theory and practice.

The College tracks students' involvement and engagement in various social activities or movements by using certain mechanism.

Major Activity

- International Yoga Day : NSS and NCC and College Staff Celebrates Yoga Day on 21st June every year.
- Tree Plantation Program : Every year NCC Cadets and NSS Volunteers organize Tree Plantation programme with the purpose of creating Environment awareness. The members of the management, Principal, Teachers, Students, participate in it on the large scale. More than 150 various trees planted at 28th August, 2020.
- Mask Making and Mask Distribution Program: Social responsibility is reinforced by the NSS Unit of our college in adopted village area. For the purpose of Promoting and Creating awareness Covid 19 in adopted village, The NSS volunteers making a Mask for them and distributed it at 7th Sept, 2020, and 29th October 2020, more than 65 Volunteers Participated in this program.
- Fit India: Health is Wealth of the Life so creating a Health Awareness among Students. The N.S.S. Volunteers participated in Fit India program at 20th oct, 2020 at adopted village
- AIDS Awareness: The NSS Unit conducted AIDS awareness program at 7th December, 2020 to create awareness about AIDS during AIDS AWARENESS WEEK, 15 Volunteers participated in Program.
- Covid Vaccine Program : NCC and NSS Students always helping for Government Activity, in the pandemic situation of Covid 19, under the Task force committee, 12 NCC Cadet and 7 NSS Volunteers participated in Covid Vaccine Program at Shahapur
- Blood Donation: The Blood Donation Camp is organized at 30th January, 2021 at Shahapur with collaboration with Persian department, University of Mumbai. The purpose of this program is Creating awareness and importance of Blood Donation.

File Description	Documents
Paste link for additional information	https://sbcshahapur.ac.in/aqar_documents_2020_21/criterion_3/3.4.1.pdf
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

01

File Description	Documents
Any additional information	View File
Number of awards for extension activities in last 5 year (Data Template)	View File
e-copy of the award letters	View File

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

13

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	View File

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

401

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

00

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	View File

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

01

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	View File
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has adequate physical and academic facilities as specified by the university to run the different programs. The college has its own 6.5 acres land donated by Late V. C. Godbole.

A spacious building has been constructed in the course of time, step by step, from donations by generous donors, political parties, organizations, NGOs and through the financial assistance of University Grants Commission, New Delhi.

Terrace :-

On the terrace, we have RCC water tank with 12000 liters capacity. Some programmes are conducted on the terrace under the Weather Shed No. I which covers the main building, Shed No. II covers the Library building and Shed No. III covers the extended building.

Ground Floor

First Floor

Second Floor

ICT Infrastructure

Principal's Cabin

Six Classrooms-Room No. 11,13,14,17,18,19

Five Classrooms-Room No. 21,22,23,24,25

Audio Machines: 04

Management Committee Room

Air-Conditioned Examination Room with internet facility

Central Library

Computers: 58

Administrative Office

Three Fire Extinguishers in Room No.10,15,16

NSS Room

Laptops: 22

Two Toilets

Vice-Principal's Cabin

Store Room

Printers: 13

Self- Financing Office

Spacious Room meant for Information Technology Centre - Room No. 15

Inverter

Reprographic Machines: 03

Five Classrooms - Room No. 02,03,04,07,08

I. T. Practical Room/ Online University Answer Book Assessment
Centre - Room No. 16

Two Fire Extinguishers in Central Library

Printers with Scanners: 06

Three Inverters

NCC Room

Two Podium

Scanners: 02

Two Fire Extinguishers

Two Store Rooms

Bar Code Scanners: 02

Multipurpose Hall

Five Departmental Cabins with departmental library.

TV: 02

Electronic Laboratory

Research Centre and Department Cabin - Hindi with departmental library.

UPS: 09

Girls' Gymkhana

Inverter

AC: 07

Girls' Common Room with washroom facility

Boys Toilet Block

Photo Camera: 01

Boys' Gymkhana

Girls Toilet Block

Digital Recorder: 02

College Canteen

Sanitary Napkin Vending Machine

Webcam: 01

College Tea / Coffee Vending Machine Room

PurifiedWater facility.

LCD Projectors: 17

Gas Generator

06 Air- Conditions

Vigilance System: - CCTV with 45 Cameras

Diesel Generator

Six Classrooms-Room No. 11,13,14,17,18,19

OHP: 01

Purified Water with Cooling System

Air-Conditioned Examination Room with internet facility

Podiums: 03

Three Fire Extinguishers in Room No.10,15,16

Audio Machines: 04

Vice-Principal's Cabin

Spacious Room meant for Information Technology Centre - Room No. 15

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_4/4.1.1_Additional_Information.pdf

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has played a proactive and supportive role in grooming students. Specific spaces have been earmarked for extracurricular activities and made available to the students.

Sports:-

The college has spacious playground. The students are advised to make use of it after the college hours and participate in various games and athletic events to represent the college at various levels.

The College ground is utilized for the practice of games like Kho-Kho, Kabaddi, Handball, Volleyball, Cricket and, athletic events.

The College has appointed a coach for Body-Building, Kho-Kho, Badminton, Kabaddi, Handball, Volleyball, and Cricket. Many students are benefited from the coaching.

The college hosts inter-class sports events like Kabaddi, Kho-Kho, Chess, Cricket, Athletics, etc. every year.

Gymnasium: -

The college has started a spacious gymnasium since 2008. Modern and advanced equipments are installed for the training. The college has also appointed an instructor to provide training to the students, who wish to participate in various sports competition at different levels. The gymkhana is kept open for the students twice a day i.e. 5.00 am to 8.00 am and 4.00 pm to 8.00 pm in the evening. Students and the other stakeholders take advantage of gymnasium. Following equipments are available in the gymnasium:

Boys' Gymkhana: -

Single Bar

Double Bar

Chest Press

Leg Press

Arm's Crossover Pully

Sangam Pully

Pitcher Curl Machine

Smith Machine

Arm biceps Stand

02 Dumbbell's Rock

Fore arm's Machine

03 Bench Press

Standing Sitting Twister

Push Up Stand

02 Plates Stand

70 Plates (1kg,2kg,5kg,10kg,20kg)

28 Dumbbells (2.5kg,5kg,7.5kg,10kg,12.5kg,15kg 20kg)

18 Bar

Girls' Gymkhana

02 Tread Mill Machines

Tread Miller Digital Machine

Digital Cycle Machine

Legs Machine

Climber Machine

Sangam Pully

Dumbbells Stand

04 Bar

The college has a cultural committee. The students have enough opportunities to showcase their talent at various cultural activities. The students of our college participate in intra-collegiate, University level and State level cultural competitions.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_4/4.1.2.pdf

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

18

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_4/4.1.3.pdf
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

5.30

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software

SOUL 2.0

(INFLIBNET Centre, Gandhinagar)

Nature of automation (fully or partially)

FULLY

Version

2.0.0.14

Year of Automation

From February 2004

The college has central library and six departmental libraries. There is an Open Access Catalogue (OPAC and WEBOPAC) for students and staff. The reading room is well furnished to accommodate students at a time and provides good environment for study. Exclusive reference section is available in the library. A visitor's book is maintained for students and staff. New arrivals of books and journals are displayed. Visitors are also required to sign noting the time of entry and exit. CCTV cameras are installed in the library for strict surveillance.

Electronic Resource Management package for e-journals

The library subscribes to N-LIST (E-Books and E-Journals) Database. In addition to that, link to scholarly open access journals/database is also available on the Library webpage. A well-equipped 0lnodes having Internet connectivity is housed in the Central Library for access to E-Resources. As the access facility to e-journals and e-books is individual ID and Password-based, students can access the E-Resources from anywhere on the internet.

Library use SOUL automation software since 2004 from INFLIBNET, Gandhinagar. All software modules are run successfully i.e. Acquisition, Cataloguing, Circulation, Serial Control, Administration and OPAC. All data entry of old books is completed and newly purchased books and subscribed periodicals are entered in regularly.

WEB OPAC(Online Public Access Catalogue) facility is made available through SOUL 2.0 Library Management Software to know the bibliographical details about the collection. One separate node is made available in the Central Library for OPAC facility. And as it is a Web OPAC, user from any location can search the library collection. Search by giving Title, Author, and many more options can be carried out.

- We are using SOUL 2.0.0.14 Automation software since 2004 from INFLIBNET Centre, Gandhinagar.
- All software modules are run successfully i.e. Acquisition, Cataloguing, Circulation, Serial Control, Administration and OPAC.
- All data entry of old books is completed and newly purchased books and subscribed periodicals are entered in regularly.
- All books are Barcoded through SOUL software.
- Internet facility provided to the readers in free of cost in the library.
- Printing facility also provided to the students up to 2-5 pages in free of cost.
- New arrivals displayed regularly through SOUL 2.0 generated reports.
- We are provided ID card cum Barcoded Library Borrower Ticket to the readers.
- Library orientation Programme is conducted at the beginning of the first term for knowing and using Library facilities and services manually and online.
- All books are issued and returned via library software.
- In the library OPAC and Web-OPAC both are used from all students and staff. Web OPAC is accessed online.
- Library have separate website on sub-domain.
- All external important links are given on the library website and regularly updated.
- All E-Journals, E-books (N-LIST Database) links are given on library website.
- For accessing E-Journals and E-Books User ID and Password generated and given to the all users through their email id.
- Library also given SMS alerts facility to users for Book issuing and return.

- Library created the Institutional Repository for the purpose of online open accessing Old Question Papers, Newspaper Clippings, Library Activities, etc.
- Library also giving information about library activities on Blog.

Facilities available:

Total PCs :06

Server :01

Clients 04

WEBOPAC and Internet PC :01

No of printers:02

Bar Code Scanner:02

Internet bandwidth: 100 Mbps

Institutional Repository:

- Birth Anniversary Celebration
- Book Exhibitions
- Faculty's Research Publications
- Journal's Table of Contents
- New Arrivals
- Newspaper Clippings
- Previous Question Papers (PG)
- Previous Question Papers (UG)
- Prominent Library Visitors and their Feedback
- Syllabus

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://library.sbcshahapur.ac.in/

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

A. Any 4 or more of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.92668

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

145

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

1) Online access enables the institute to provide a regulated internet access to users in labs, libraries and also via extensive bandwidth controls over excessive usage. Online access is available to staff, faculties and students by allowing authenticated users to access the Wi-Fi network.

The college has formed an ICT infrastructure to upgrade IT facilities and maintenance. It helps in monitoring the requirements of different departments and classrooms. Whenever needed, a technician is sent for to solve technical problems.

2) Windows operating system versions are updated frequently.

The enrichment and upgradation in IT facilities since the second cycle of NAAC accreditation is as follows:

Sr.No

Description

Present Status

During the Second accreditation

1

Total number of Computers

75

47

2

Laptops

22

08

3

Total number of Printers

11

09

4

Total number of Scanners

02

01

5

Total number of Scanners with Printer

03

Nil

6

Software Liscensed Copy)

Tally ERP

Adobe Photoshop(Tutor Edition)

Coreldraw DTP

WINDOWS

MS-OFFICE

7

Library Software

SOUL 2.0

SOUL 1.0

Office

11 computers

06 printers

08 computers

05 printers

8

Stand-alone facility (UPS)

Yes

Yes

9

LAN facility

Yes

Yes

10

Wi-fi facility

Open to all

NIL

11

Number of nodes/Computers with Internet facility

04

03

12

LCD projectors

18

01

13

Wi-Fi private internet connection 100 MBPS

01

--

14

4 MBPS connections

02

02

15

8 MBPS connections

04

02

16

Computer Labs

02

01

17

Computing Centre

02

01

18

AMC service

01

01



19

Hiring of ICT and technical service

YashComputers, Shahapur

Sai Systems

Internet facility :

The college has four leased lines of BSNL internet connections having speed of near about 8 mbps. 20 computers are linked to one connection in the computer lab where as four library computers, two computers in exam room and eight office computers are connected to internet.

. Recently the speed of internet has been upgraded from 8 mbps to 100 mbps. Earlier there was BSNL connection, now the same is complemented by a service provider namely Joister Infoseve Pvt. Ltd.

Our college office, library, exam room and faculties make optimal use of these facilities to keep themselves updated in every field of knowledge they want.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sbcshahapur.ac.in/itcenter.html

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
List of Computers	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

56.14

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Policy for Maintenance and Utilization of Physical, Academic and Support Service Facilities.

The need of policy making arises from constant, uninterrupted and smooth functioning of these services and facilities.

AIMS

- To achieve optimum utilization of resources and services for the benefit of stakeholders.
- To receive constant, uninterrupted and smooth functioning of physical, academic and support service facilities.
- To prevent misuse and misconduct of resources and services.
- To achieve timely up-gradation, replenishment, repairing and replacement of the resources and services
- To set standardized maintenance and utilization procedures for

resources.

- To reduce probabilities of accidents at workplace for ensuring safety.

The Mechanism for Implementation

Day to day maintenance and care is being taken by the administrative office, in consultation with the principal. Local Managing Committee/ College Development Committee monitor overall functioning of facilities and services. The absolute and essential requirements of minor expenses of maintenance or replacement or construction are immediately sanctioned in the meetings. The requirements of large expenses are sent to the executive committee for prior approval and funding. Following activities are undertaken on regular basis:-

- > Plumbing repairs and replacement.
- > Electrical repairs and replacement.
- > Cleaning up of water tanks.
- > Repairs of furniture and fixtures.
- > Cleaning the ground.
- > Computer maintenance etc.

To take care of maintenance, services of the professionals and technicians are sought.

Computer Maintenance

Computer Hardware maintenance is carried out through annual maintenance contract given to an external agency viz. Yash Computers, Shahapur. In addition, faculty and staff members of B. Sc. IT help in maintaining the computer systems.

Reprographic Machines

The services of RICO India Ltd., Andheri, Mumbai are hired for the maintenance of reprographic machines.

CCTV

The services of Zen Technology System, Malad, Mumbai are hired for the maintenance of CCTV.

Equipments and Peripherals

Equipments and Peripherals are maintained as and when required. Help is also sought from external agencies. The supervisor, appointed by the management, periodically monitors the infrastructural maintenance.

College premises are utilized continuously for the whole day. As we have Commerce, Arts and B.Sc.-IT classes conducted in the morning. In the afternoon self-financing courses i.e. B.Com. with Banking and Insurance, B. Com. in Accounting and Finance, Masters in the subjects of History, Economics, Marathi, Hindi and English classes are conducted. Besides, college premises are also utilized for YCMO University, Nashik center for counseling after college hours and holidays, that include the social elements that are deprived of their educational rights due to certain conditions/limitations.

During vacations and holidays, our college ground is utilized by outside agencies i.e. Telure Cricket Club and other NGOs.

Outsiders pursuing higher studies and competitive exams like M.P.S.C. / U.P.S.C., SET/NET, Examinations are allowed to make extensive use of our library facilities on all the working days.

Thus, the institute makes optimal use of all the available resources throughout the year.

General measures for optimal utilization

- Departments and office staff take care of resources made available to them.
- Institution takes care for proper use of infrastructure facilities.
- The staff from IT Dept. looks after ICT facilities. For major problems, the college has AMC with the local service provider.
- The supporting staff having technical and mechanical skills looks after the day to day maintenance of infrastructure.
- Fire extinguishers are placed at appropriate places, and they are refilled from time to time.
- An external electrician takes care of electric fitting and wiring whenever needed.
- For drinking water supply, the college has installed water purifiers and coolers which are maintained by the supporting staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_4/4.4.2.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

1086

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1088

File Description	Documents
Upload any additional information	View File
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_5/5.1.3.pdf
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent

B. Any 3 of the above

mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

00

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

114

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The Students' Council comprises student representatives selected on merit basis. NSS, NCC, Cultural Activity Department nominated and deputed their representatives on students' council. The Principal nominates and appoints two Ladies representatives on the basis of academic and their overall performance in college. The General Secretary of the Students' Council is elected from the representatives as per the procedure prescribed under the University Act.

The meetings of Students' Council are conducted at a regular interval and their suggestions are sought to foster the democratic values in the administration and academics.

The activities and Functions of the Students' Council

- Monitors various academic and socio-cultural events in the college
- Maintains overall discipline on the campus
- Facilitator between the students and the college
- Coordinate all extracurricular activities and Annual Day of the college
- Assisting in raising funds activity whenever needed
- Volunteers play a pivotal role in conferences, workshops, sports events and other functions
- The General Secretary represents Students' Council.
- Students' role in academic and administrative bodies:

Students' representation is an integral part of the academics. Students' represent following committees:

- Internal Quality Assurance Cell
- Organizing committees for seminars, conferences, and workshops conducted in the college
- Students participate and contribute to various activities organized through NSS, NCC, WDC, Gymkhana, Sports Committees and Activities, and Cultural Committees and Activities.

The students' representatives play a proactive role in the decisions taken by different committees of the college that foster in leadership qualities, confidence building, sense of responsibility and facilitation between college and students assuring a healthy dialogue. The college receives important suggestions from the students for the healthy functioning of the college. The students' representatives communicate their views to the principal and the college in general.

File Description	Documents
Paste link for additional information	/agar_documents_2020_21/criterion_5/5.3.2.pdf
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

01

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has a non-registered informal alumni association. Although, we have a non-registered alumni association but it is an active agency in shaping the policies and overall development of the college. The members of the alumni association are representatives of different streams. They express their views regarding the college and also help for the development of the college. The Alumni meets were organized on 23/01/2021 in the college campus. During these meets, the principal shared achievement, progress and plans with the members of Alumni Association and their valuable suggestions are sought for the future plans.

During the meet discussion was also on the fourth coming NAAC Peer Team in the college. The alumni were very enthusiastic to co-operate the college for future actions. The alumni contribute in policy making by their representation in the statutory and academic committees such as Trustee Committee and Executive Committee of the Dnyanvardhini Trust and IQAC etc. The alumni that expertise in their respective fields, are invited to guide our students.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_5/5.4.1.pdf
Upload any additional information	View File

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Vision

To make our college an ideal platform for providing higher

education, thereby retaining its leading position in Shahapur Taluka and aspire to reach for the leading position in the field of higher education in Thane district of Maharashtra over a period of time.

Mission Statement

To make all out efforts for providing quantitative, qualitative and holistic, general, technical and informal higher education to our students so as to make them job-worthy, socially sensitive, complete individuals and good citizens of this country.

Nature of Governance

The Management provides every support for infrastructural development necessary for the new need based courses that have been introduced.

The Principal is the academic and administrative Head of the institution with a well-defined role. He is responsible for the all round growth and development of the institution.

He has taken initiative in promoting research culture and this is reflected in the research output in several departments. Daily meetings with Vice Principal ensure smooth functioning on a day-to-day basis.

Periodic meetings of the principal with Heads of the Departments, the teaching faculty and administrative staff encourage and motivate them to put in their best efforts for the growth of the institution.

All the activities in the College are organized keeping students at the centre of the activity. The College authorities believe in open door policy for students and staff members and provide very conducive work environment.

Principal believes in team work, very cordial inter-personal relations, delegation of authority and participatory decision making, thus functioning in a democratic manner and it ensures a very healthy work environment.

The college offers advice and all possible help to new colleges in the neighborhood regarding administration and academic matters.

Participation of teachers in the decision making bodies

College Development Committee (CDC) involves the representation of

teachers in taking various decisions related to academic and non-academic matters of the college.

Regular meetings are held with the principal and suggestions of the teachers are sought; and the same are conveyed to Managing Committee through the principal. Managing Committee accordingly takes the requisite action.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/vision&mission.html
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The College promotes participative management. Ideas pertaining to academic goals, organizational progression and better campus life are collected from all stakeholders to promote efficient functioning of the College. The staff and other stakeholders help in infusing a positive attitude that leads to increased efficiency, improved communication, heightened morale, motivation and job satisfaction. Believing in decentralization, the Management takes policy decisions, finance, infrastructure etc. with the help of members of the College Development Committee. CDC discusses matters related to teaching and administrative staff and decisions taken at these levels are implemented.

Believing in democratic values, the institution has decentralized and participative management. The fruition of this was channelized in NAAC Accreditation Process.

NAAC Accreditation of the college was long overdue and SSR was uploaded on 19/03/2020. Immediately committees were formed to look after the various aspects of NAAC Accreditation Process under the leadership of Principal and NAAC Coordinator. Committees were meticulously informed about their role and responsibility in the process. At the same time, they were given the powers to take required decisions on time in the best interest of all stakeholders of the institution. Due to this all the work related to IQAR, DVV, Students' Satisfaction Survey, Feed-back of all stakeholders, Documentation and Filing etc. could be completed well in time.

Finally, NAAC Peer Team visited was scheduled on 12/02/2021 & 13/02/2021 and all the arrangements were completed. During their visit NAAC Peer Team appreciated the arrangements made by the college for smooth conduct of the visit in spite of COVID-19 pandemic situation. They were satisfied with the functioning of the college and involvement of all the stakeholders like Management, Principal, Teaching and Administrative Staff, Students, Parents etc. in college development. The outcome of this was that the college was accredited with B+ grade by NAAC. This was possible due to decentralization and participative management in the institution in practice.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_6/6.1.2.pdf
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

Core Values of our Institution

- Excellence in Teaching and Learning
- Involvement of all Stakeholders of the Institution in Decision-making
- Community Engagement
- Respect and Commitment
- Holistic Development of Students

Objectives of Perspective Plan

While preparing the present perspective plan, the IQAC has considered following main objectives:

NAAC - To ensure top quality standards in higher education

- Contributing to National Development
- Developing requisite competencies amongst students of the college
- Inculcating a Value System among the Students
- ICT-based teaching and learning.

Perspective Plan:

- To maintain continuously good academic performance
- To develop and execute effective teaching- learning process
- To encourage research culture in faculty and students
- To develop a comprehensive system of student mentoring and student support and ensure transparency in evaluation process of students
- To empower faculty about emerging trends in their profession for academic advancement
- To facilitate a friendly, efficient and flawless administrative set up ensuring a smooth day to day functioning.

Activity successfully implemented based on strategic plan

Department of Self Finance Courses is one of the flourishing department as the job oriented courses offers to the students. After the commencement of B.Com. In Accounting and Finance for students opting commerce, many student asks for new option should available to pursue masters in Commerce and IT. Simultaneously, additional division should start for B.Com. In Accounting and Finance. Jobs are available at nearby industries especially for these applicants. Observing the demand, IQAC in consultation with College Development Committee, decided to start the additional division for B.Com. In Accounting and Finance and commence masters in IT and Commerce.

Accordingly, college administration prepared and submitted a proposal to the University of Mumbai within the stipulated period. The constant follow-up was taken by the college administration in this regard. The required approval is received from the government and the University of Mumbai. College management instructed to the Principal to set up the required infrastructure to start M.Com, M.Sc.IT and B.Com. in Accounting and Finance.

The library committee asked for the requirements of books to concern faculty. The proposal for expenditure was sent by the college administration to the parent institution for final approval.

After approval the necessary arrangements are in progress.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_6/6.2.1.pdf
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Organogram is an administrative diagram of College which describes the decentralized structure of administration. It is a chain of Principal, teaching, non-teaching staff, students and the teamwork of all stakeholders to fulfill objectives. As the Head of the institution Principal handles college work with the support of Vice Principal, Office Staff and Librarian.

The Principal is the custodian of all the college properties and manages to the Non-teaching Staff. In the direction of Principal many Committees are formed which include CDC, IQAC, Examination, Unfair Means, WDC, SC/ST Committee, Magazine Committee, Library and Research Committee, Sports and Time-Table Committee etc. There are different cells like Students' Grievance Redressal Cell, Staff & Teachers' Grievance Redressal Cell, Anti Ragging Cell, Sexual Harassment Cell, Gender Cell, and Minority Cell these Cells operates by the Principal to look after many issues.

Different associations like NSS, NCC, English Literary Association, Hindi Sahitya Mandal, Marathi Vaghmay Mandal and Commerce Association are formed to maintain the discipline and inculcate social values among students. Another vital characteristic of the Organogram is its members like students, parents, guardians, alumnae, NGOs, Corporates and Media Houses.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/pdf/6.2.2_additional.pdf
Link to Organogram of the institution webpage	https://www.sbcshahapur.ac.in/pdf/6.2.2_Organogram.pdf
Upload any additional information	View File

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The management of Dnyanvardhini Sanstha and the college has several welfare measures for well being of teaching and administrative staff. The welfare measures for teaching and administrative staff are as follows :

- The institution encourages and motivates staff to undertake higher education and training.
- The institute sponsors National / International conferences for paper presentations, paper publication and workshops.
- Gymnasium and Sports Ground is made available to the teaching and administrative staff for recreational purposes.
- Temporary advance against salary is made available to the needy employees.
- Group Insurance is provided to Non Teaching Staff for their

safety and security.

- Uniforms and Washing allowance are provided to class-IV employees.
- Financial assistance for medical treatment (serious illness), marriage of the ward of class-IV employees etc. is provided by the college. Sometimes staff members voluntarily contribute whenever needed.
- The College authorities believe in open door policy for staff members. Grievances if any are resolved on one to one basis.
- All types of leaves applicable
- The institution provides opportunities and platform to teaching as well as administrative staff to show their inner talents.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/pdf/6.3.1.pdf
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

04

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

07

File Description	Documents
IQAC report summary	View File
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

In our institution, there is a system regarding the performance based appraisal system of teaching as well as administrative staff. The institution follows an effective designed staff appraisal system taking into consideration various aspects having the impact on the overall development of college and students in particular.

Teacher's performance is evaluated on the basis of their contribution to college development and research. Timely completion of syllabus and the results is also taken into consideration in the performance appraisal. The participation in co-curricular and extra-curricular activities is also given a weightage during the appraisal. Besides, the additional responsibility shared by the teacher and his/her contribution in various departments of college is given due consideration.

The performance Appraisal form also comprises of multiple activities concerned to academic achievements and over all performances. It includes number of Conferences, Seminars and Workshops attended/participated by concerned staff member and papers presented and published by them.

Moreover, for administrative staff institution has developed self appraisal form that is to be filled up by the concerned administrative staff member and submitted to the office superintendent on yearly basis.

All the staff members' performance is assessed and accordingly, communicated to the concerned employee.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_6/6.3.5%20Self-Appraisal.pdf
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The accounts of the College are audited regularly. The college undergoes two types of audit as under :

Internal Audit: Our Institution has an effective mechanism for auditing the accounts. The accounts of the college are audited by chartered accountant regularly as per the Government rules. H. M. Navdhare and Associates, Chartered Accountants, Thane has been appointed for carrying out internal audit. After examination of books of accounts for accounting year 2020-21 of the institution

there are no major objections pointed out. Minor objections, if any, are immediately rectified during the audit process itself. The auditor certifies the financial statements of the Institution and accordingly issues auditor's report.

Also, help is sought from CA M. V. Navdhare, who is our teaching faculty member, in the matter of recording complex transactions in order to avoid errors in the financial accounting.

External Audit: Various government departments verify usually the funds received and disbursed by the college. In this respect, following are the External Auditors :

1. EBC Audit
2. Scholarship Audit
3. Audit by Finance Department of State Government
4. Audit by Auditor General, Nagpur.

Assessment Audit: Government department of Higher Education, Maharashtra through Joint Director of Higher Education, Konkan Region, Panvel completes regularly the assessment of salary and non-salary expenditure and fixes the grant of the College by verifying the records of expenditure incurred.

The last audit for FY 2016-17 was done on 20/11/2017 by the Government approved auditors i.e. Senior Auditor and Joint Director of Higher Education, Panvel and there were no major audit objections.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_6/6.4.1.pdf
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0.11

File Description	Documents
Annual statements of accounts	View File
Any additional information	View File
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

For any institution or college, resources are of utmost importance. Resources are required for maintenance, sustenance as well as the growth of the organization. The main source of funds for college is through aids which it receives from Government for salary as well as non-salary expenses. Moreover, UGC also gives grants for schemes as proposed by the college. These funds utilizes for the sanction purpose.

The Institution has proper mechanism to monitor efficiently the available resources. The college obtains proposals from the concerned departments whenever required. After estimating the projected income for an academic year, the Principal sends it for approval to the Governing body. Once it is approved by the governing body, the principal himself is assigned with some fund then allots budget to each department as required. After the allocation, the departments can avail the financial resources within the given limit.

Purchases which considers as day to day expenditure are made with the approval of the Principal and Accountant.

Any major expenditure like Tenders / quotations from various vendors is undertaken with the approval of governing body.

The amounts withdrawn from the banks follow a systematic mechanism of obtaining the approval at various levels.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_6/6.4.3.pdf
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The college has taken concrete steps through IQAC for the growth of students and faculty members. The primary task of the IQAC is to develop a system for conscious and consistent improvement of institution. Solid steps for the growth of students and faculty members have been undertaken.

Practices institutionalized as a result of IQAC initiatives:

1) In the academic year 2020-21 the whole nation was suffering from COVID-19 pandemic and all the activities came to standstill. IQAC realized the seriousness of this calamity and its adverse effect on teaching and learning process. Therefore, IQAC decides first goal that students should not suffer in any situation and immediately setup the facilities for Online teaching. Accordingly one week Online Teaching Training Programme was organized and it leads to continuous process of teaching and learning.

2) In this pandemic social distancing became the norm of the day. However, it was not possible to organize or participate in seminar / conference / workshop etc. Simultaneously, enhancing knowledge, interaction with fellow members is essential for all staff members. Thus, IQAC advised all the departments to organize online webinar and participate in online webinars organized by other institutions. It leads to boosting the knowledge

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_6/6.5.1.pdf
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Academic review through periodical meetings:

IQAC conduct periodical meetings with the Principal, HOD, Examination and CDC during the academic year in the presence of the IQAC coordinator. The Faculty Coordination Committee for Arts and

Commerce conduct an academic review of all departments collecting data on academic events, such as completion of Syllabus, unit tests, assignments, seminars, group discussion, excursion etc. IQAC and Faculty Head handle the academic and administrative queries discussed by them in meetings. Teachers and students are interacted regarding the curriculum, new teaching methods and ICT use. This setup has evolved into practice for progress in teaching and learning process.

IQAC observed the constant growth of teaching-learning process.

• Use and enhancement of ICT infrastructure:

The use of ICT tools has become an integral part in teaching-learning process. IQAC encouraged teachers to use of ICT tool in department and IT lab. It has been advised to the administration to enrich ICT set-up by acquiring advanced ICT tools, internet facility. Different workshop arranged for teachers i.e. Google Apps, Video conference, e-mail etc. Social media has been used to establish communication with students. Further, feedback system is executed to take the review of reliability and use of ICT facilities.

File Description	Documents
Paste link for additional information	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_6/6.5.2.pdf
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

B. Any 3 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_6/6.5.3.pdf
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of 48.76% women students and 51.25% women staff.

Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to DEI.

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighbouring community, as is evident by the following facilities -

(a) Safety and Security

- Well-trained and vigilant women security guards stationed across the campus.
- CCTV Surveillance at all campus entries and exits.
- Fire Extinguishers at various campus areas.
- Extensive surveillance network with 24x7 monitored control rooms.
- Rotational duty by all faculty members for discipline and security.

- The Proctorial Committee includes male and female proctors at institute as well as faculty level.
- Night Patrols by security guard.
- Strict implementation of Anti-Ragging, Anti-Smoking and Mobile Free Campus.
- Distribution of Masks through NSS and NCC unit.

(b) Counseling

- Counseling of male and female students and staff for academic and other issues/problems.
- Grievance Redressal Committees for staff and students
- Faculty Placement Cells and Alumni Placement Assistance Cell.
- Induction Program (Know your College)
- Others - Entrance Exam Counselling,
- Medical Counseling, Career counselling.

(c) Common Rooms:

Common rooms have been allocated for both male and female students separately.

Equal opportunities are provided to all individuals irrespective of gender, race, caste, color, creed, language, religion, political or other opinion, national or social

origin, property, birth or other status. Its unique work culture, healthy traditions and ethos have led to enrolment of 48.76% women students and 51.25% women staff.

Safety, security and well-being, along with gender equity and friendly working atmosphere are the issues of prime concern to DEI.

Gender sensitivity is an inherent value in the cultural ethos of the institute and its neighbouring community, as is evident by the

following facilities -

(a) Safety and Security

- Well-trained and vigilant women security guards stationed across the campus.
- CCTV Surveillance at all campus entries and exits.
- Fire Extinguishers at various campus areas.
- Extensive surveillance network with 24x7 monitored control rooms.
- Rotational duty by all faculty members for discipline and security.
- The Proctorial Committee includes male and female proctors at institute as well as faculty level.
- Night Patrols by security guard.
- Strict implementation of Anti-Ragging, Anti-Smoking and Mobile Free Campus.
- Distribution of Masks through NSS and NCC unit.

(b) Counseling

- Counseling of male and female students and staff for academic and other issues/problems.
- Grievance Redressal Committees for staff and students
- Faculty Placement Cells and Alumni Placement Assistance Cell.
- Induction Program (Know your College)
- Others - Entrance Exam Counselling,
- Medical Counseling, Career counselling.

(c) Common Rooms:

- Common rooms have been allocated for both male and female students separately.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management

- Waste like plastic, metals, glass, cardboard, newspaper and stationery are systematically collected, segregated and sold to authorize vendors for its recycling.
- Biodegradable kitchen waste from canteen, horticultural waste such as dried leaves, twigs, and plant clippings is collected from all around the campus and used for vermicomposting.
- Dustbins have been installed throughout campus for waste segregation.
- Plant clippings are used by local villagers in cattle feeding.
- Waste food and leftover of canteen is taken away by staff for hog feeding as.

E-Waste Management

- Electronic gadgets are repaired for minor defects by our lab technicians to ensure its optimum utilization.
- The electronic waste components such as computer system components, CPU and ICs are used in practical demonstration to our students. Such components are also used for demonstration in Hardware Exhibitions for our IT as well as Non-IT students.
- E Waste collected is stored and disposed off annually.
- Students are also made aware of E-Waste issues and its safe disposal.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

B. Any 3 of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above
--	-----------------------

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	A. Any 4 or all of the above
---	------------------------------

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

India is a large country with large population which presents varieties of cultural patterns. India is also known for many of its regional languages. We all believe in this wonderful unity in diversity that's why our students respect the different religion, language and culture.

Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities.

College makes us feel like our second home and all faculties are like a family member. Greeting at different festivals and invite them to have a feast to get introduced with one's culture to have amicable relations and to maintain the religious and communal harmony.

Similarly, our students also celebrate the different festivals with joy and enthusiasm which help them to build the social and religious harmony. Our college organize annual gathering which showcases our Indian tradition by conducting Traditional day/Saree Day/Tie Day competition. In this competition students wore the different attire representing the different states, religions and cultures. Through these activity students get acquainted with the different culture of our nation and help to develop the tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities. This also creates the inclusive environment in the college and society.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college undertakes different initiatives by organizing various activities to sensitize students and employees to the constitutional obligation: Values, Rights, Duties and responsibilities of the citizens:

November 26th, India celebrates Constitution Day. It marks the Constituent Assembly's adoption of India's Constitution post-independence. So even this year on 26th Nov 2020-21, Constitutional day was celebrated in our Library where books written by Dr. Babasaheb Ambedkar were kept in exhibition.

The National Anthem symbolises our country's tradition, history and beliefs of its people and nation. Our college plays National Anthem sharp by 8:00 am Every year Republic Day is Celebrated on 26th Jan by organizing activities highlighting the importance of Indian Constitution.

To highlight struggle of freedom and importance of Indian constitution, Independence Day is also celebrated every year on 15th August.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	https://www.sbcshahapur.ac.in/aqar_documents_2020_21/criterion_7/7.1.9.pdf
Any other relevant information	Nil

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is

C. Any 2 of the above

a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Activity

Duration (from June 2020 to May 2021)

Number of participants

Gandhi Jayanti / Lalbahadur Shashtri Jayanti

02/10/2020

03

Indira Gandhi Jayanti

19/11/2020

05

Bharatiya Savidhan Din, Granth Pradarshan

26/11/2020

08

Dr.Babasaheb Ambedakar Mahaparinirvan Din

06/12/2020

02

Savitribai Phule Jayanti

03/01/2021

01

RaajMata JijauSaheb Bhosale Jayanti

12/01/2021

14

Netaji Subhashchandra Bose Jayanti

23/01/2021

16

Sant Sevalal Maharaj Jayanti

15/02/2021

01

Shri Chhatrapati ShivajiMaharaj Jayanti

19/02/2021

12

Sant GadgeBaba Maharaj Jayanti

23/02/2021

18

Marathi Rajbhasha Din

27/02/2021

25

Yashvantaro Balawantrao Chavan Jayanti

12/03/2021

34

Krantiveer Bhagat Singh, SukhDeo, RajGuru, Shaheed Din

23/03/2021

25

Mahatma Jyotiba Fule Jayanti

11/04/2021

05

Dr. babaSaheb Ambedkar Jayanti

14/04/2021

08

Sant Tukdoji Maharaj Jayanti

03/04/2021

04

Maharaj Basweshwar Jayanti

14/05/2021

03

SwatantryaVeer Sawarkar Jayanti

28/05/2021

12

Ahilyabai Holkar Jayanti

31/05/2021

17

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Title of the Practice: Adopting a widow from the village Palaspada:**

2) **Objectives of the Practice:**

1. Safeguarding the life of widow and their rehabilitation for dignified living and social development.
2. To uplift the Socio economic conditions.

3.**The Context:**

As Shahapur is a rural and Tribal taluka, here the daily earnings of people are very tough. It is apparent that all individuals actually aspire to achieve personal and professional goals and promote better livelihoods, opportunities, irrespective of various factors. College took interest in helping the widow from such tribal area as in such situations, the widows face lot of financial problems, struggling in achieving her daily bread.

4.**The Practice:**

1. Nurturing a destitute woman.
2. Giving mental support to a destitute woman.
3. Providing medical care to a destitute woman.
4. To provide benefits of government schemes to widows and destitute women.
5. Arranging shelter for widow and destitute women.

6. Get out of loneliness.
7. Love the destitute woman like a son/daughter

College has traced a widow Bhagubai Mukund Hiram who lives in Palaspada with her handicapped daughter Devaki Mukund Hiram. College have taken into account her living condition, her socio-cultural and psychological condition and then decided to look after her so that she can lead healthier, safe and secure life along with her daughter. They have been adopted by Sonubhau Baswant College of Arts and Commerce, Shahapur, the NSS Department from the last five years.

5. Evidence of Success: There was an improvement in health of Bhagubai. Her daily essentials which were provided gave her big support. Bhagubai has also under gone an eye operation through NSS Department. Her daughter, Devaki who is mentally handicapped, our students took special care of this girl. When she was lost a few days ago, through a proper media channel our NSS students succeeded in finding her and brought her back home safely. While taking care of the family not only NSS students but Our college professors who too are making financial contributions towards this family Bhagubai's financial problems too are sorted out.

6:Problems Encountered and Resources Required: It was very difficult to track the poor and needy widow over a large area. It was difficult to communicate with Bhagubai as her tribal Marathi language was difficult to communicate. While taking advantage of government schemes, we found difficulties in travelling.

1.Title of the Practice: Awareness for corona prevention vaccine

2.Objectives of the Practice:

Our College always strives for the development of academic as well as the community. Just as the college put hand-in-hand for the academic development in the region, similarly it was felt that the college needs to provide other kinds of support to the community too, mostly social in nature. The main objectives were.

1. To raise awareness regarding covid-19.
2. Explain the symptoms of covid-19 disease.
3. Be careful not to become covid-19.
4. Prevention of this global diseases.
5. To cooperate with each other.
6. Emphasizing the importance of prevention of Corona through vaccination.
7. Encourage people to take Vaccination.
8. Eliminate people's fears regarding Corona virus disease.

3.The Context:

The college is situated in a rural and tribal area of Shahapur, where most of the people are of scheduled caste region with a low socio-economic profile. And for people here, the primary goal has always been prevailing adverse social conditions. Considering these circumstances, college felt the need of helping such community and other people too in its innumerable way. It was felt that along with achieving cutting edge academic excellence, we also need to be a socially responsible institution. As our vision of the college is "To be leading educational institution by providing world class education in diverse emerging disciplines to produce conscientious and learned professional who significantly contribute to socio-economic development of the nation. So college specially give importance in maintaining value standards through NSS

4.The Practice:

Our NSS Unit and NCC Unit of the college have distinguished themselves by taking social responsibility towards new standards. In the Covid-19 this became an academic social responsibility. So, these units of our college played a very vital role in making aware of the prevention of Covid 19 among people. Some of the activities which were listed out were:

1. To raise awareness regarding covid-19
2. Explain the symptoms of covid-19 disease.
3. Be careful not to become covid-19
4. Prevention of this global diseases.
5. To cooperate with each other
6. Emphasizing the importance of prevention of Corona through vaccination.
7. Encourage people to take Vaccination.
8. Eliminate people's fears regarding Corona virus disease.

5.Evidence of Success:

Covid-19 caused thousands of diseases in India and created an atmosphere of fear everywhere. Many transactions in India have stalled since 2020. School-Colleges were shut down and started the concept of online lectures. Due to the consequences many died of this disease, leaving many on the families on road. Many lost their jobs, businesses came down. Overall, the whole India was terrified by this attack of Corona. Everyone looked at each other with suspicious eye. In mean time that's where the preventive vaccine came about. These vaccines were first given to people who have

completed 45 years. But people were not ready to be vaccinated due to the fear. During these situations, many activities were implemented in our college through National Service Scheme (NSS) and National Cadet Corps (NCC). Masks were distributed through NSS programs and made people convinced of how effective the vaccination is for corona prevention.

NCC and NSS students took efforts in bringing those people who have complete their 45 years of age at the place where vaccination was given. These students also went home-to-home to make people aware and understand the importance of vaccination. Now, people themselves are coming to the centres and are getting vaccinated.

6. Problems Encountered and Resources Required

1. There was scarcity in raising funds. So, NSS and NCC program officers which were taking initiatives and efforts found difficulties.

2. Language barrier was a big problem in communication with most of the tribal people.

3. There was no training been given to the Program Officers and its team

File Description	Documents
Best practices in the Institutional website	https://www.sbcshahapur.ac.in/agar_documents_2020_21/criterion_7/7.2.1.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Our college is always striving for the overall growth and development of the Institution. As far as our Mission and Vision is concerned, college always try to implement the distinctiveness in the work. Our college has a large number of students from the surrounding villages. The Mission of our College is "To provide value-based education and mould the character of the younger

generation through a synthesis of science and spirituality so that their earnest endeavor to achieve progress and prosperity in life is matched by an ardent desire to extend selfless service to the society, one complementing the other".

College is helping to impart education to weaker society students. Most of the students get Government scholarships. The students who do not get any scholarship apply for the One Rupee Admission. A committee verifies the condition and the needy student is given admission in One Rupee only. The college has introduced this scheme with the intension to continue the education of a needy student. Two students in the year 2020-21has been given admission under this scheme.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. To organize seminars/ conferences/ workshops on various themes at various levels for academic growth and development.
2. To strengthen ICT based teaching learning process for enhancement of academic excellence.
3. Development of leadership qualities among students by inculcating core values among them further by imparting value based education.
4. To create awareness among the community through NSS and NCC and to give better opportunity of social Interaction through various activities in the adopted village and Shahapur town.
5. To encourage our teachers to participate in various seminars/ conferences/ workshops and present their research papers and articles and to publish them.
6. To encourage our teachers to undertake research in different fields of their interest and thereby inculcate the research culture.
7. To strengthen IQAC activities to sharpen the literary, social, cultural sensibilities of students by organizing various programs.
8. To introduce job oriented skill development course

NAAC